

**PETROLEUM CARRIER REPORT**

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

DUE ON OR BEFORE	PERIOD BEGIN DATE	PERIOD END DATE	<b>CDTFA USE ONLY</b>
YOUR ACCOUNT NUMBER			
			PM

CALIFORNIA DEPARTMENT OF  
 TAX AND FEE ADMINISTRATION  
 APPEALS AND DATA ANALYSIS BRANCH  
 PO BOX 942879  
 SACRAMENTO CA 94279-2074

**READ INSTRUCTIONS  
 BEFORE PREPARING**

Please check this box if this filing represents an **AMENDED REPORT**.

As a vessel, pipeline, or train operator, you are required to report receipts and deliveries of petroleum products into, out of, and within California terminals for the reporting period.

Please check the applicable boxes:

- Carrier Receipts - Schedule 14D to report
- Carrier Deliveries - Schedule 14E to report
- No activity to report

For our privacy policy and notice, visit our webpage at [www.cdtfa.ca.gov/privacy.htm](http://www.cdtfa.ca.gov/privacy.htm), or go to [www.cdtfa.ca.gov/formspubs/forms.htm](http://www.cdtfa.ca.gov/formspubs/forms.htm) and search for **CDTFA-324-GEN-WEB**, *Privacy Notice-Website-No Action Needed*.

**CERTIFICATION**

*I hereby consent to disclosure and authorize the California Department of Tax and Fee Administration (CDTFA) to release, as necessary, certain otherwise confidential transaction information regarding volumes, invoice numbers, bills-of-lading, locations, dates, or method of delivery of reportable products to any person identified by me in this report as being involved in a reported transaction for the sole purpose of verifying the accuracy of the reportable product transaction information concerning my transactions with such person as reported in this report.*

*I hereby certify that this report, including all accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct, and complete report.*

SIGNATURE	EMAIL ADDRESS	
PRINT NAME AND TITLE	TELEPHONE	DATE

Make a copy of this document and the accompanying schedules for your records.

**INSTRUCTIONS—PETROLEUM CARRIER REPORT****GENERAL INFORMATION**

The *Petroleum Carrier Report* allows transport operators (vessel, barge, pipeline, and train operator) to report receipts and deliveries of liquid petroleum products for product movements originating and/or terminating in California.

**FILING REQUIREMENTS**

Vessel, barge, pipeline, and train operators must file a report with CDTFA reporting every gallon of petroleum fuel product received or delivered during the reporting period. Vessel, barge, and pipeline operators must report all petroleum products received at or delivered to California terminals or refineries. Train operators must report all movements of petroleum products that originate and/or terminate in the state. The report must be filed on or before the last day of the calendar month following the reporting period for which it relates. You must file a report even if you have no activity for the reporting period.

**PREPARATION OF SCHEDULES 14D AND 14E**

Two schedules are included with every *Petroleum Carrier Report*: Schedule 14D—Carrier Receipts and Schedule 14E—Carrier Deliveries. Report only one product code per page. (Photocopy the schedules if additional pages are needed to permit you to report only one product code per page.) For each schedule, enter the product code in box (c) in the header of the schedule. Your company name, account number, and month/year are pre-filled when you receive monthly paper returns from CDTFA.

The most current list of product codes is available in numerical order on [CDTFA-810-FTA, Product Code Table \(Sorted by Product Code Number\)](#) on our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov). The same list, sorted by product type, is available on [CDTFA-810-FTB, Product Code Table \(Sorted by Product Description\)](#).

**REPORTING ORIGIN AND DESTINATION**

For each bulk movement of a reportable product, please enter the point of origin on Schedule 14D and the point of destination on Schedule 14E. When the origin or destination is a terminal, enter the IRS Terminal Control Number (TCN) issued for that terminal. When the origin or destination is something other than a terminal (that is, importation or exportation), enter the two character U.S. Postal Service abbreviation. Abbreviations can be found on [CDTFA-810-FTC, Postal Abbreviations Table](#), which is available on our website. Train operators should report the origination and destination city and state for each transaction when the origination or destination is not an IRS approved terminal with a TCN.

**SCHEDULES 14D—CARRIER RECEIPTS AND 14E—CARRIER DELIVERIES**

Use Schedule 14D to report the origination, and Schedule 14E to report the destination of liquid petroleum products transported by vessel, pipeline, or train received from or delivered to a location in California.

- Column 1.** Enter the name of the consignor.
- Column 2.** Enter the consignor's Federal Employer Identification Number (FEIN).
- Column 3.** Enter the mode from the mode codes list below.
- Column 4.** Enter the origination TCN from which the product was received or the destination TCN to which the product was disbursed for each product movement.
- Column 5.** Enter the date of the document identified in column 6 (enter as mm/dd/yy).
- Column 6.** Enter the identifying number from the document provided by the terminal operator or refinery to the carrier that reflects the details of the transaction. Except for train operators, this should be a bill-of-lading. If there is not a bill-of-lading, use the shipping document or manifest number. Both the carrier and the terminal operator must report the same document number to CDTFA.
- Train operators should report the railcar information as prescribed by CDTFA.
- Column 7.** Enter the net gallons for the transaction.

**Mode Codes**

B	Barge
PL	Pipeline
R	Railroad
S	Ship (ocean marine vessel)

For more information, visit our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov). You may also call our Customer Service Center at 1-800-400-7115 (CRS:711); from the main menu, select the option *Special Taxes and Fees*. Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

**SCHEDULE 14D—CARRIER RECEIPTS**

If additional space is needed, please photocopy the schedule before making entries.

(a) COMPANY NAME		(b) CDTFA ACCOUNT NUMBER		(c) PRODUCT CODE		(d) MONTH/YEAR
(1) CONSIGNOR NAME	(2) CONSIGNOR FEIN	(3) MODE	(4) ORIGIN TERMINAL TCN	(5) DOCUMENT DATE	(6) DOCUMENT NUMBER	(7) NET GALLONS
					<b>TOTAL</b>	

**SCHEDULE 14E – CARRIER DELIVERIES**

If additional space is needed, please photocopy the schedule before making entries.

(a) COMPANY NAME		(b) CDTFA ACCOUNT NUMBER		(c) PRODUCT CODE		(d) MONTH/YEAR
(1) CONSIGNOR NAME	(2) CONSIGNOR FEIN	(3) MODE	(4) DESTINATION TERMINAL TCN	(5) DOCUMENT DATE	(6) DOCUMENT NUMBER	(7) NET GALLONS
					<b>TOTAL</b>	