



SPECIAL NOTICE

CALIFORNIA DEPARTMENT
OF TAX AND FEE
ADMINISTRATION
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CDTFA WEBSITE
www.cdtfa.ca.gov

CUSTOMER SERVICE CENTER
1-800-400-7115

CRS
711

Revisions to the Hazardous Waste Generator Fee Return *and* Launch of Online Filing Effective November 9, 2020

Your *Hazardous Waste Generator Fee Returns* will be revised and your hazardous waste generator fee account will be included in our online services system on November 9, 2020. To help you prepare, below are some important details about the reporting changes and filing online with the California Department of Tax and Fee Administration (CDTFA).

What to expect

CDTFA-501-HG, *Hazardous Waste Generator Fee Return*

- There will no longer be a separate return for federal government departments and agencies.
- You will need to enter the fee(s) for the applicable tonnage category for each site, in column C, based on the annual fee rates posted on our website at www.cdtfa.ca.gov/taxes-and-fees/tax-rates-stfd.htm.

Schedule G, *Generator Fee Schedule*, must be completed when reporting for more than one site. The following information must be included:

- *EPA Number*,
- *Generating Site Address*,
- *Last Generation Date*, if applicable, and
- *Appropriate Fee Category* of waste generated.

We will no longer use the following paper prepayment forms. Prepayments should be made online beginning November 9, 2020:

- CDTFA-501-HGP, *Hazardous Waste Generator Fee Prepayment Form*
- CDTFA-501-FGP, *Hazardous Waste Generator Fee Prepayment Form – Federal*

File online

Go Paperless! File your returns in our online services system, CDTFA's preferred filing method.

- Starting November 9, 2020 you will be able to complete your prepayment and return online.
- Return and Schedule details:
 - o All registered sites will pre-populate when filing online.
 - You may add unregistered sites while filing your return.
 - o When completing Schedule G, you will enter the *Tons Category* and *Last Generation Date*, if applicable.
 - o Timely prepayments will pre-populate on your return.
 - An additional line is provided to enter any prepayments not pre-populated.

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- Prepayment Details:
 - You must make prepayments online beginning November 9, 2020.
- You will need to sign up for a new login before you can file online. See *How to login* below.
- We will send a courtesy reminder, to the email address we have on file, prior to each return and prepayment due date. See *How to prepare* below.
- You will be able to file an amended return online for reporting periods after November 2020.

How to login

- You will need to sign up for a new username and password.
 - This fall, we will mail you information on how to sign up for a new username and password and the security code needed to complete the sign-up process.
- Your current *User ID, Password, and Express Login* for this account will not be moved to our new online services system.
- Business owners who already have a username and password in the new system will automatically have access to the hazardous waste account beginning November 9, 2020.

How to prepare

Please confirm or update your email and mailing address with us at STFRegUpdates@cdtfa.ca.gov or call our Customer Service Center at 1-800-400-7115 (CRS:711). Select the *Special Taxes and Fees* option and follow the prompts for *Registration and Licensing* then *Hazardous Waste Fees*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.



Be Counted!

If we're not counted, we won't be seen or heard. Let's use our voices and fight for our families and communities by filling out the #2020Census! Education, healthcare, and infrastructure spending is determined from Census data. Your information is safe, protected, and confidential. Get counted at californiacensus.org or by calling 1-844-330-2020 now!