

BEER IMPORTED INTO CALIFORNIA

IMPORTANT - Please read the instructions on the reverse before completing this report.

(a) CDTFA BEER MANUFACTURER ACCOUNT NUMBER	(b) REPORTING PERIOD Begin End	(c) Page of Page(s)
(d) BUSINESS NAME	(e) MAILING ADDRESS (street, city, state, and ZIP code)	

1		2	3	4	5	6		7	8	9	10	11	
SHIPPER INFORMATION		NAME OF COMMON CARRIER	COMMON CARRIER'S CDTFA ACCOUNT NUMBER	MODE CODE	RAILCAR, VOYAGE, OR TRAILER NUMBER	WAYBILL, BILL OF LADING, OR FREIGHT BILL		PURCHASED FROM	BEER VENDOR'S CDTFA ACCOUNT NUMBER	INVOICE NUMBER	DATE RECEIVED	BEER	
NAME	STATE/COUNTRY					NUMBER	DATE					(a) CASE GALLONS	(b) KEG GALLONS
TOTALS											11a.	11b.	

(f) SIGNATURE	(g) PRINT NAME AND TITLE
(h) TELEPHONE	(i) EMAIL ADDRESS

**INSTRUCTIONS
BEER IMPORTED INTO CALIFORNIA**

Pursuant to Alcoholic Beverage Tax Regulation [2538](#), every beer and wine importer shall on or before the 15th day of the month following the close of each reporting period, file CDTFA-269-BM, *Beer Imported Into California*, showing all shipments of beer and wine received from a point outside of California. A beer manufacturer holding both a beer manufacturer's license and a beer and wine importer's license shall include the total imports of beer on [CDTFA-501-BM](#), *Beer Manufacturer Tax Return*, and CDTFA-269-BM, *Beer Imported into California*.

PREPARATION OF THE REPORT

Prepare report and submit with CDTFA-501-BM, *Beer Manufacturer Tax Return*, to the California Department of Tax and Fee Administration (CDTFA). To file your report with the return online, go to www.cdtfa.ca.gov and select *File a Return*. For additional information, please review the *Filing Requirements* section of the instructions on the corresponding tax return CDTFA-501-BM, *Beer Manufacturer Tax Return*.

For each page, complete (a) through (e) at the top of the report. Enter (a) your CDTFA Beer Manufacturer account number; (b) the period begin date and end date; (c) the page number and the total pages; (d) your business name; and (e) your mailing address. Complete (f) through (i) at the bottom of the first page by signing your name in (f); printing your name and title in (g); entering your telephone number in (h); and your email address in (i). If a multiple page report is filed, (f) through (i) need only be completed on page 1.

- Column 1.** Enter the name of the shipper, and the state or country from which the shipment originated.
- Column 2.** Enter the name of the carrier transporting the shipment into California.
- Column 3.** Enter the Common Carrier's CDTFA account number. *Note:* Omit letters and dashes.
- Column 4.** Enter the mode code for the shipment being reported in column 5.
Codes: **R** = Railcar, **S** = Ship, and **J** = Truck
- Column 5.** If the shipment entered California via:
Railcar - enter the railcar initials, followed by the railcar number (*example:* combine railcar initials WXYZ with railcar number 45678 = WXYZ45678).
Voyage - enter the voyage number.
Trailer - enter the U.S. DOT Number assigned to the trailer. If the trailer does not have a U.S. DOT Number, enter the Motor Carrier Permit Number (CA Number) issued by the California Department of Motor Vehicles.
- Column 6.** Enter the waybill, bill of lading, or freight bill number, and date.
- Column 7.** Enter the name of the person or firm from whom the beer was purchased.
- Column 8.** Enter the CDTFA Beer Vendor's account number. *Note:* Omit letters and dashes.
- Column 9.** Enter the invoice number of the shipment.
- Column 10.** Enter the date the beer was received.
- Column 11.** (a) **Case Gallons** - Enter the total gallons of case beer contained in this shipment by dividing total ounces contained in the shipment by 128.
(b) **Keg Gallons** - Enter the total gallons of keg beer contained in this shipment by multiplying barrels by 31.
- Round the result to the nearest gallon.**
- Totals.** Add amounts in column 11a and in column 11b, and enter the results on the **Totals** row. The final page of the report should contain the grand total for each column of all pages. Enter the sum of 11a Case Gallons and 11b Keg Gallons on line 6 of CDTFA-501-BM, *Beer Manufacturer Tax Return*.