



# SPECIAL NOTICE

CALIFORNIA DEPARTMENT  
OF TAX AND FEE  
ADMINISTRATION  
450 N Street  
Sacramento, CA 95814

**GAVIN NEWSOM**  
Governor

**MARYBEL BATJER**  
Secretary  
Government Operations Agency

**NICOLAS MADUROS**  
Director

CDTFA WEBSITE  
[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)

CUSTOMER SERVICE CENTER  
1-800-400-7115

TTY  
711

## Revisions to the Beer and Wine Importer Tax Return *and* Launch of New Online Filing Effective August 12, 2019

Your *Beer and Wine Importer Tax Return* will be revised and your importer account will be included in our online services system on August 12, 2019. To help you prepare, here are some important details about reporting changes and filing online with the California Department of Tax and Fee Administration (CDTFA).

### What to expect

CDTFA-501-BW, *Beer and Wine Importer Tax Return*:

- You will report wine to the nearest whole wine gallon. The quantity in liters shall be multiplied by 0.26417, as required by [Alcoholic Beverage Tax Regulation 2544](#).
- You are required to file the *Beer and Wine Imported into California Report* to document beer and/or wine imported during the reporting period.

CDTFA-269-BW, *Beer and Wine Imported into California Report*:

- New columns:
  - *Mode Code* (R = Railcar, S = Ship, and J = Truck) to report how the shipment entered California
  - *Common Carrier's CDTFA Account Number*
  - *Beer Vendor's CDTFA Account Number* (beer imports only)
    - You may locate these account numbers on our [Alcoholic Beverage Tax Page](#) located at <https://www.cdtfa.ca.gov/taxes-and-fees/alcoholic-beverage-tax.htm>.
- Other information required to document beer and wine entering California:
  - Shipper name, state or country
  - Name of common carrier
  - Railcar, voyage, or trailer number
  - Waybill, bill of lading, or freight bill number and document date
  - Name of vendor you purchased beer from, invoice number, and date received
  - Case or keg gallons, and/or wine gallons

### File online

Go Paperless! You may file your return in our online services system, CDTFA's preferred filing method.

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- You will be able to upload your report or add records individually online with your return.
- We will email you a courtesy reminder prior to each filing due date to the email address we have on file.
- Your CDTFA Account Number, Reporting Period, and Business Address will be automatically populated when filing online. When filing by paper, you will need to complete this portion of the report manually.
- You will be able to file an amended return online for reporting periods after August 2019.

How to login:

- The current *User ID, Password, and Express Login* for this account will not be moved to the new online services system.
- You will need to sign up for a new *Username and Password*. We will mail a security code to the address we have on file so you can complete the login process. Watch for our letter with information about how to sign up.

**What should you do to prepare?**

Please confirm or update your email and mailing address with us at [STFRegUpdates@cdtfa.ca.gov](mailto:STFRegUpdates@cdtfa.ca.gov) or call our Customer Service Center at 1-800-400-7115 (TTY:711), then select the *Special Taxes and Fees* option and follow the prompts for *Alcoholic Beverage Taxes*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

**What if you have questions?**

For more information on the upcoming changes to our online services, please see our FAQ page at [www.cdtfa.ca.gov/services/cros.htm](http://www.cdtfa.ca.gov/services/cros.htm).