



SPECIAL NOTICE

CALIFORNIA DEPARTMENT
OF TAX AND FEE
ADMINISTRATION
450 N Street
Sacramento, CA 95814

GAVIN NEWSOM
Governor

YOLANDA RICHARDSON
Secretary
Government Operations Agency

NICOLAS MADUROS
Director

CDTFA WEBSITE
www.cdtfa.ca.gov

CUSTOMER SERVICE CENTER
1-800-400-7115

CRS
711

Revisions to the Hazardous Waste Facility Fee Return *and* Launch of Online Filing Effective November 9, 2020

Your *Hazardous Waste Facility Fee Return* will be revised and your hazardous waste facility fee account will be included in our online services system on November 9, 2020. To help you prepare, below are some important details about the reporting changes and filing online with the California Department of Tax and Fee Administration (CDTFA).

What to expect

- The CDTFA-501-HF *Hazardous Waste Facility Fee Return* will be available for all reporting.
 - o There will no longer be a separate return for federal government departments and agencies.
 - o You will need to enter the *Amount of Fee* based on the annual rates posted on our website at www.cdtfa.ca.gov/taxes-and-fees/tax-rates-stfd.htm.
- We will no longer use the following paper prepayment forms. Prepayments should be made online beginning November 9, 2020.
 - o CDTFA-501-HFP, *Hazardous Waste Facility Fee Prepayment Form – First Prepayment*
 - o CDTFA-501-HFP2, *Hazardous Waste Facility Fee Prepayment Form – Second Prepayment*
 - o CDTFA-501-FFP, *Hazardous Waste Facility Fee Prepayment Form – Federal, First Prepayment*
 - o CDTFA-501-FFP2, *Hazardous Waste Facility Fee Prepayment Form – Federal, Second Prepayment*

File online

Go Paperless! File your returns and make prepayments in our online services system, CDTFA's preferred filing method.

- Starting November 9, 2020, you will be able to complete your prepayments and return online.
- Return details:
 - o Your *Facility Type, Size, and Fee Rate* will pre-populate based on registration information from the Department of Toxic Substances Control (DTSC), as indicated on your permit.
 - o Timely prepayments will pre-populate on your return.
 - o An additional line is provided to enter any prepayments not included.

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- Prepayment Details
 - You must make prepayments online beginning November 9, 2020.
- You will need to sign up for a new login before you can file online. See *How to login* below.
- We will send a courtesy reminder, to the email address we have on file, prior to each return and prepayment due date. See *How to prepare* below.
- You will be able to file an amended return online for reporting periods after November 2020.

How to login

- You will need to sign up for a new username and password.
 - This fall, we will mail you information on how to sign up for a new username and password and the security code needed to complete the sign-up process.
- Your *User ID, Password, and Express Login* used for this account in the current system, will not be moved to our new online services system.
- Business owners who already have a username and password in the new system will automatically have access to the hazardous waste account beginning November 9, 2020.

How to prepare

Please confirm or update your email and mailing address with us at STFRegUpdates@cdtfa.ca.gov or call our Customer Service Center at 1-800-400-7115 (CRS:711). Select the *Special Taxes and Fees* option and follow the prompts for *Registration and Licensing then Hazardous Waste Fees*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.



Be Counted!

If we're not counted, we won't be seen or heard. Let's use our voices and fight for our families and communities by filling out the #2020Census! Education, healthcare, and infrastructure spending is determined from Census data. Your information is safe, protected, and confidential. Get counted at californiacensus.org or by calling 1-844-330-2020 now!