



# Special Notice

CALIFORNIA DEPARTMENT  
OF TAX AND FEE  
ADMINISTRATION  
450 N STREET  
SACRAMENTO, CA 95814

**EDMUND G. BROWN JR.**  
Governor

**MARYBEL BATJER**  
Secretary  
Government Operations Agency

**NICOLAS MADUROS**  
Director

CDTFA WEBSITE  
INFORMATION  
[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)

CUSTOMER SERVICE CENTER  
**1-800-400-7115**

TTY  
**711**

## File Your Electronic Waste (eWaste) Recycling Fee Return Online

The California Department of Tax and Fee Administration (CDTFA) implemented a new, improved online services system, which offers many convenient features and tools to benefit you and your business. As a reminder, your *eWaste Recycling Fee Return*, for calendar year 2018 is due on January 31, 2019.

Please create your *Username* and *Password* in the new system, if you have not already done so. We encourage you to initiate the login process described below by **December 15, 2018**, since it takes about ten (10) business days to complete. You may file and pay your yearly return online once you sign up. You will not receive a paper return in the mail.

### Logging In – Create a *Username* and *Password* to access all features of the new system:

- Go to [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
  1. Click the *Login* button.
  2. Scroll down and click *View Accounts*.
  3. Click on *Sign Up Now* button. You will be prompted to enter **or** request a security code.
- Please request a security code and allow seven to ten (7-10) business days for the code to be delivered to your business mailing address.
- Once you receive your security code, you will return to [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) and repeat the steps above, to set up a new *Username* and *Password* and file your return online.

To view the instructional video about *Logging In*, visit our [Online Services](#) page. Click on the *Tutorials* tab and open the *Logging In* section then, scroll down to play the video *Username/Password for Business Owners*.

### Email and Mailing Address Updates:

Ensure your security code is mailed to the correct address to receive account updates. In order to confirm we have your most current contact information you may:

- Send your account number, email, and mailing address to [STFRegUpdates@cdtfa.ca.gov](mailto:STFRegUpdates@cdtfa.ca.gov).
- Call our Customer Service Center at 1-800-400-7115 (TTY:711) then select the Special Taxes and Fees option, then select the option for electronic waste recycling, and follow the prompts. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

If you already signed up online, you may [Login](#) to verify/update your email address. To update a mailing address, select the account you want to update, click on the *Names and Addresses* tab, and click on mailing address. Follow the prompts to submit the update.

For more information about the new online system, please visit [www.cdtfa.ca.gov/services/cros.htm](http://www.cdtfa.ca.gov/services/cros.htm).