



CDTFA
CALIFORNIA DEPARTMENT OF
TAX AND FEE ADMINISTRATION

Welcome to CDTFA's Sales and Use Tax Return Preparation Class

www.cdtfa.ca.gov



Presentation Objectives

What is being taught in this seminar:

- How to complete a basic sales and use tax return.
- How to electronically file and pay a basic sales and use tax return
- How to create a Username and Password for full access to your account on our new online system.



Online Services

Full Access to Your Account

Account Maintenance Capabilities with a Username and Password:

- Register a new business activity
- Close a location/or account
- Update identification number
- Change your business name
- (DBA)
- Request a payment plan
- Cancel an unprocessed draft of a return
- Store your payment information
- Amend a return
- Add a contact for books and records
- Print permit and/or license
- Renew cigarette/tobacco retailer license
- File/manage an appeal
- Request relief from penalty and/or from interest (for CDTFA or DMV errors)
- Submit a claim for refund
- Request reinstatement



Online Services

Full Access to Your Account

Account Maintenance Capabilities with a Username and Password continued:

- Request innocent spouse relief
- View account balances
- Update location of books and records
- Update inventory address
- Update mailing/primary address
- View mailed correspondence
- Request access to an account
- Approve and cancel online service access for third parties
- Request to go paperless
- Monitor online activity
- Request Power of Attorney
- Request a filing extension



Online Services

Full Access to Your Account

Easy 2-Step Process

Step 1

**Request a
Security Code**

Step 2

**Register for a
Username and
create a Password**

First Time Users

The Registration Process

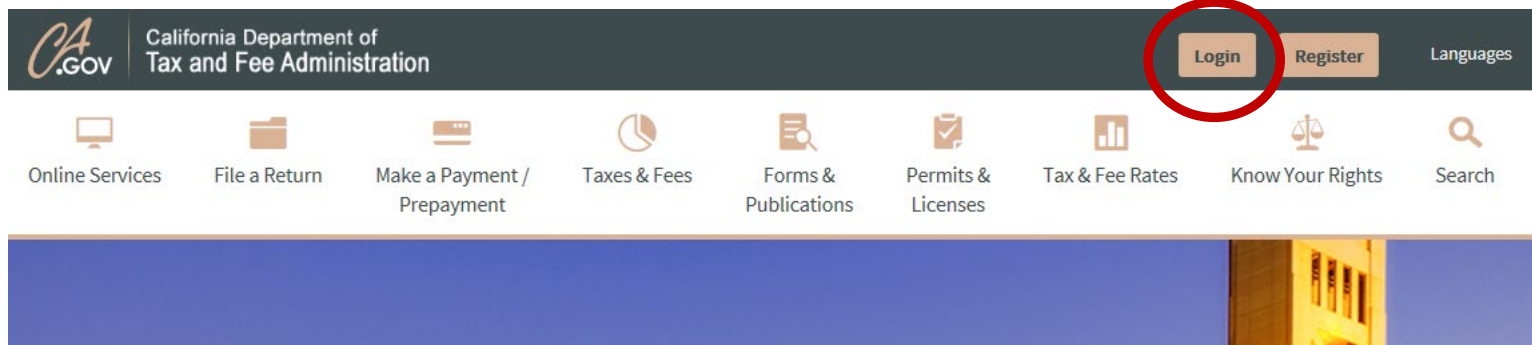


Online Services

Full Access to Account Features

Requesting a Security Code

1  Click on *Login*



First Time Users

The Registration Process

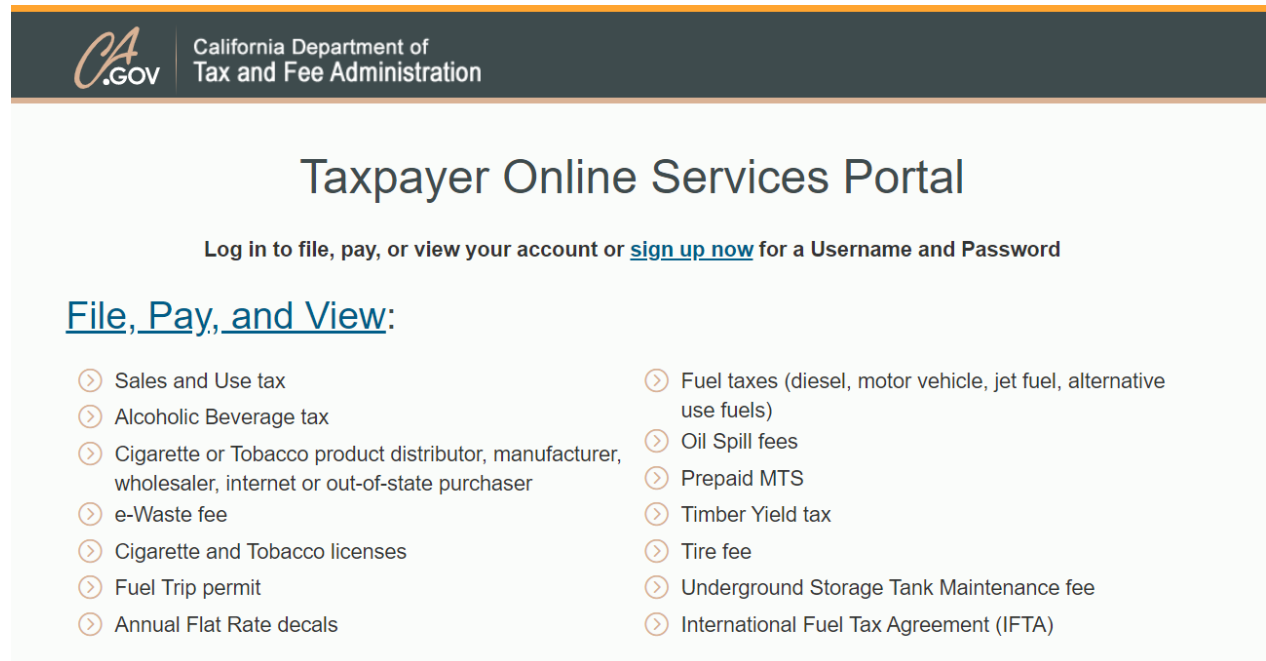
www.cdtfa.ca.gov

Online Services

Full Access to Account Features

Requesting a Security Code

Taxpayer Online Services Portal



CA.Gov California Department of Tax and Fee Administration

Taxpayer Online Services Portal

Log in to file, pay, or view your account or [sign up now](#) for a Username and Password

[File, Pay, and View:](#)

- ⊗ Sales and Use tax
- ⊗ Alcoholic Beverage tax
- ⊗ Cigarette or Tobacco product distributor, manufacturer, wholesaler, internet or out-of-state purchaser
- ⊗ e-Waste fee
- ⊗ Cigarette and Tobacco licenses
- ⊗ Fuel Trip permit
- ⊗ Annual Flat Rate decals
- ⊗ Fuel taxes (diesel, motor vehicle, jet fuel, alternative use fuels)
- ⊗ Oil Spill fees
- ⊗ Prepaid MTS
- ⊗ Timber Yield tax
- ⊗ Tire fee
- ⊗ Underground Storage Tank Maintenance fee
- ⊗ International Fuel Tax Agreement (IFTA)

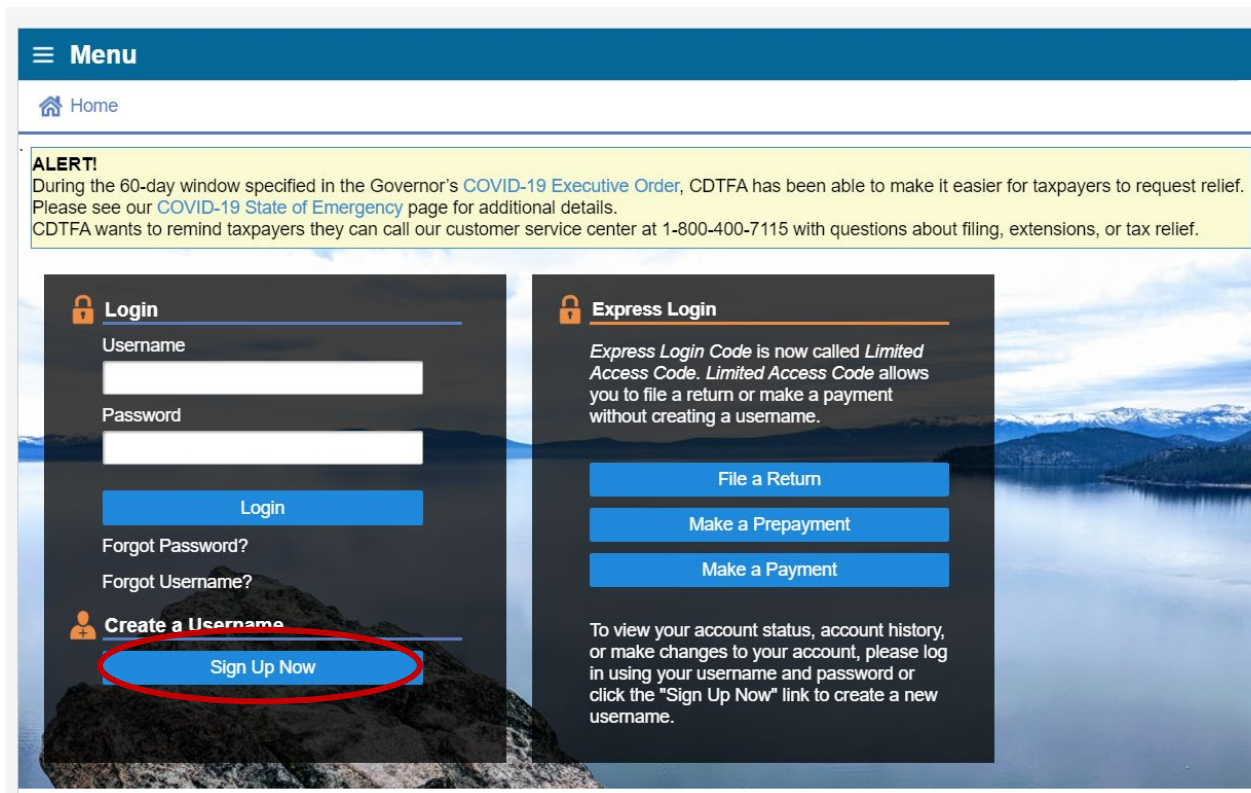
2 > Click on
File, Pay, and View

First Time Users
The Registration Process

Online Services

Full Access to Account Features

Requesting a Security Code



Menu

Home

ALERT!
During the 60-day window specified in the Governor's [COVID-19 Executive Order](#), CDTFA has been able to make it easier for taxpayers to request relief. Please see our [COVID-19 State of Emergency](#) page for additional details.
CDTFA wants to remind taxpayers they can call our customer service center at 1-800-400-7115 with questions about filing, extensions, or tax relief.

Login

Username

Password

Login

[Forgot Password?](#)

[Forgot Username?](#)

Create a Username

[Sign Up Now](#)

Express Login

Express Login Code is now called *Limited Access Code*. *Limited Access Code* allows you to file a return or make a payment without creating a username.

File a Return

Make a Prepayment

Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.

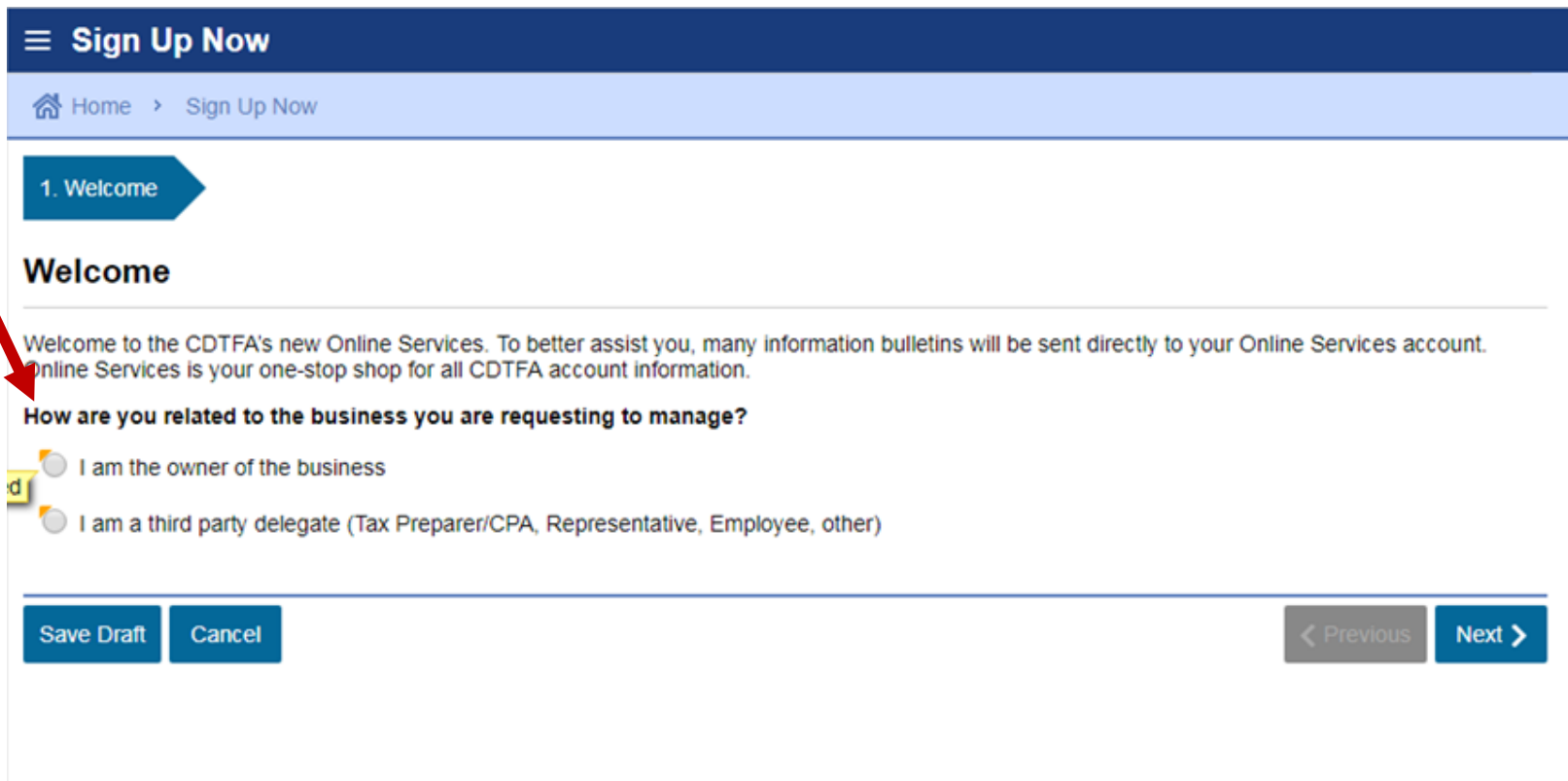
First Time Users

The Registration Process

Online Services

Full Access to Account Features

Requesting a Security Code



Sign Up Now

Home > Sign Up Now

1. Welcome

Welcome

Welcome to the CDTFA's new Online Services. To better assist you, many information bulletins will be sent directly to your Online Services account. Online Services is your one-stop shop for all CDTFA account information.

How are you related to the business you are requesting to manage?

- I am the owner of the business
- I am a third party delegate (Tax Preparer/CPA, Representative, Employee, other)

Save Draft Cancel < Previous Next >

First Time Users

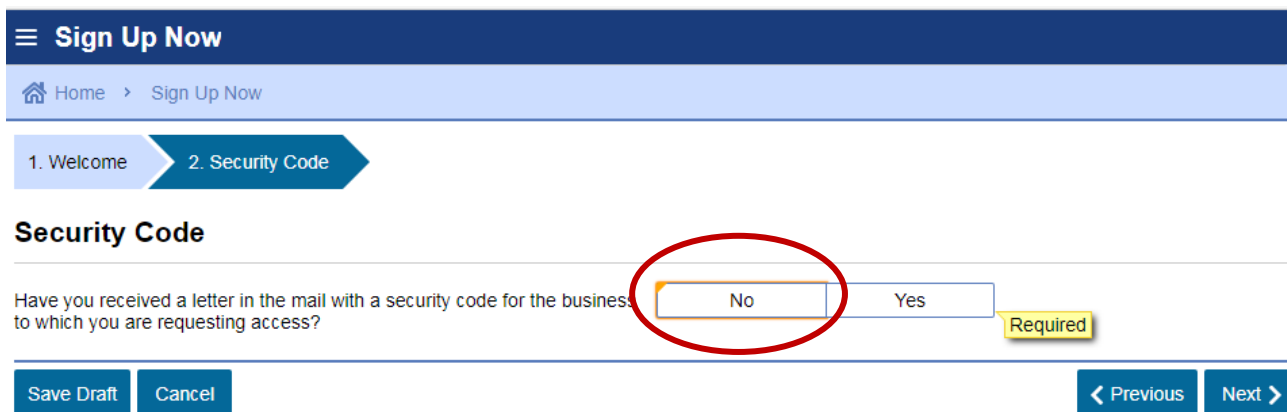
The Registration Process

Online Services

Full Access to Account Features

Requesting a Security Code

You will be asked if you have received a security code. For first time users, you will click on “**No**” to request a security code.



☰ Sign Up Now

Home > Sign Up Now

1. Welcome > 2. Security Code

Security Code

Have you received a letter in the mail with a security code for the business to which you are requesting access?

No Yes Required

Save Draft Cancel < Previous Next >

Your **Security Code** will be sent to the address on record.

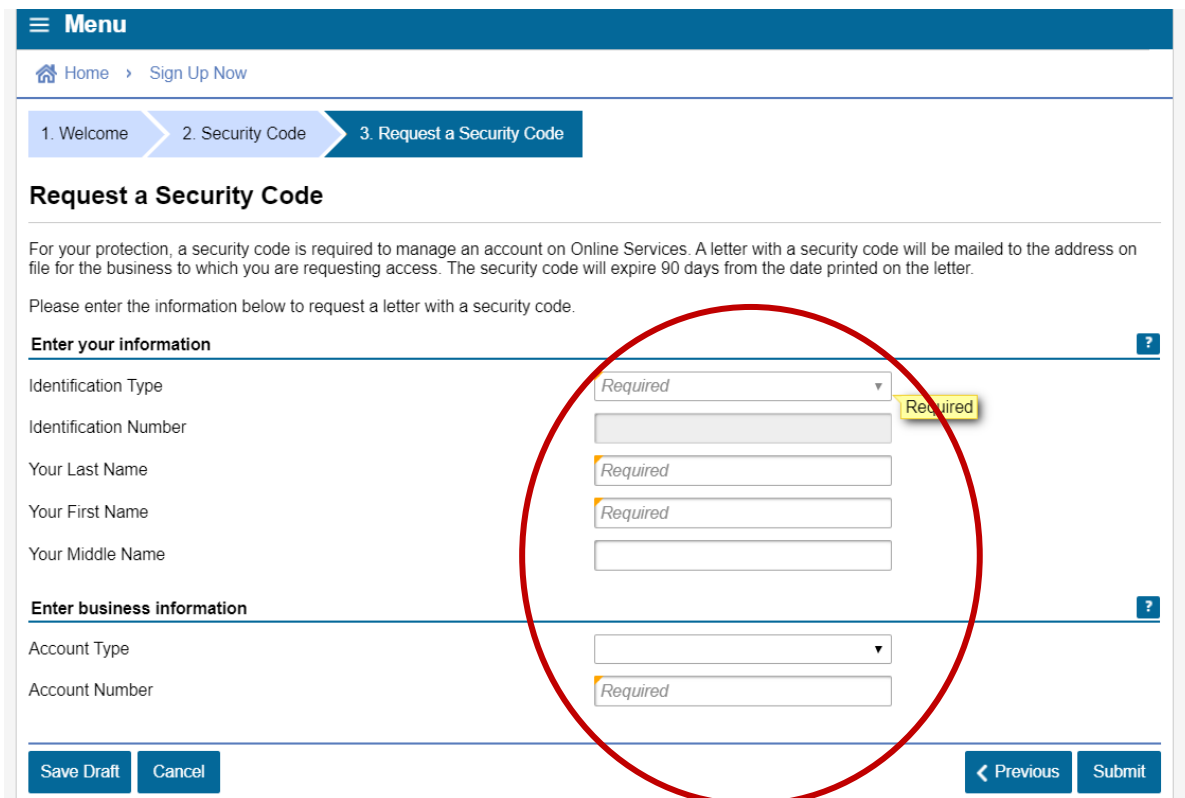
First Time Users
The Registration Process

Online Services

Full Access to Account Features

Requesting a Security Code

Make sure you have your Account Number and Limited Access Code available.



Menu

Home > Sign Up Now

1. Welcome > 2. Security Code > 3. Request a Security Code

Request a Security Code

For your protection, a security code is required to manage an account on Online Services. A letter with a security code will be mailed to the address on file for the business to which you are requesting access. The security code will expire 90 days from the date printed on the letter.

Please enter the information below to request a letter with a security code.

Enter your information ?

Identification Type **Required**

Identification Number

Your Last Name

Your First Name

Your Middle Name

Enter business information ?

Account Type

Account Number

Save Draft Cancel < Previous Submit

First Time Users
The Registration Process



Online Services

Full Access to Account Features

Requesting a Security Code

Confirmation that a Security Code will be sent by mail.

Confirmation

Home > Sign Up Now > Confirmation

Confirmation

Thank you for your submission. Your confirmation number is 0-000-703-148.

A letter with a security code will be mailed to the address on file for the business to which you are requesting access. The letter should arrive within 10 business days. The security code will expire 30 days from the date printed on the letter.

Printable View

I'm Done

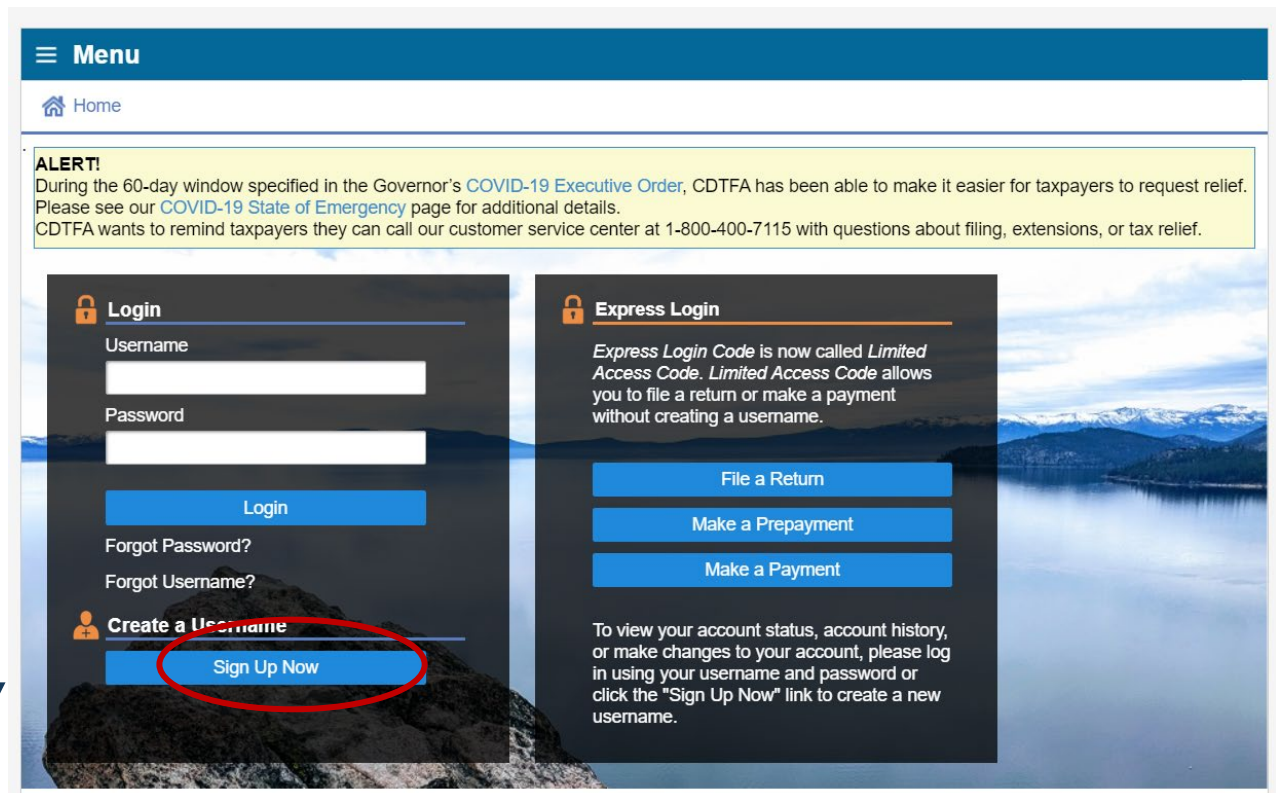
First Time Users
The Registration Process

Online Services

Full Access to Account Features

Registering for a Username and Password

➤ **Click on
Sign Up Now**



Menu

Home

ALERT!
During the 60-day window specified in the Governor's [COVID-19 Executive Order](#), CDTFA has been able to make it easier for taxpayers to request relief. Please see our [COVID-19 State of Emergency](#) page for additional details.
CDTFA wants to remind taxpayers they can call our customer service center at 1-800-400-7115 with questions about filing, extensions, or tax relief.

Login

Username

Password

Login

[Forgot Password?](#)

[Forgot Username?](#)

Create a Username

[Sign Up Now](#)

Express Login

Express Login Code is now called Limited Access Code. Limited Access Code allows you to file a return or make a payment without creating a username.

[File a Return](#)

[Make a Prepayment](#)

[Make a Payment](#)

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.

First Time Users
The Registration Process



Online Services

Full Access to Account Features

Registering for a Username and Password

Designate whether you are the owner or a third party delegate.

Sign Up Now

Home > Sign Up Now

1. Welcome

Welcome

Welcome to the CDTFA's new Online Services. To better assist you, many information bulletins will be sent directly to your Online Services account. Online Services is your one-stop shop for all CDTFA account information.

How are you related to the business you are requesting to manage?

Required I am the owner of the business

I am a third party delegate (Tax Preparer/CPA, Representative, Employee, other)

Save Draft Cancel

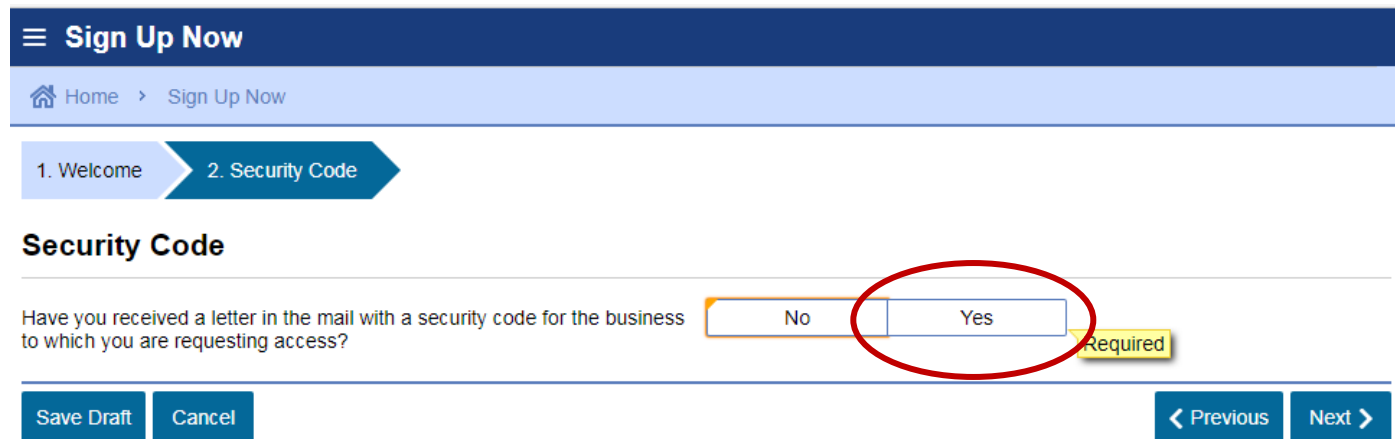
< Previous Next >

First Time Users
Security Code Received

Online Services

Full Access to Account Features

Registering for a Username and Password



☰ Sign Up Now

Home > Sign Up Now

1. Welcome 2. Security Code

Security Code

Have you received a letter in the mail with a security code for the business to which you are requesting access? No Yes Required

Save Draft Cancel < Previous Next >

You will be asked if you have received a Security Code. Click Yes.

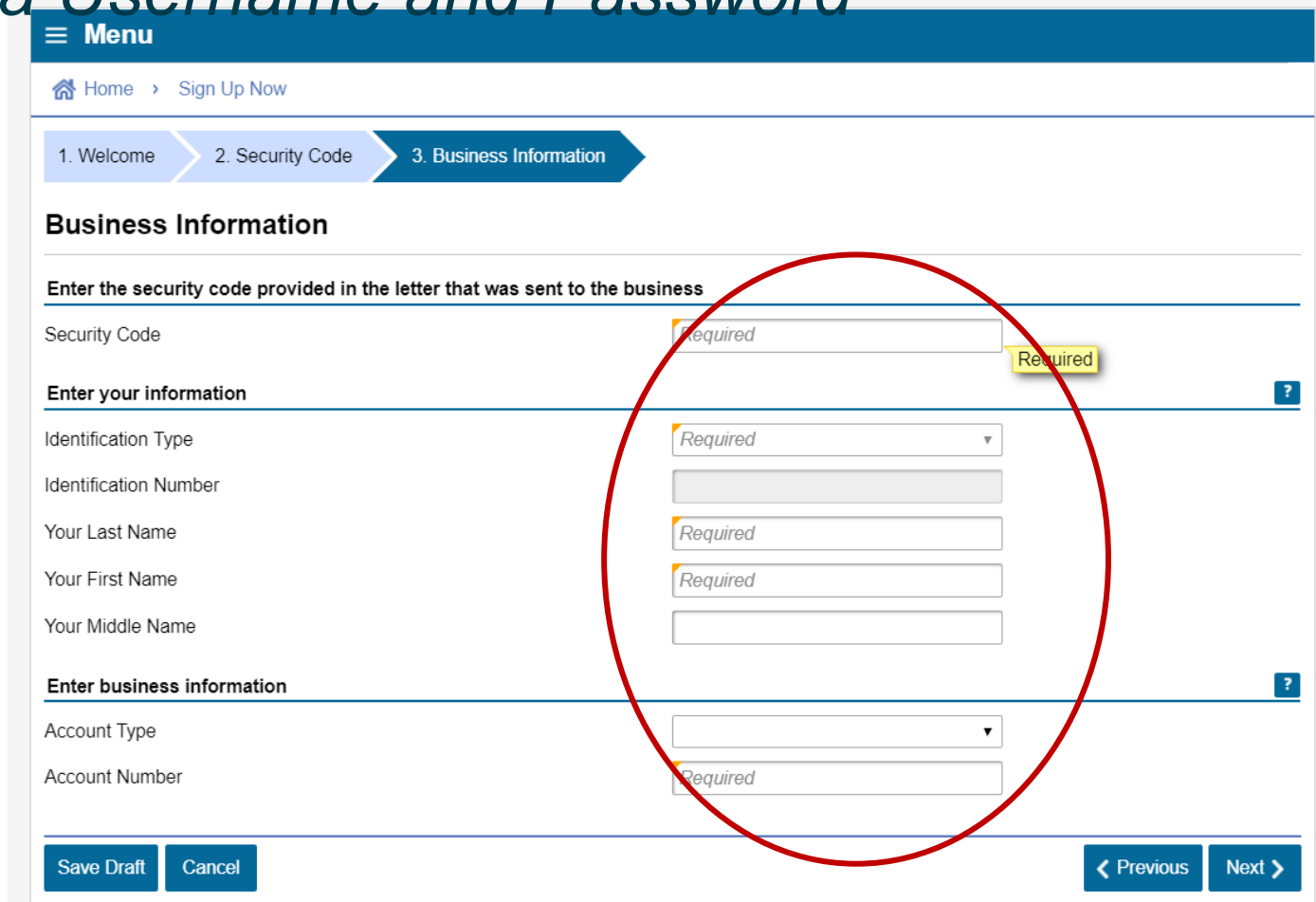
First Time Users
Security Code Received

Online Services

Full Access to Account Features

Registering for a Username and Password

Enter Security Code and other identifying information.



The screenshot shows a web form titled "Business Information" with a progress bar at the top indicating three steps: 1. Welcome, 2. Security Code, and 3. Business Information. The form is divided into three sections: "Enter the security code provided in the letter that was sent to the business" with a "Security Code" field; "Enter your information" with fields for "Identification Type", "Identification Number", "Your Last Name", "Your First Name", and "Your Middle Name"; and "Enter business information" with fields for "Account Type" and "Account Number". A red circle highlights the "Security Code" field and the "Your Last Name" field. The "Required" label is visible next to the "Security Code" field and the "Your Last Name" field. The "Account Number" field also has a "Required" label. At the bottom, there are "Save Draft", "Cancel", "Previous", and "Next" buttons.

First Time Users
Security Code Received



Online Services

Full Access to Account Features

Registering for a Username and Password

Fill in the required fields.

☰ Sign Up Now

Home > Sign Up Now

1. Welcome
2. Security Code
3. Business Information
4. Login Information

Login Information

Enter your username, password, and secret question to create your login.

Username	<input type="text" value="Required"/>	<p>Password Rules</p> <p>Required Passwords cannot be reused</p> <p>Minimum 8 characters</p> <p>Passwords must contain both letters and numbers</p> <p>Passwords must contain both uppercase and lowercase letters</p> <p>Passwords must contain special characters</p>
Confirm Username	<input type="text" value="Required"/>	
Password	<input type="text" value="Required"/>	
Confirm Password	<input type="text" value="Required"/>	
Secret Question	<input type="text" value="Required"/>	
Secret Answer	<input type="text" value="Required"/>	
Confirm Secret Answer	<input type="text" value="Required"/>	

Save Draft
Cancel

< Previous
Next >

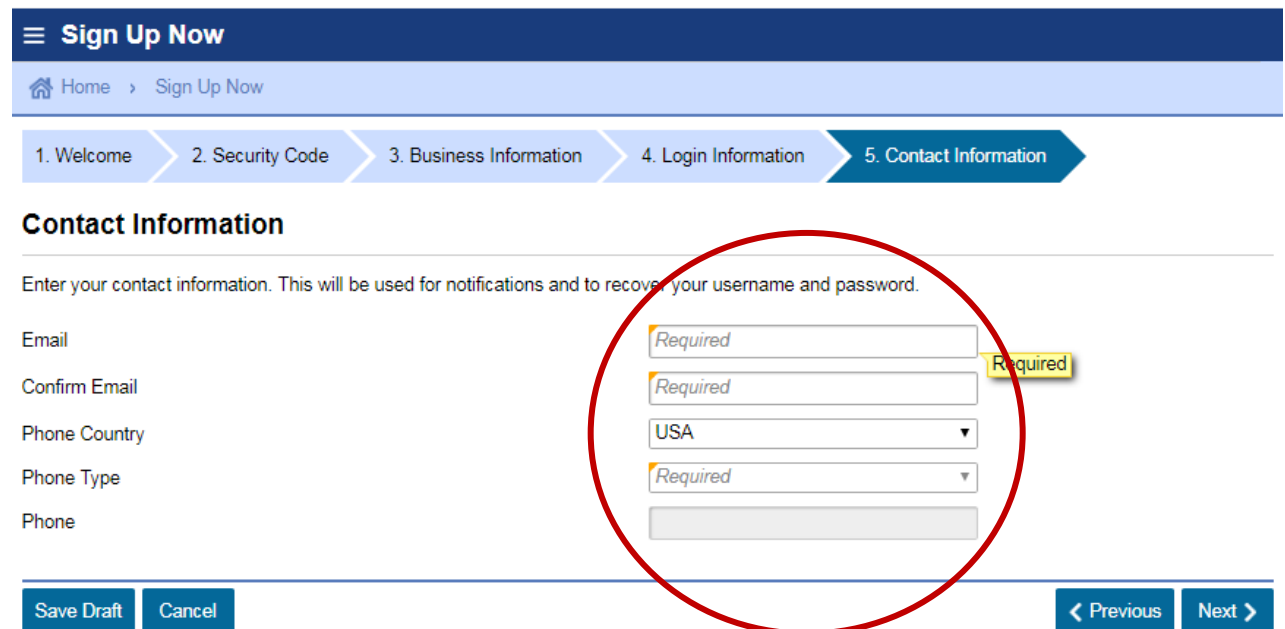
First Time Users
Security Code Received

Online Services

Full Access to Account Features

Registering for a Username and Password

Fill in the
required fields.



Sign Up Now

Home > Sign Up Now

1. Welcome > 2. Security Code > 3. Business Information > 4. Login Information > 5. Contact Information

Contact Information

Enter your contact information. This will be used for notifications and to recover your username and password.

Email

Confirm Email

Phone Country

Phone Type

Phone

Save Draft Cancel

< Previous Next >

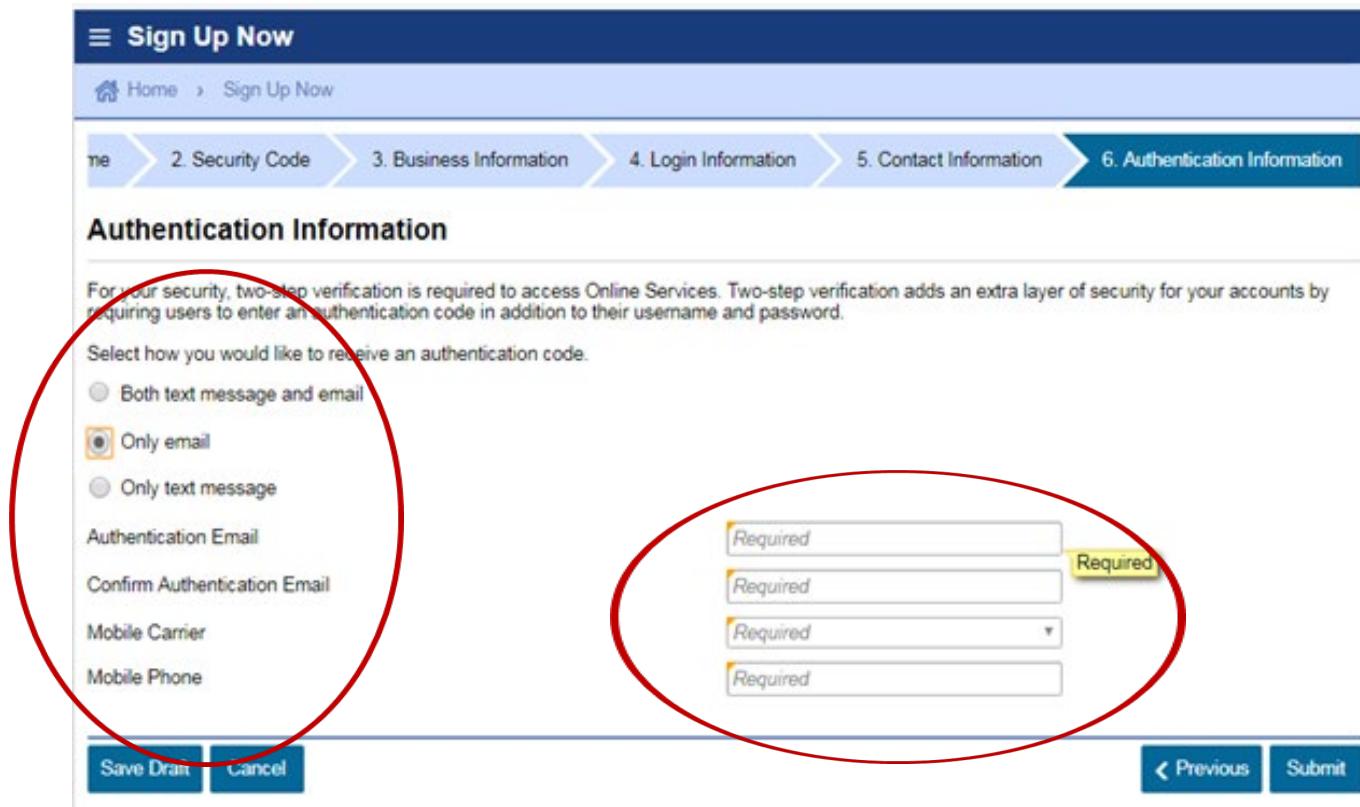
First Time Users
Security Code Received

Online Services

Full Access to Account Features

Registering for a Username and Password

Fill in the required fields.



Sign Up Now

Home > Sign Up Now

1. Personal Information > 2. Security Code > 3. Business Information > 4. Login Information > 5. Contact Information > 6. Authentication Information

Authentication Information

For your security, two-step verification is required to access Online Services. Two-step verification adds an extra layer of security for your accounts by requiring users to enter an authentication code in addition to their username and password.

Select how you would like to receive an authentication code.

Both text message and email

Only email

Only text message

Authentication Email

Confirm Authentication Email

Mobile Carrier

Mobile Phone

Required

Required

Required

Required

Required

Save Draft Cancel

< Previous Submit

First Time Users
Security Code Received

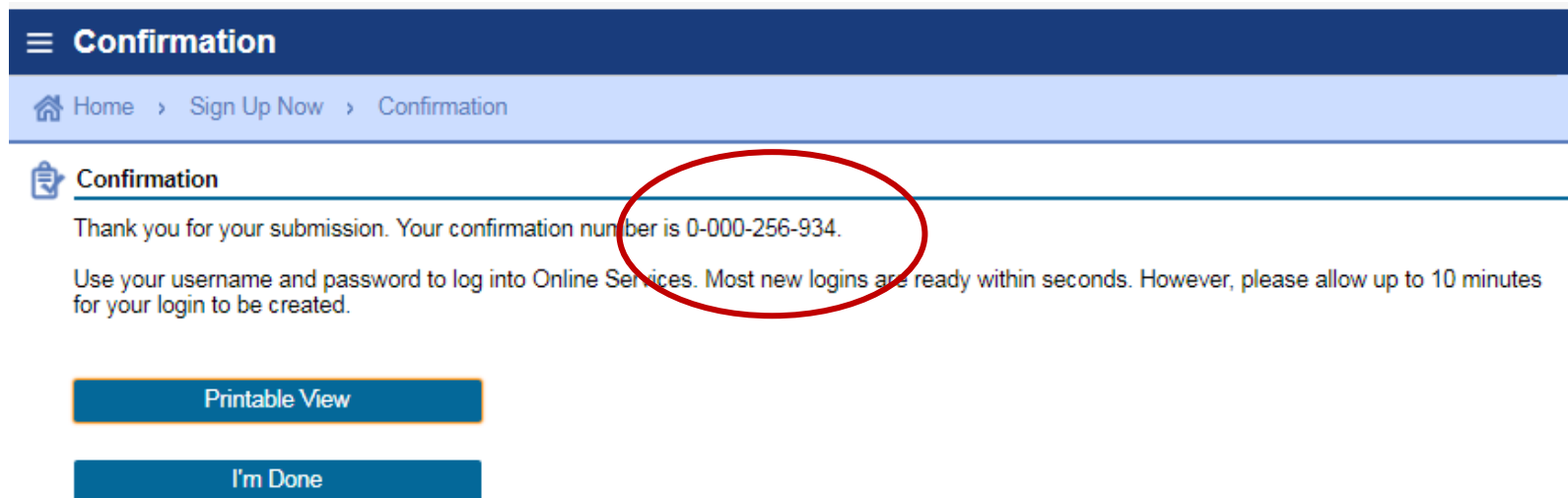


Online Services

Full Access to Account Features

Registering for a Username and Password

Confirmation that your Username and Password are now ready for use!



The screenshot shows a confirmation page with a dark blue header containing a hamburger menu icon and the word "Confirmation". Below the header is a light blue breadcrumb trail: "Home > Sign Up Now > Confirmation". The main content area has a "Confirmation" heading with a clipboard icon. The text reads: "Thank you for your submission. Your confirmation number is 0-000-256-934." The number "0-000-256-934" is circled in red. Below this is a paragraph: "Use your username and password to log into Online Services. Most new logins are ready within seconds. However, please allow up to 10 minutes for your login to be created." At the bottom are two buttons: "Printable View" and "I'm Done".

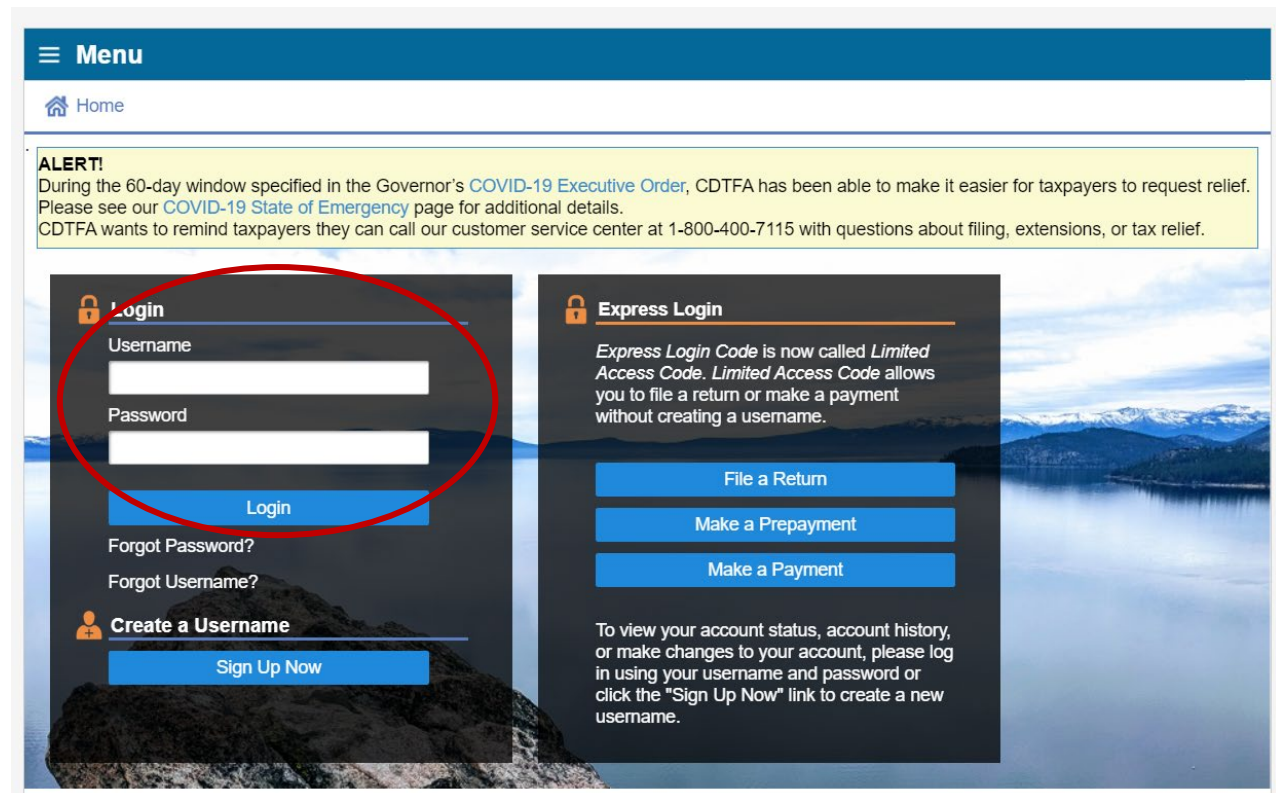
First Time Users
Security Code Received

Online Services

Full Access to Account Features

Registering for a Username and Password

Enter your
*Username and
Password.*



Menu

Home

ALERT!
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CDTFA wants to remind taxpayers they can call our customer service center at 1-800-400-7115 with questions about filing, extensions, or tax relief.

Login

Username

Password

Login

Forgot Password?
Forgot Username?

Create a Username

Sign Up Now

Express Login

Express Login Code is now called *Limited Access Code*. *Limited Access Code* allows you to file a return or make a payment without creating a username.

File a Return
Make a Prepayment
Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.

Registered User
Account Management



Online Services

Full Access to Account Features

Registering for a Username and Password

The screenshot shows the 'Authentication' page of the CDTFA website. The page title is 'Authentication' and the breadcrumb trail is 'Home > Authentication'. The main heading is 'Confirm Identification' with a lock icon. Below this, the text reads: 'The browser you are logging on with is not recognized. An authentication code will need to be sent in order to verify your identity.' A blue button labeled 'Send Authentication Email' is circled in red. Below the button, it says 'An authentication code will be sent to: [redacted]n@cdtfa.ca.gov'. At the bottom, there is a section titled 'Why is this required?' with a question mark icon, explaining that the user is using a new browser or has deleted cookies.

Registered User
Account Management



Online Services

Full Access to Account Features

Registering for a Username and Password

☰ **Authentication**

Home > Authentication

Authentication Code

An authentication code was sent to:
*****n@cdfa.ca.gov

Authentication Code
 Required

Trust This Browser

[Didn't receive an authentication code?](#)

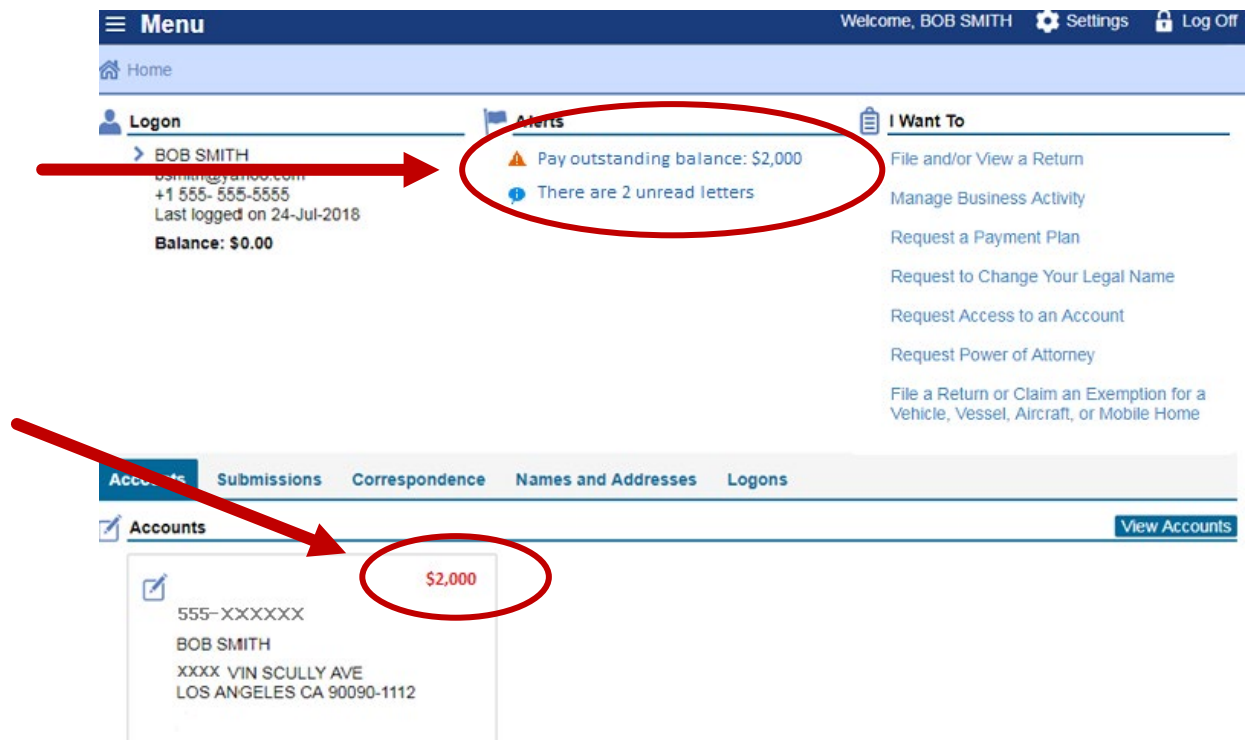
Registered User
Account Management

Online Services

Full Access to Account Features

Managing Your Account

An alert is an indication that something is outstanding on your account, such as an outstanding balance, a delinquent return, if you have any unread letters, etc. If you have an alert, you will see the alert symbol under *Alerts* and under the respective account.



The screenshot displays the user interface for Bob Smith's account. At the top, a navigation bar includes a 'Menu' icon, the user's name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below this, the 'Logon' section shows the user's name, email, phone number, and last login date, with a 'Balance: \$0.00'. The 'Alerts' section, circled in red, contains two items: 'Pay outstanding balance: \$2,000' and 'There are 2 unread letters'. A red arrow points from the 'Alerts' section to the 'Accounts' section below. The 'Accounts' section shows a list of accounts with a red circle around the '\$2,000' balance for the first account. The account details for this account are: 555-XXXXXX, BOB SMITH, XXXX VIN SCULLY AVE, LOS ANGELES CA 90090-1112.

Logged On
Useful Prompts

Online Services

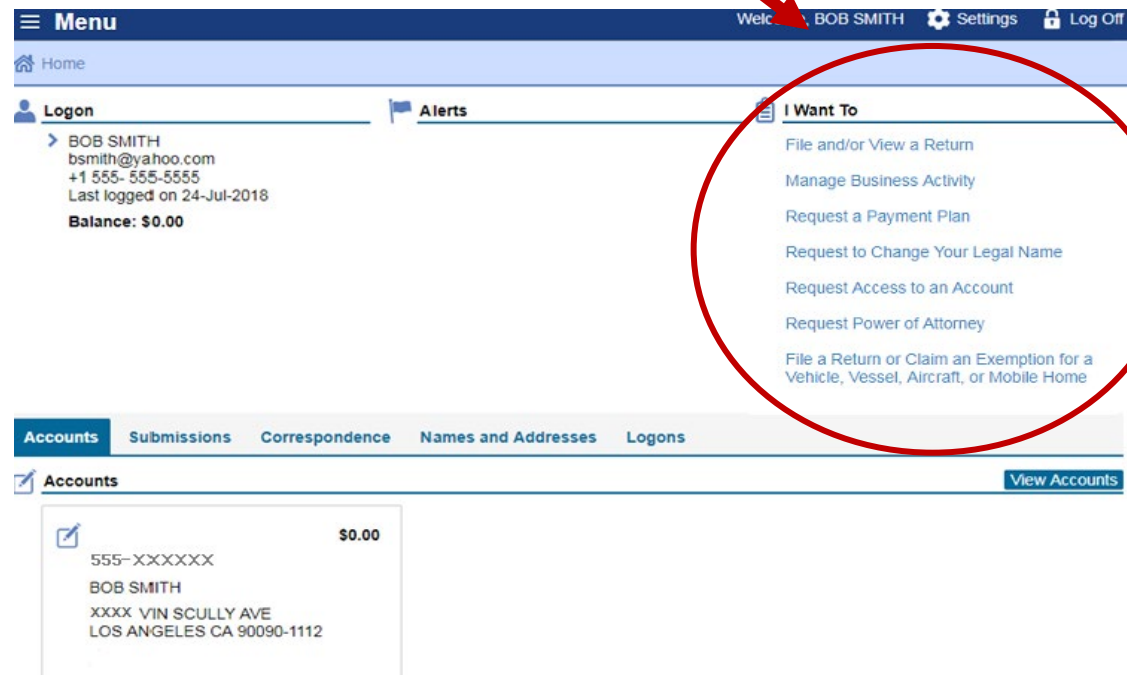
Full Access to Account Features

Managing Your Account

Tab options

- Accounts
- Submissions
- Correspondence
- Names and Addresses
- Logons

I Want To options



The screenshot shows the user interface for managing an account. At the top, there is a navigation bar with a 'Menu' icon, the user's name 'BOB SMITH', and links for 'Settings' and 'Log Off'. Below this is a 'Home' link. The main content area is divided into three tabs: 'Logon', 'Alerts', and 'I Want To'. The 'I Want To' tab is circled in red and contains a list of options: 'File and/or View a Return', 'Manage Business Activity', 'Request a Payment Plan', 'Request to Change Your Legal Name', 'Request Access to an Account', 'Request Power of Attorney', and 'File a Return or Claim an Exemption for a Vehicle, Vessel, Aircraft, or Mobile Home'. Below the tabs is a horizontal menu with 'Accounts', 'Submissions', 'Correspondence', 'Names and Addresses', and 'Logons'. The 'Accounts' tab is highlighted with a red arrow. Below this menu, there is a section for 'Accounts' with a 'View Accounts' button. A card displays account information: '555-XXXXXXX \$0.00', 'BOB SMITH', 'XXXX VIN SCULLY AVE', and 'LOS ANGELES CA 90090-1112'.

Logged On
Useful Prompts



File a Return

Information needed to file your return

- Total gross sales
- Purchases subject to use tax
- Deductions
- Exemptions
- Sales subject to district taxes (by location)



Sample:

Sales and Use Tax Return Scenario

**Bob Smith dba
Bob's Bikes**





Sample Return Scenario

1



Bob's sales of bicycles, parts, and labor (both repair and assembly) totaled \$100,000.



Sample Return Scenario

2



Bob removed a bicycle from inventory and gave it to his son in Los Angeles. The bicycle, which cost \$2,500, was purchased by Bob without paying tax by using a resale certificate.

Sample Return Scenario

3



Bob sold bicycles and parts in the amount of \$20,000 to Billy's Bicycle Store. Bob has a resale certificate on file for Billy's Bicycle Store.



Sample Return Scenario

4



Bob's charges for bicycle repair labor totaled \$1,500.

5

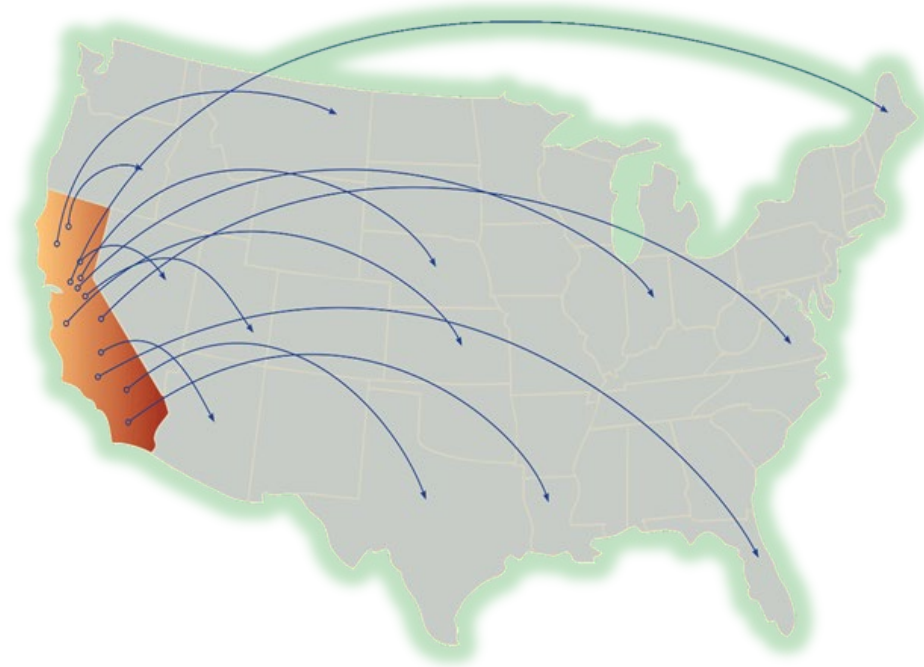


Bob sold a bicycle to the U.S. government for \$2,000.



Sample Return Scenario

6



\$21,000 in total sales shipped out of state.



Sample Return Scenario

7



Bob used his own truck to deliver bicycles totaling \$2,000 to Orange County.

8



Bob made \$49,000 in sales at the Los Angeles County store.

Sample Return Scenario

9



Bob used UPS to ship \$4,000 of bicycles to San Francisco. Bob is not “engaged in business” in the City or County of San Francisco.

10



Bob used his own truck to deliver bicycles totaling \$3,000 to Ventura County (7.25%).

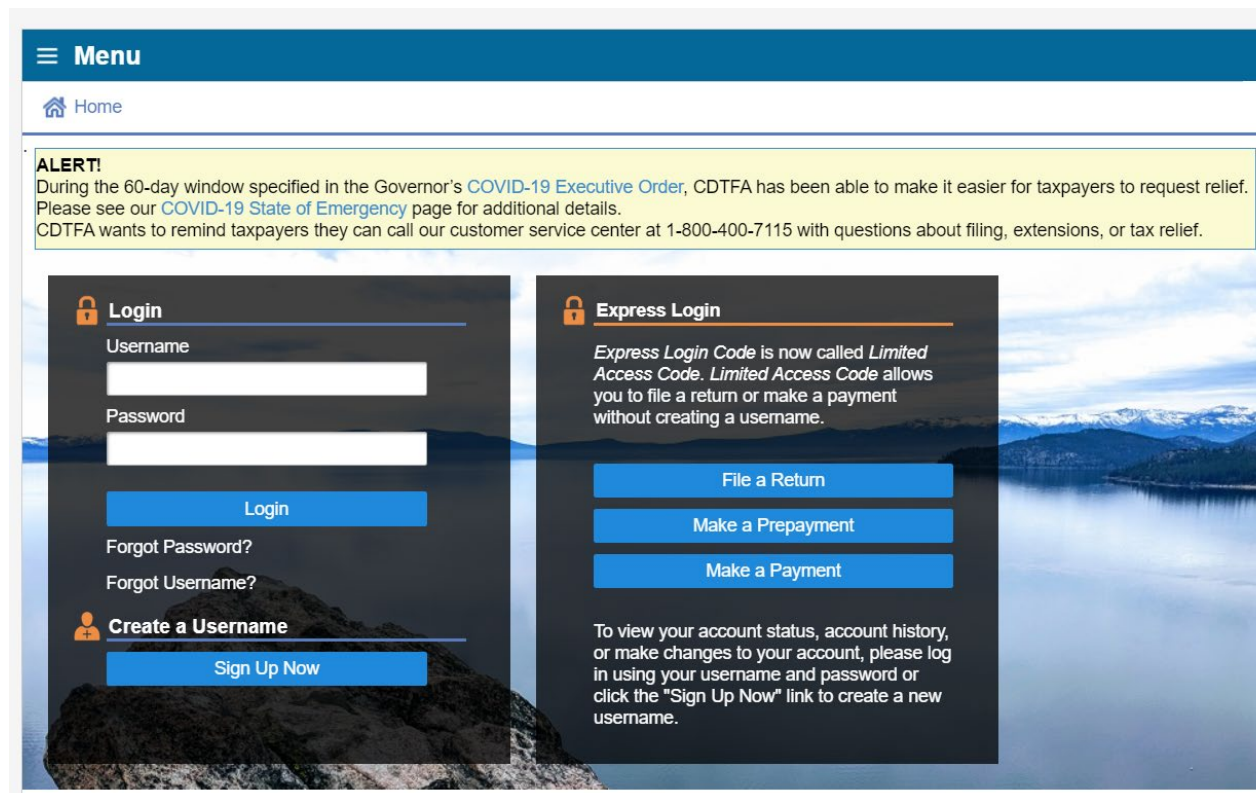
File a Return

Logging In

Username and
Password

OR

Limited Access
Code



The screenshot shows the CDTFA login interface. At the top left is a 'Menu' button with a hamburger icon and a 'Home' link with a house icon. Below this is an 'ALERT!' box with a yellow background, containing text about the 60-day window for relief during the COVID-19 Executive Order. The main content area is split into two columns. The left column is titled 'Login' and contains fields for 'Username' and 'Password', a 'Login' button, and links for 'Forgot Password?' and 'Forgot Username?'. Below this is a 'Create a Username' section with a 'Sign Up Now' button. The right column is titled 'Express Login' and contains text explaining that 'Express Login Code' is now called 'Limited Access Code'. It features three buttons: 'File a Return', 'Make a Prepayment', and 'Make a Payment'. At the bottom of the right column, there is a paragraph explaining that users can view account status, history, or make changes by logging in with their username and password, or by clicking the 'Sign Up Now' link to create a new username. The background of the login area is a scenic image of a lake and mountains.








File a Return

Limited Access Code

Logging In

Select *Sales & Use Tax Return* under *I want to File a*.

The screenshot shows a web interface for filing a return. At the top, there is a dark blue navigation bar with a white hamburger menu icon and the word 'Menu'. Below this is a light blue breadcrumb trail showing 'Home > File a Return'. A search bar with the placeholder text 'Filter' is positioned below the breadcrumb. Underneath the search bar is a section titled 'I Want to File a' with a horizontal line below it. A list of return types is displayed, each with a small document icon to its left. The first item, 'Sales & Use Tax Return', is circled in red. The other items are 'Use Tax Return', 'California Tire Fee Return', 'Electronic Waste Recycling Return', and 'Prepaid Mobile Telephony Services Surcharge Return'.

-  Sales & Use Tax Return
-  Use Tax Return
-  California Tire Fee Return
-  Electronic Waste Recycling Return
-  Prepaid Mobile Telephony Services Surcharge Return

File a Return

Limited Access Code

Logging In

Menu

Home > File a Return > File a Return

Returns Access Menu

1. Select an Option

Option #1

Option #2

Select an Option

Are you trying to use your Express Login Code?
Express Login Code is now called Limited Access Code. Enter your Account Number and Limited Access Code to continue.

Choose one of the following options to identify your Sales and Use Tax account. At least one option will have to be fully and accurately filled out to proceed.

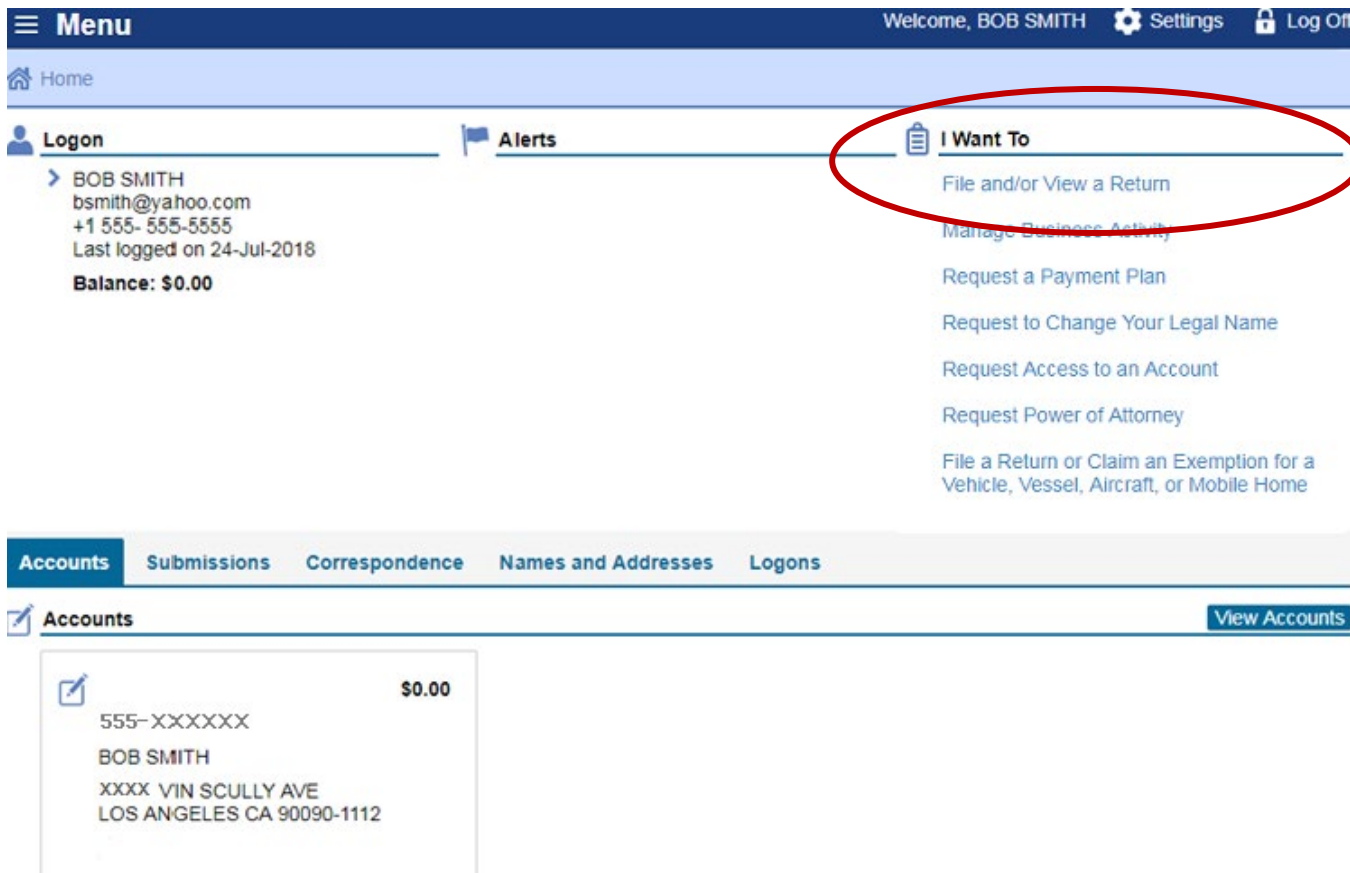
Option 1: Account Number and Limited Access Code ?	Option 2: Customer Id and Account Number ?
Account Number <input style="width: 90%;" type="text"/>	Customer Id Type <input style="width: 90%;" type="text"/>
AND	Enter your Customer Id <input style="width: 90%;" type="text"/>
Limited Access Code <input style="width: 90%;" type="text"/>	AND
	Account Number <input style="width: 90%;" type="text"/>

< Previous
Next >

File a Return

Username and Password Option

Logged Into Full Account Features



The screenshot displays the user interface for a logged-in user, BOB SMITH. The top navigation bar includes a 'Menu' icon, the user's name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below the navigation bar, there are three main sections: 'Home', 'Logon', and 'Alerts'. The 'Logon' section shows the user's name, email address (bsmith@yahoo.com), phone number (+1 555- 555-5555), and last login date (24-Jul-2018). The 'Alerts' section is currently empty. The 'I Want To' section is circled in red and contains a list of actions: 'File and/or View a Return', 'Manage Business Activity', 'Request a Payment Plan', 'Request to Change Your Legal Name', 'Request Access to an Account', 'Request Power of Attorney', and 'File a Return or Claim an Exemption for a Vehicle, Vessel, Aircraft, or Mobile Home'. Below the 'I Want To' section, there are tabs for 'Accounts', 'Submissions', 'Correspondence', 'Names and Addresses', and 'Logons'. The 'Accounts' tab is selected, and a 'View Accounts' button is visible. The 'Accounts' section shows a single account with a balance of \$0.00 and the following details: 555-XXXXXX, BOB SMITH, XXXX VIN SCULLY AVE, LOS ANGELES CA 90090-1112.

Select *File and/or View a Return*.



File a Return

Username and Password Option

Logged Into Full Account Features

The screenshot shows the CDTFA user interface. At the top, there is a dark blue navigation bar with a 'Menu' icon, the text 'Welcome, BOB SMITH', a 'Settings' gear icon, and a 'Log Off' lock icon. Below this is a light blue breadcrumb trail: 'Home > Manage Payments and Returns'. The main content area has three filter sections: 'Accounts' with a dropdown set to 'All', 'Show' with a dropdown set to 'Returns', and 'For Periods' with a dropdown set to 'All'. Below these is a 'Returns' section with a calendar icon and a table. The table has a 'Filter' input field and columns for 'Status', 'Period', 'For', 'Id', and 'Name'. Two rows are visible: 'File Return' for '30-Sep-2018' and 'File Return' for '30-Jun-2018'. The '30-Jun-2018' period is circled in red. Below the table, it says '2 Rows'.

Status	Period	For	Id	Name
File Return	30-Sep-2018	Sales and Use Tax	555-XXXXXX	BOB SMITH
File Return	30-Jun-2018	Sales and Use Tax	555-XXXXXX	BOB SMITH

Select the filing period.



File a Return

Username and Password Option

Logged Into Full Account Features

The bar below the Menu tracks the stages as you advance in your online services profile.

The screenshot displays the user interface for the CDTFA online services profile. At the top, a dark blue navigation bar contains a 'Menu' icon, the text 'Welcome, BOB SMITH', a 'Settings' gear icon, and a 'Log Off' icon with a lock symbol. Below this is a light blue breadcrumb trail: 'Home > Manage Payments and Returns > 30-Jun-2018'. The main content area is divided into four sections: 'Period', 'Period Alerts', 'I Want To', and 'Summary'. The 'Period' section shows the user's name 'BOB SMITH', ID '111-XXXXXX', and tax type 'Sales and Use Tax' with ID '555-XXXXXX'. The 'I Want To' section lists three actions: 'File, Amend, or Print a Return', 'Make a Payment', and 'Request Day Late EFT Payment Interest'. The 'Summary' and 'Period Activity' sections both indicate 'There has been no financial activity' and 'There has been no activity' respectively. Red circles highlight the breadcrumb trail and the 'File, Amend, or Print a Return' option.

File a Return

Business Activities

Sample Return Scenario

This page will only appear for first time filers. Thereafter, your return will begin on the following page for future filings.

1. Business Activities

Business Activities

Did your business conduct any of the following business activities for this filing period?

- Shipping taxable goods from an out of state location to customers in California
- Itinerant sales (i.e., food truck, door to door sales, etc.)
- Vending machine sales
- Auction events transacted at temporary location(s)
- Construction contracts involving the installation of materials and/or fixtures
- Long-term leases over 30 days (other than motor vehicles)
- Leasing of motor vehicles - acquired from out-of-state or used car dealership
- Out-of-state leasing
- Claiming credit for tax paid to another state

Yes	No
-----	----

Do you sell Motor Vehicle Fuel?

Yes	No
-----	----

Save Draft

Cancel

Next >



File a Return Gross Sales

Sample Return Scenario

1

Bob's sales of bicycles, parts, and labor (both repair and assembly) amounted to \$100,000.

The screenshot shows a web interface for filing a return. At the top, there is a navigation bar with a 'Menu' icon, the user name 'Welcome, BOB SMTH', and links for 'Settings' and 'Log Off'. Below the navigation bar is a breadcrumb trail: 'Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return'. A box displays 'Account Number: 555-XXXXXX' and 'Filing Period 30-JUN-2018'. A blue arrow points to the '1. Sales and Purchase Information' section. The 'Sales and Purchase Information' section contains the following fields:

Total Gross Sales (i.e. Taxable and nontaxable sales for the reporting period, including lease and rental receipts)	100,000.00
Purchases subject to use tax (i.e., items removed from inventory for business or personal use, out of state purchases, etc.)	0.00
Sales of fixtures and equipment (i.e. Sales of business assets)	0.00
Total Sales and Purchases	102,500.00

At the bottom of the form, there are three buttons: 'Save Draft', 'Cancel', and 'Next >'.



File a Return

Purchases Subject To Use Tax

Sample Return Scenario

2

Bob removed a bicycle from inventory and gave it to his son in Los Angeles. Bob purchased the bicycle which cost \$2,500 without paying tax by using a resale certificate.



The screenshot shows a web application interface for filing a return. At the top, there is a navigation bar with a 'Menu' icon, the user name 'Welcome, BOB SMTH', and links for 'Settings' and 'Log Off'. Below the navigation bar is a breadcrumb trail: 'Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return'. A box displays 'Account Number: 555-XXXXXX' and 'Filing Period 30-JUN-2018'. The main section is titled '1. Sales and Purchase Information' and contains a table for 'Sales and Purchase Information'. The table has three rows: 'Total Gross Sales (i.e. Taxable and nontaxable sales for the reporting period, including lease and rental receipts)' with a value of 100,000.00; 'Purchases subject to use tax (i.e., items removed from inventory for business or personal use, out of state purchases, etc.)' with a value of 2,500.00 (circled in red); and 'Sales of fixtures and equipment (i.e. Sales of business assets)' with a value of 0.00. A summary row at the bottom right shows 'Total Sales and Purchases' with a value of 102,500.00. At the bottom of the form are buttons for 'Save Draft', 'Cancel', and 'Next >'.

Sales and Purchase Information	
Total Gross Sales (i.e. Taxable and nontaxable sales for the reporting period, including lease and rental receipts)	100,000.00
Purchases subject to use tax (i.e., items removed from inventory for business or personal use, out of state purchases, etc.)	2,500.00
Sales of fixtures and equipment (i.e. Sales of business assets)	0.00
Total Sales and Purchases	102,500.00

File a Return

State Fair Sales

Sample Return Scenario

Menu Welcome, BOB SMTH  Settings  Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018



1. Sales and Purchase Information 2. State Fair Sales

State Fair Sales

The amount reported for *total sales made at the real property of a state-designated fair* is only for informational purposes and is not being used for calculating any sales or use tax on this return.

Effective July 1, 2018, if you are a retailer who makes sales of tangible personal property on the real property of a California state-designated fair ("state-designated fairground"), you must separately state the amount of those sales on your Sales and Use Tax return as required under Assembly Bill 1499 (AB 1499) (Chapter 798, Stats. 2017).

A complete listing of state-designated fairs is available on our website at <https://www.cdtfa.ca.gov/taxes-and-fees/state-fairgrounds-list.htm>

Save Draft Cancel  Previous Next 



File a Return

Deductions – Sales For Resale

Sample Return Scenario

3

Bob sold bicycles and parts in the amount of \$20,000 to Billy’s Bicycle Store (a resale certificate is on file for Billy’s Bicycle Store).

Menu
Welcome, BOB SMITH [Settings](#) [Log Off](#)

[Home](#) > [Manage Payments and Returns](#) > [30-JUN-2018](#) > [Sales & Use Tax Return](#)

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information
2. State Fair Sales
3. Deductions

Deductions

Sales to other retailers for resale	<input style="width: 90%;" type="text" value="20,000.00"/>
Nontaxable sales of food products	<input style="width: 90%;" type="text" value="0.00"/>
Nontaxable labor (repair and installation)	<input style="width: 90%;" type="text" value="0.00"/>
Sales to the United States Government	<input style="width: 90%;" type="text" value="0.00"/>
Sales in interstate or foreign commerce	<input style="width: 90%;" type="text" value="0.00"/>
Sales tax (if any) included in Gross Sales	<input style="width: 90%;" type="text" value="0.00"/>

Other Deductions - To enter information, click on a box in the empty row. [Filter](#)

Other deduction	Description	Deduction amount

Total deductions 44,500.00

Save Draft
Cancel

< Previous
Next >

File a Return

Deductions – Nontaxable Labor

Sample Return Scenario

4

Charged \$1,500 for bicycle repair labor.

Menu
Welcome, BOB SMTH [Settings](#) [Log Off](#)

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information
2. State Fair Sales
3. Deductions

Deductions

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States Government	0.00
Sales in interstate or foreign commerce	0.00
Sales tax (if any) included in Gross Sales	0.00

Other Deductions - To enter information, click on a box in the empty row. ? Filter

Other deduction	Description	Deduction amount

Total deductions 44,500.00

Save Draft
Cancel

< Previous
Next >

File a Return

Deductions – Sales To The U.S. Government

Sample Return Scenario

5

Sold to the U.S. government a \$2,000 bicycle.

Menu
Welcome, BOB SMTH Settings Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information
2. State Fair Sales
3. Deductions

Deductions

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States Government	2,000.00
Sales in interstate or foreign commerce	0.00
Sales tax (if any) included in Gross Sales	0.00

Other Deductions - To enter information, click on a box in the empty row. ? Filter

Other deduction	Description	Deduction amount

Total deductions 44,500.00

Save Draft
Cancel

< Previous
Next >

File a Return

Deductions – Sales in Interstate or Foreign Commerce

Sample Return Scenario

6

Bob used United Parcel Service (UPS) to ship \$21,000 worth of bicycles out of state.

Menu Welcome, BOB SMTH Settings Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information > 2. State Fair Sales > 3. Deductions

Deductions

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States Government	2,000.00
Sales in interstate or foreign commerce	21,000.00
Sales tax (if any) included in Gross Sales	0.00

Other Deductions - To enter information, click on a box in the empty row. ? Filter

Other deduction	Description	Deduction amount

Total deductions 44,500.00

Save Draft
Cancel

< Previous
Next >



Tax Recovery Adjustments?

1. No Registered Locations 2. Sales and Purchase Information 3. State Fair Sales 4. Tax Paid to Other States 5. Deductions

Deductions & Exemptions

Sales to other retailers for resale

Nontaxable sales of food products

Nontaxable labor (repair and installation)

Sales to the United States Government

Sales in interstate or foreign commerce

Sales tax (if any) included in Gross Sales

Other Deductions - To enter information, click on a box in the empty row. [? Filter](#)

Other deduction	Description	Deduction amount

Total deductions

Do you have any Tax Recovery Adjustments/Deductions where the original transaction(s) occurred during this current filing period? (click Yes to see the list of adjustments/deductions) Yes No

The amount reported is for current period only, and therefore, the original transaction must be included in the Total Gross Sales.

Bad debt losses on taxable sales

Cost of tax-paid purchases resold prior to use

Returned taxable merchandise

Cash discounts on taxable sales

Total current period tax recovery

Total nontaxable transactions

Do you have any Tax Recovery Adjustments/Deductions where the original transaction(s) occurred prior to this current filing period? Yes No

Do you have any current period Partial Tax Exemptions? (click Yes to see the list of exemptions) Yes No

Do you have a current period Partial Tax Exemption for Manufacturing and Research and Development Equipment? Yes No

Sales or purchases subject to the MRD partial exemption

MRD sales/purchases x 0.039375

File a Return

District Tax Allocation

Sample Return Scenario

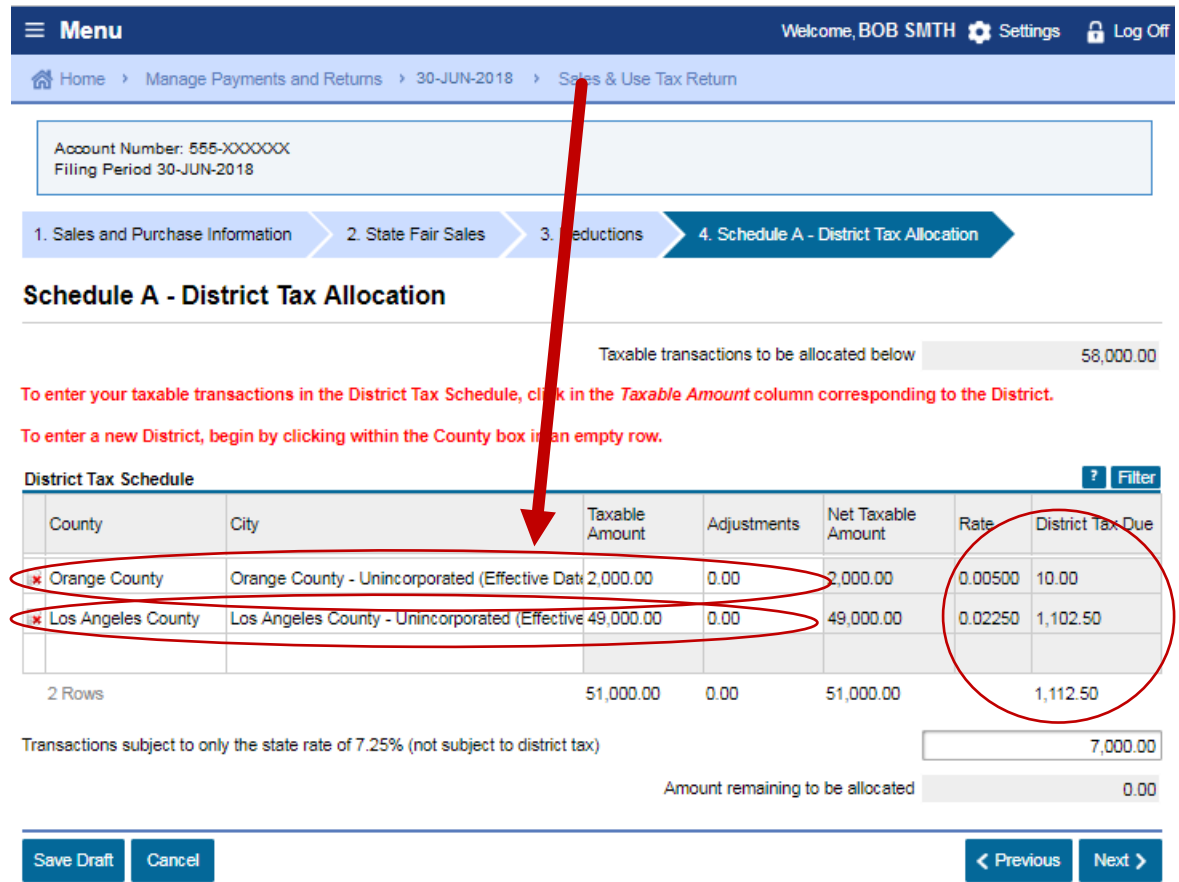
7

Bob used his own truck to deliver \$2,000 worth of bicycles to Orange County.

8

Sales in the amount of \$49,000 were made out of Bob's store located in Los Angeles County.

Enter amount for each applicable district tax.



Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information → 2. State Fair Sales → 3. Deductions → 4. Schedule A - District Tax Allocation

Schedule A - District Tax Allocation

Taxable transactions to be allocated below

To enter your taxable transactions in the District Tax Schedule, click in the **Taxable Amount** column corresponding to the District.

To enter a new District, begin by clicking within the County box in an empty row.

County	City	Taxable Amount	Adjustments	Net Taxable Amount	Rate	District Tax Due
Orange County	Orange County - Unincorporated (Effective Date	2,000.00	0.00	2,000.00	0.00500	10.00
Los Angeles County	Los Angeles County - Unincorporated (Effective	49,000.00	0.00	49,000.00	0.02250	1,102.50
2 Rows		51,000.00	0.00	51,000.00		1,112.50

Transactions subject to only the state rate of 7.25% (not subject to district tax)

Amount remaining to be allocated

Save Draft Cancel < Previous Next >

File a Return

District Tax Allocation

Sample Return Scenario

Enter the total amount not in a district tax area *OR* in which you do not need to collect a district tax.

9

Bob used UPS to ship \$4,000 worth of bicycles to San Francisco County.

10

Bob used his own truck to deliver \$3,000 worth of bicycles to Ventura County (7.25%).

Menu
Welcome, BOB SMTH Settings Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
 Filing Period 30-JUN-2018

1. Sales and Purchase Information

2. State Fair Sales

3. Deductions

4. Schedule A - District Tax Allocation

Schedule A - District Tax Allocation

Taxable transactions to be allocated below 58,000.00

To enter your taxable transactions in the District Tax Schedule, click in the *Taxable Amount* column corresponding to the District.

To enter a new District, begin by clicking within the *County* box in an empty row.

County	City	Taxable Amount	Adjustments	Net Taxable Amount	Rate	District Tax Due
<input checked="" type="checkbox"/> Orange County	Orange County - Unincorporated (Effective Date	2,000.00	0.00	2,000.00	0.00500	10.00
<input checked="" type="checkbox"/> Los Angeles County	Los Angeles County - Unincorporated (Effective	49,000.00	0.00	49,000.00	0.02250	1,102.50
2 Rows		51,000.00	0.00	51,000.00		1,112.50

Transactions subject to only the state rate of 7.25% (not subject to district tax)
7,000.00

Amount remaining to be allocated 0.00

Save Draft Cancel
Previous Next

File a Return

Tax Prepayments

Sample Return Scenario

Menu Welcome, BOB SMTH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [30-JUN-2018](#) > [Sales & Use Tax Return](#)

Account Number: 555-XXXXXXX
Filing Period 30-JUN-2018

1. Sales and Purchase Information > 2. State Fair Sales > 3. Deductions > 4. Schedule A - District Tax Allocation > **5. Tax Prepayments**

Tax Prepayments

If you modify the prefilled prepayment amounts, amounts claimed should only include tax paid.

1st Prepayment	<input type="text" value="0.00"/>
2nd Prepayment	<input type="text" value="0.00"/>
Total tax prepayments	<input type="text" value="0.00"/>

[Save Draft](#) [Cancel](#) [< Previous](#) [Next >](#)

File a Return

Tax Prepayments Verification

Sample Return Scenario

☰ Menu
Welcome, BOB SMTH ⚙ Settings 🔒 Log Off

🏠 Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXXX
Filing Period 30-JUN-2018

State Fair Sales
3. Deductions
4. Schedule A - District Tax Allocation
5. Tax Prepayments
6. Tax Prepayments Verification

Tax Prepayments Verification

Do you have taxable transactions for the period of Prepayment 1?	Yes	<input checked="" type="radio"/> No
1st Prepayment		0.00
Do you have taxable transactions for the period of Prepayment 2?	Yes	<input checked="" type="radio"/> No
2nd Prepayment		0.00
Total tax prepayments		0.00

Save Draft
Cancel

< Previous
Next >

File a Return

Excess Tax Collected

Sample Return Scenario

Menu
Welcome, BOB SMTH Settings Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

ptions

4. Schedule A - District Tax Allocation
5. Tax Prepayments
6. Tax Prepayments Verification
7. Excess Tax Collected

Excess Tax Collected

If you have collected more sales tax from your customers than the amount due calculated on your return, enter the difference in this field.

Excess tax collected can occur in the following situations:

- When tax is computed on a transaction which is not subject to tax;
- When tax is computed on an amount in excess of the amount subject to tax;
- When tax is computed using a tax rate higher than the rate imposed by law and;
- When mathematical or clerical errors result in an overstatement of the tax on a billing.

Total State, County, Local, and District Tax	5,318.00
Excess tax collected	0.00
Total Tax	5,318.00

Save Draft
Cancel

< Previous
Next >

File a Return Summary

Sample Return Scenario

Menu Welcome, BOB SMTH [Settings](#) [Log Off](#)

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

Module A - District Tax Allocation > 5. Tax Prepayments > 6. Tax Prepayments Verification > 7. Excess Tax Collected > 8. Summary

Summary

Total Tax (State, County, Local, and District Tax)	5,318.00
Tax Due	5,318.00
Total tax prepayments	0.00
Remaining Tax	5,318.00
Penalty	0.00
Interest	0.00
Total Amount Due and Payable	5,318.00

To print a draft of your return prior to submission, click on the Save Draft button below.

Save Draft Cancel
< Previous Next >



File a Return

Preparer Information

Sample Return Scenario

Menu Welcome, BOB SMTH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [30-JUN-2018](#) > [Sales & Use Tax Return](#)

Account Number: 555-XXXXXX
Filing Period 30-JUN-2018

ion > 5. Tax Prepayments > 6. Tax Prepayments Verification > 7. Excess Tax Collected > 8. Summary > **9. Preparer Information**

Preparer Information

I hereby certify that this return, including any accompanying documents and statements, has been examined by me and to the best of my knowledge and belief is true, correct, and complete.

First Name

Last Name

Title

Telephone

Are you a paid preparer? Yes No

File a Return Declaration

Sample Return Scenario

It is my intent to electronically file (e-file) my tax return with the California Department of Tax and Fee Administration.

I declare that all the information I provide for this e-file return has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return. Regardless of the method of payment chosen, I understand that if the CDTFA does not receive full payment of my tax liability, I remain liable for all applicable tax, interest, and penalties.

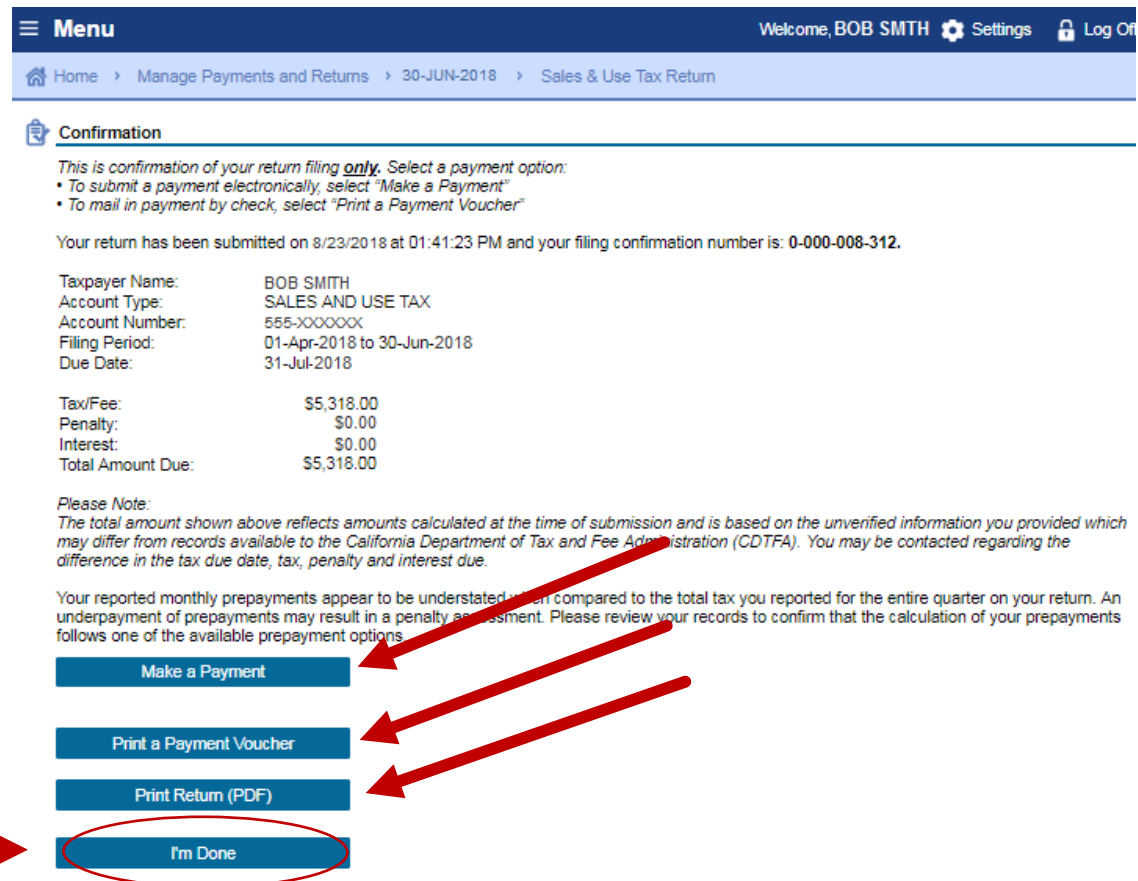
By selecting "OK", I am declaring my understanding of the above and my intent to e-file.

It is suggested that you print a copy of this declaration for your records.

Password Required

Sales and Use Tax Return Submission I'm Done

Sample Return Scenario



Menu Welcome, BOB SMTH Settings Log Out

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Confirmation

This is confirmation of your return filing **only**. Select a payment option:

- To submit a payment electronically, select "Make a Payment"
- To mail in payment by check, select "Print a Payment Voucher"

Your return has been submitted on 8/23/2018 at 01:41:23 PM and your filing confirmation number is: 0-000-008-312.

Taxpayer Name:	BOB SMITH
Account Type:	SALES AND USE TAX
Account Number:	555-XXXXXX
Filing Period:	01-Apr-2018 to 30-Jun-2018
Due Date:	31-Jul-2018

Tax/Fee:	\$5,318.00
Penalty:	\$0.00
Interest:	\$0.00
Total Amount Due:	\$5,318.00

Please Note:
The total amount shown above reflects amounts calculated at the time of submission and is based on the unverified information you provided which may differ from records available to the California Department of Tax and Fee Administration (CDTFA). You may be contacted regarding the difference in the tax due date, tax, penalty and interest due.

Your reported monthly prepayments appear to be understated when compared to the total tax you reported for the entire quarter on your return. An underpayment of prepayments may result in a penalty assessment. Please review your records to confirm that the calculation of your prepayments follows one of the available prepayment options

[Make a Payment](#)

[Print a Payment Voucher](#)

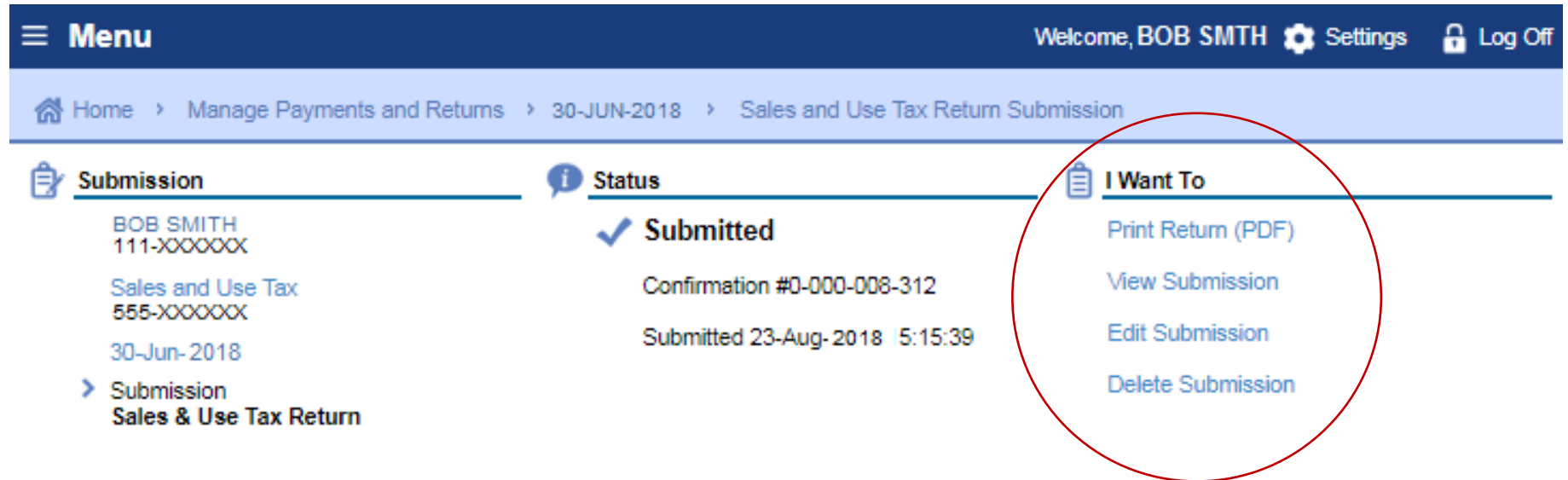
[Print Return \(PDF\)](#)



[I'm Done](#)

If you would like to come back to Online Services and make a payment at a later date, click on "I'm Done".




Sales and Use Tax Return Submission I'm Done

Sample Return Scenario



Menu Welcome, BOB SMTH  Settings  Log Off

[Home](#) > [Manage Payments and Returns](#) > [30-JUN-2018](#) > [Sales and Use Tax Return Submission](#)


 Submission	 Status	 I Want To
BOB SMITH 111-XXXXXX Sales and Use Tax 555-XXXXXX 30-Jun-2018 > Submission Sales & Use Tax Return	✓ Submitted Confirmation #0-000-008-312 Submitted 23-Aug-2018 5:15:39	Print Return (PDF) View Submission Edit Submission Delete Submission



Make a Payment Paper Check Option

Sample Return Scenario

A payment voucher will print if you choose the “Print a Voucher” option on the Confirmation page.

 Please cut along the line and return the bottom portion with your payment.

CDTFA-5000 (08-17)



Period End Date: 30-Jun-2018
Account Number: 555-XXXXXX
Voucher Type: Return Payment

PAYMENT VOUCHER

CDTFA USE ONLY

Amount Due: 5,318.00

Make check payable and send with the voucher to:
California Department of Tax and Fee Administration
PO Box 942879
Sacramento CA 94279-3535

BOB SMITH

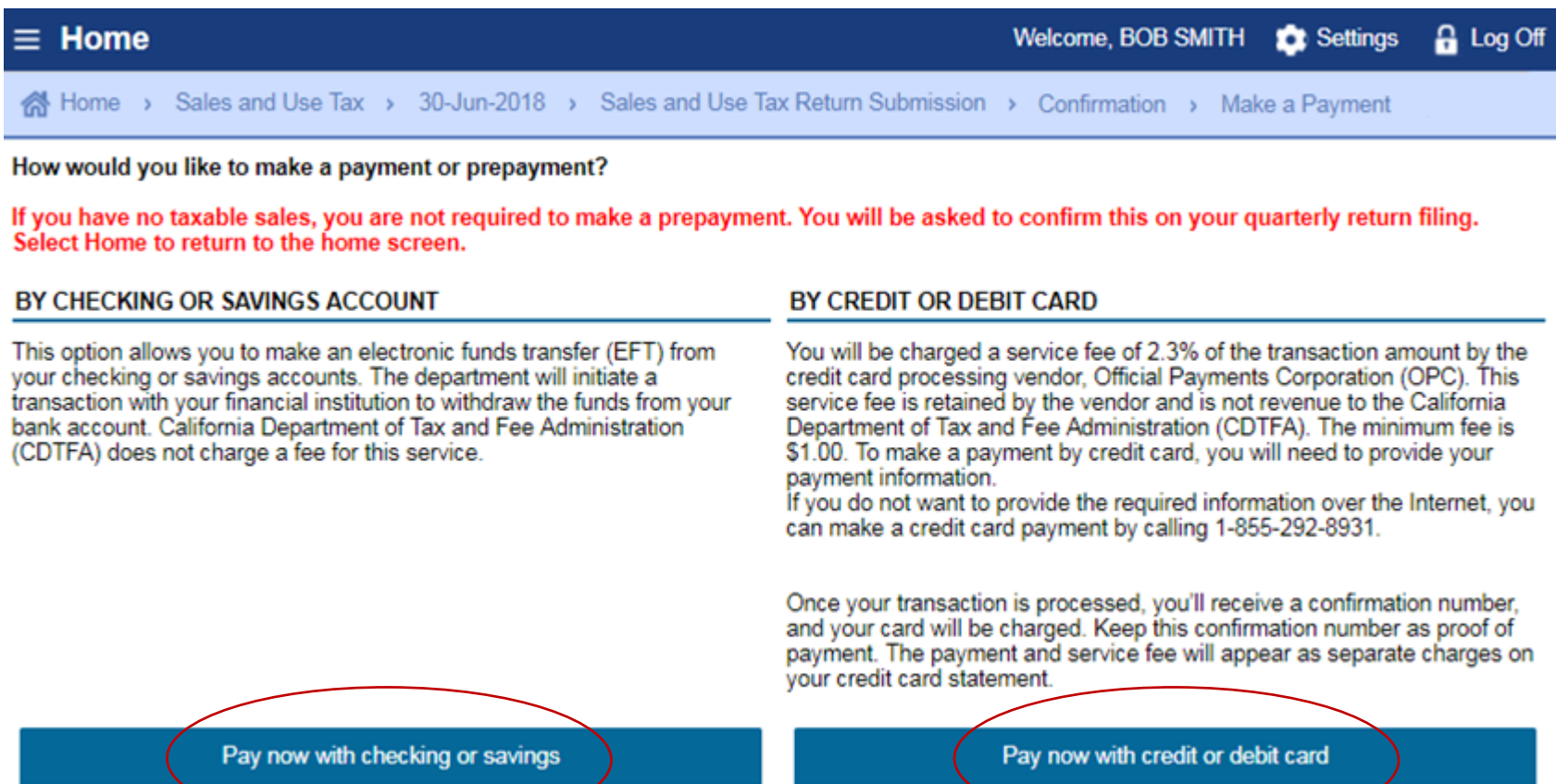
\$



Please write your Account number and tax period end date on your check.

Make a Payment Electronic Options

Sample Return Scenario



The screenshot shows a user interface for making a payment. At the top, there is a navigation bar with a home icon, the text 'Home', and user information 'Welcome, BOB SMITH' along with 'Settings' and 'Log Off' links. Below this is a breadcrumb trail: 'Home > Sales and Use Tax > 30-Jun-2018 > Sales and Use Tax Return Submission > Confirmation > Make a Payment'. The main heading asks 'How would you like to make a payment or prepayment?'. A red warning message states: 'If you have no taxable sales, you are not required to make a prepayment. You will be asked to confirm this on your quarterly return filing. Select Home to return to the home screen.' Two options are presented side-by-side. The first option, 'BY CHECKING OR SAVINGS ACCOUNT', describes an EFT from a checking or savings account, noting that CDTFA does not charge a fee. The second option, 'BY CREDIT OR DEBIT CARD', describes a credit or debit card payment with a 2.3% service fee, a \$1.00 minimum, and provides a phone number for those who do not want to pay online. At the bottom, there are two blue buttons: 'Pay now with checking or savings' and 'Pay now with credit or debit card'. Both buttons are circled in red.

Home Welcome, BOB SMITH Settings Log Off

Home > Sales and Use Tax > 30-Jun-2018 > Sales and Use Tax Return Submission > Confirmation > Make a Payment

How would you like to make a payment or prepayment?

If you have no taxable sales, you are not required to make a prepayment. You will be asked to confirm this on your quarterly return filing. Select Home to return to the home screen.

BY CHECKING OR SAVINGS ACCOUNT

This option allows you to make an electronic funds transfer (EFT) from your checking or savings accounts. The department will initiate a transaction with your financial institution to withdraw the funds from your bank account. California Department of Tax and Fee Administration (CDTFA) does not charge a fee for this service.

BY CREDIT OR DEBIT CARD

You will be charged a service fee of 2.3% of the transaction amount by the credit card processing vendor, Official Payments Corporation (OPC). This service fee is retained by the vendor and is not revenue to the California Department of Tax and Fee Administration (CDTFA). The minimum fee is \$1.00. To make a payment by credit card, you will need to provide your payment information.

If you do not want to provide the required information over the Internet, you can make a credit card payment by calling 1-855-292-8931.

Once your transaction is processed, you'll receive a confirmation number, and your card will be charged. Keep this confirmation number as proof of payment. The payment and service fee will appear as separate charges on your credit card statement.

Pay now with checking or savings

Pay now with credit or debit card

Make a Payment Checking or Savings

Sample Return Scenario

Menu
Welcome, BOB SMTH Settings Log Off

Home > 30-Jun-2020 > Sales and Use Tax Return Submission > Confirmation > Make Payment

Period

BOB SMITH
111-XXXXXX

Sales and Use Tax
555-XXXXXX

> 30-Jun-2018

Payment Option

Bank Account Type

Routing Number

Bank Account Number

Confirm Bank Account Number

Save this payment option for future use

Payment Details

Payment Type

Payment Date

Payment Amount

Confirm Payment Amount

Fill in
Payment
Option.

Fill in *Payment Details.*

Required



Make a Payment Credit Card

Sample Return Scenario

Home Welcome, BOB SMITH Settings Log Off

Home > se Tax > 30-Jun-2018 > Sales and Use Tax Return Submission > Confirmation > Make a Payment > Payment

1. Credit Card Information

Credit Card Information

By Clicking below, you will be redirected to our Credit Card processor (Official Payments Corporation) to enter your credit card information. Once you are finished submitting your credit card information, you will be redirected back to this site.

Enter Credit/Debit Card Info

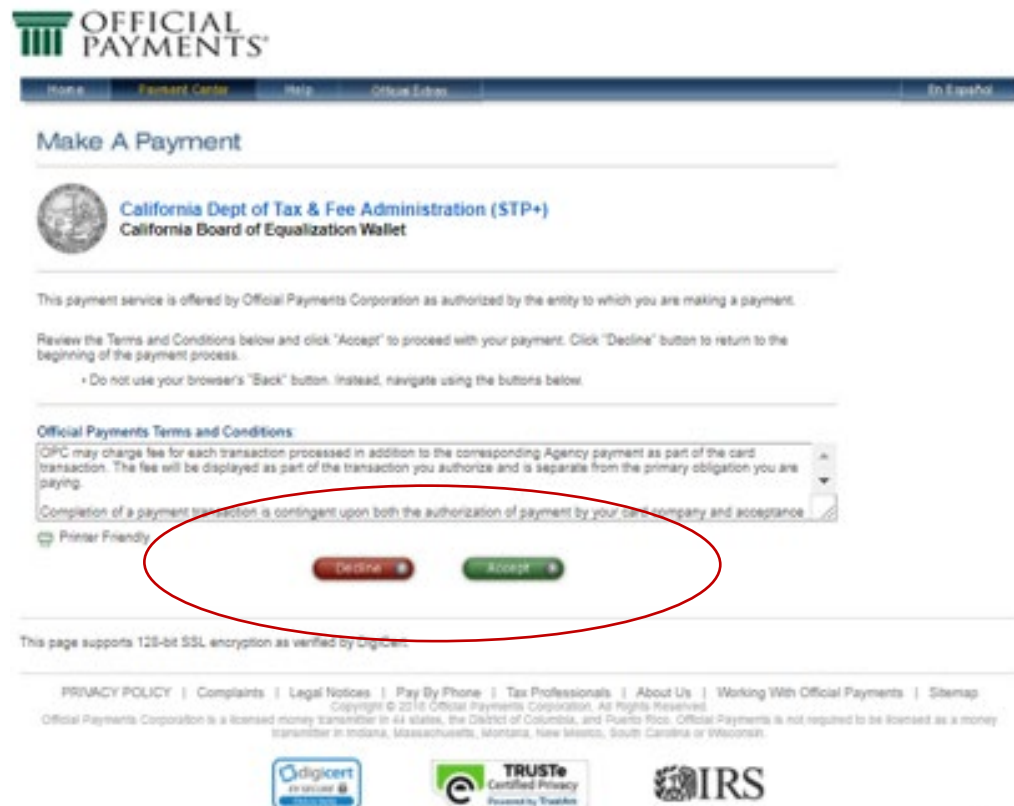
Cancel Next >

Make a Payment Credit Card

Sample Return Scenario

Payments are made through the credit card vendor, Official Payments Corporation (OPC).

A 2.3% convenience fee is charged by OPC. This money does not come to the State.



The screenshot shows the 'OFFICIAL PAYMENTS' website interface. At the top, there is a navigation bar with links for Home, Payment Center, Help, Office Hours, and an 'En Español' link. The main heading is 'Make A Payment'. Below this, the recipient is identified as 'California Dept of Tax & Fee Administration (STP+)' and 'California Board of Equalization Wallet'. A notice states: 'This payment service is offered by Official Payments Corporation as authorized by the entity to which you are making a payment.' Below this, it says: 'Review the Terms and Conditions below and click "Accept" to proceed with your payment. Click "Decline" button to return to the beginning of the payment process.' A small note reads: 'Do not use your browser's "Back" button. Instead, navigate using the buttons below.' The 'Official Payments Terms and Conditions' section is partially visible, with a red circle highlighting the 'Decline' and 'Accept' buttons. At the bottom of the page, there is a footer with links for Privacy Policy, Complaints, Legal Notices, Pay By Phone, Tax Professionals, About Us, Working With Official Payments, and Sitemap. Copyright information for 2018 Official Payments Corporation is also present. Logos for Digicert, TRUSTe, and the IRS are displayed at the bottom.

Make a Payment Credit Card

Sample Return Scenario



OFFICIAL PAYMENTS
MAKE A PAYMENT

California Dept of Tax & Fee Administration (STP+)
California Board of Equalization Wallet

To continue this payment, please fill out the form below.

- Note that the [*] fields are required.
- All information is kept confidential.
- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Payer Information
(Information for the person making the payment.)

*Country: United States

*First Name:

*Middle Name:

*Last Name:

Suffix: (Jr., Sr, etc.)

*Street Address:

*Town/City:

*State:

*Zip Code:

(Use this field for APO, FPO, AA, AE or AP codes.)

*Daytime Phone: () - -

Payment Option
(May differ from the person owing the tax, bill, or fee.)

*Card Type: VISA

*Card Number:

*Expiration Date: / (mm/yy)

*Card Verification Number:

(To determine the location of your Card Verification Number, click here.)

Payer Information

Payment Option

Make a Payment Payment Confirmation

Sample Return Scenario

Confirmation Welcome, BOB SMITH Settings Log Off

[Home](#) > [File a Return](#) > [File a Return](#) > [Sales & Use Tax Return](#) > [Confirmation](#)

Confirmation

Please review the information below for your payment to the California Department of Tax and Fee Administration. You may want to print a copy for your records.

Your confirmation number is **0-000-648-774**

Paid For:	Sales and Use Tax	Payment Type:	Return Payment
Paid From:	JPMORGAN CHASE	Period End Date:	30-Jun-2018
Payment Amount:	\$5,318.00	Preparer First Name:	YOUR NAME
Payment Date:	31-Jul-2018	Preparer Last Name:	YOUR NAME
Submitted Date:	31-Jul-2018	Preparer Phone:	123-456-7891

This is only the payment submission. It is your responsibility to review your bank statement to confirm that this transaction was successful.

Contact Us:
California Department of Tax and Fee Administration 1-800-400-7115
450 N Street
Sacramento, CA 94279
[Email CDTFA](#)

[Printable View](#)

[OK](#)

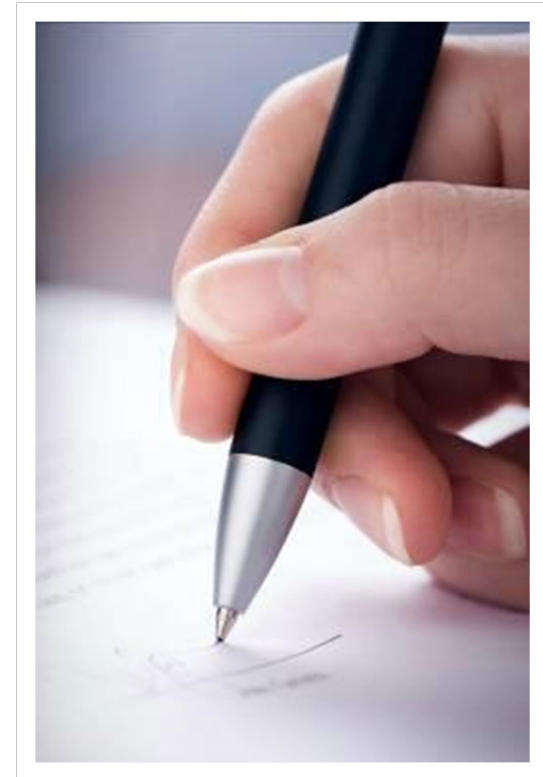


Get it in Writing

Revenue and Taxation Code section 6596 provides that:

“If the [CDTFA] finds that a person’s failure to file a timely return or pay is due to the person’s reasonable reliance on written advice from the [CDTFA], the person may be relieved of taxes imposed by sections 6051 and 6201 and any penalty or interest added thereto...”

[§6596](#)





CDTFA
CALIFORNIA DEPARTMENT OF
TAX AND FEE ADMINISTRATION

**We wish you success
in your business venture!**