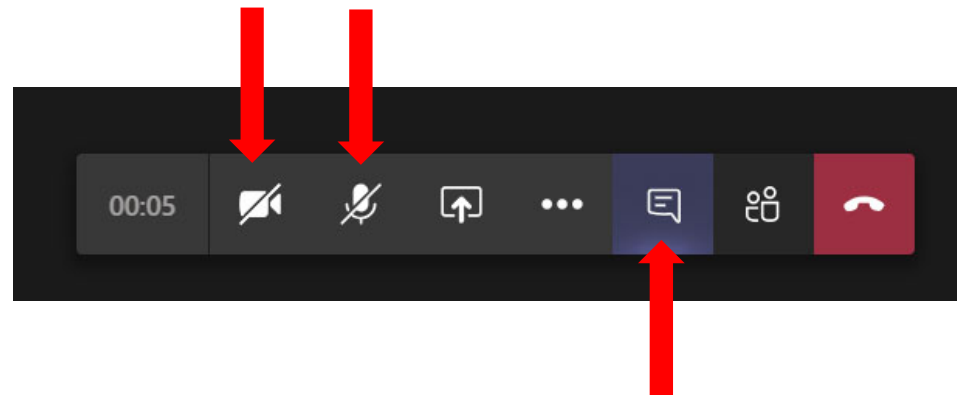




**CDTFA**  
CALIFORNIA DEPARTMENT OF  
TAX AND FEE ADMINISTRATION

# Gracias por unirse a nuestro seminario web.

Le pedimos que apague su micrófono y cámara.



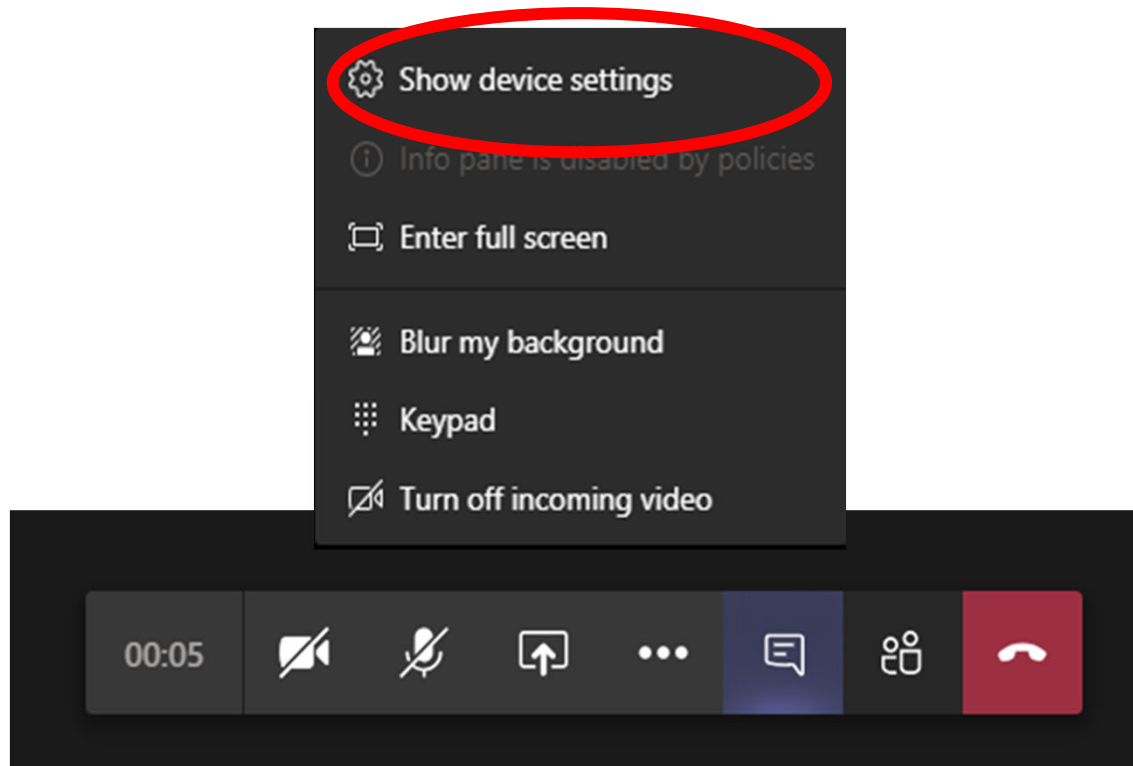
**Si tiene alguna pregunta, puede  
enviarla a través del chat.**

**Comenzaremos pronto.**

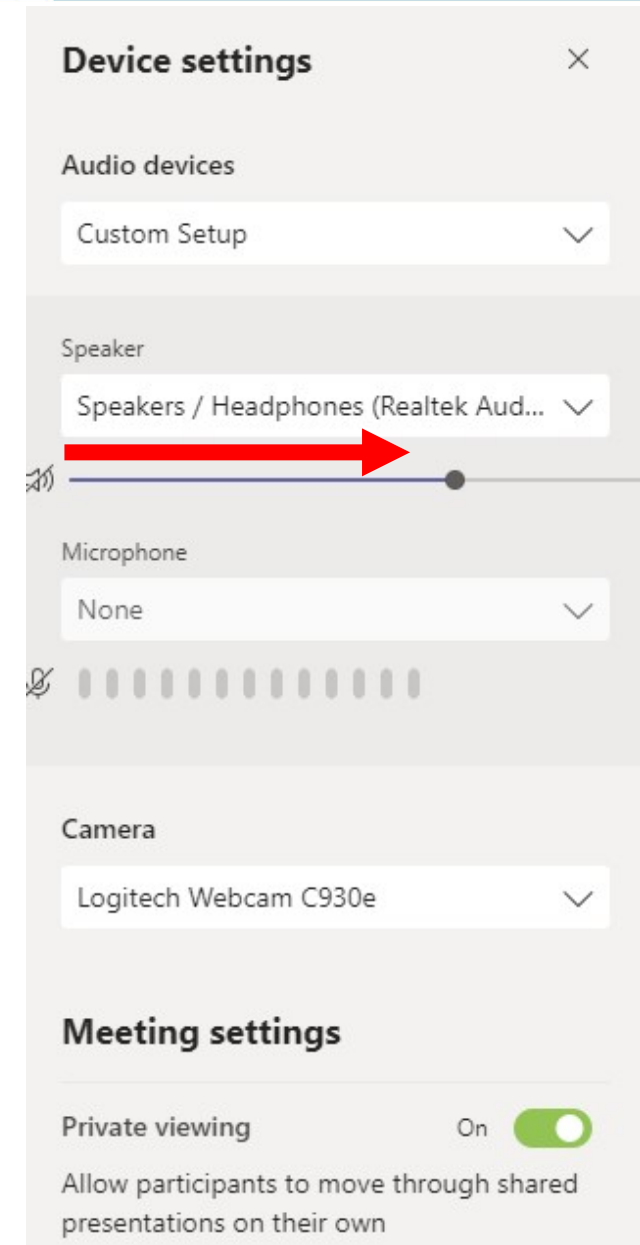


**CDTFA**  
CALIFORNIA DEPARTMENT OF  
TAX AND FEE ADMINISTRATION

Asegúrese de que los altavoces de su computadora estén encendidos y que el volumen sea el adecuado para usted.



**Comenzaremos pronto.**





**CDTFA**  
CALIFORNIA DEPARTMENT OF  
TAX AND FEE ADMINISTRATION

# Preparación de la declaración del impuesto sobre las ventas y el uso

[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)



# Objetivos

---

Aprenderá cómo:

- Crear un nombre de usuario y una contraseña para tener acceso completo a su cuenta en nuestro sistema en línea.
- Completar electrónicamente una declaración básica del impuesto sobre las ventas y el uso.
- Presentar una declaración básica del impuesto sobre las ventas y el uso y pagar en línea.





# ¡Obtengalo por escrito!

---

Esta presentación ilustra conceptos de impuestos generales y no describe todas las situaciones. Envíenos un correo electrónico a [www.cdtfa.ca.gov/email/](http://www.cdtfa.ca.gov/email/) con detalles específicos sobre sus operaciones comerciales para recibir orientación que sea legalmente confiable y por escrito.

*Nota:* El contenido de estas diapositivas, así como las respuestas proporcionadas en el "chat" durante esta presentación, no constituyen un asesoramiento fiscal por escrito según el artículo 6596 del Código de Ingresos e Impuestos de California (R&TC).



## Servicios en línea

# Acceso completo a su cuenta

---

Lo que puede hacer con un **nombre de usuario y una contraseña**:

- Registrar una nueva actividad comercial
- Cerrar una ubicación o una cuenta
- Actualizar el número de identificación
- Cambiar el nombre legal o de fantasía (DBA) de su empresa
- Solicitar un plan de pago
- Cancelar un borrador no procesado de una declaración
- Almacenar su información de pago
- Modificar una declaración
- Agregar un contacto para libros y registros
- Imprimir un permiso y/o licencia
- Renovar la licencia de vendedor minorista de cigarrillos/tabaco
- Presentar y gestionar una apelación
- Solicitar el alivio de una multa y/o intereses
- Presentar un reclamo de reembolso
- Solicitar el restablecimiento



## Servicios en línea

# Acceso completo a su cuenta

*(continuación)*

Capacidades de servicios en línea con un **nombre de usuario y contraseña**:

- Solicitar alivio para un cónyuge inocente
- Ver los saldos de las cuentas
- Actualizar la ubicación de los libros y registros
- Actualizar la dirección del inventario
- Actualizar la dirección postal y primaria
- Ver la correspondencia enviada
- Solicitar acceso a una cuenta
- Aprobar y cancelar el acceso de terceros al servicio en línea
- Solicitud para dejar de usar papel
- Supervisar la actividad en línea
- Solicitar un poder legal
- Solicitar una extensión para la presentación de su declaración



## Servicios en línea

# Acceso completo a su cuenta

*(continuación)*

---

### Proceso de 2 pasos:

Paso 1

**Solicitar un  
código de seguridad**

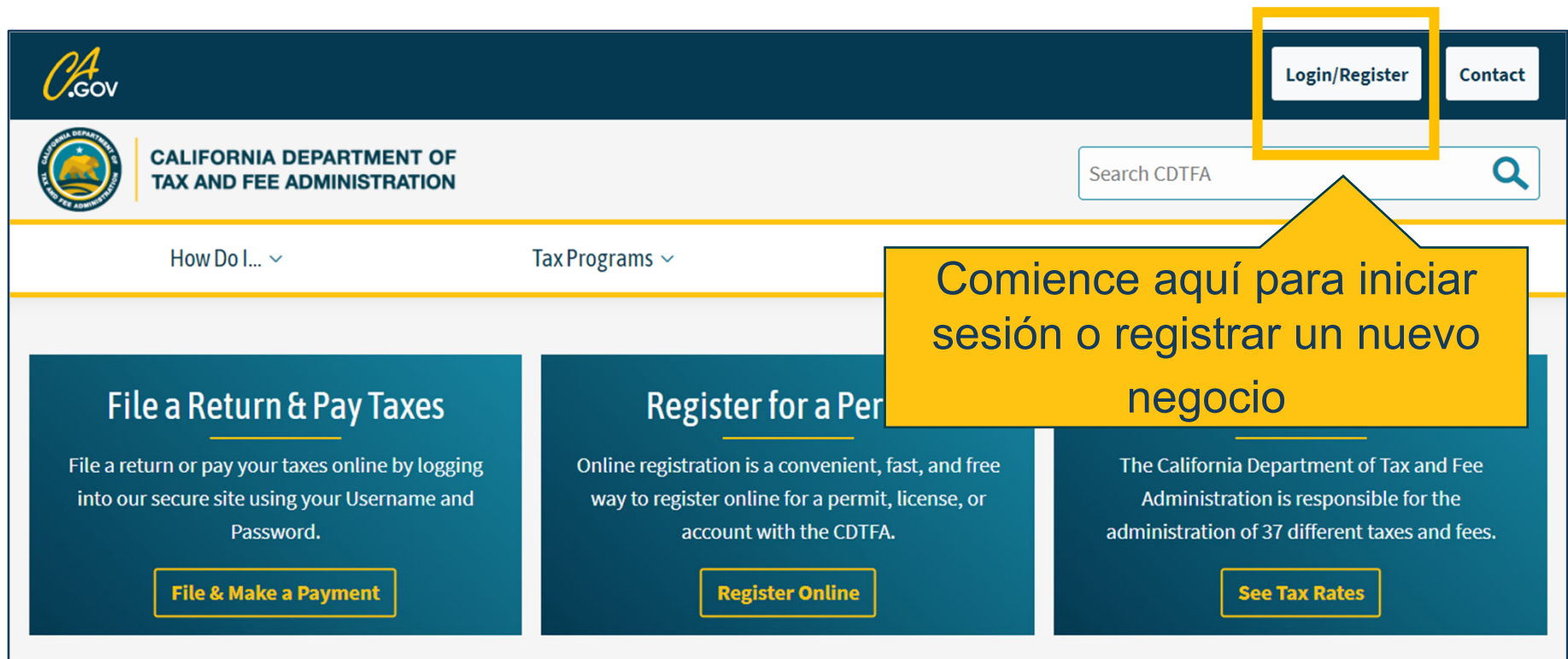
Paso 2

**Crear un  
nombre de usuario y una  
contraseña**

# Servicios en línea

## Acceso completo a las funciones de su cuenta

*Paso 1: Solicitar un código de seguridad*



The screenshot shows the CDTFA website homepage. At the top right, the 'Login/Register' button is highlighted with a yellow box. Below it, a yellow callout box points to the 'Register for a Permit' section, containing the text: 'Comience aquí para iniciar sesión o registrar un nuevo negocio'. The main content area features three columns: 'File a Return & Pay Taxes' with a 'File & Make a Payment' button, 'Register for a Permit' with a 'Register Online' button, and 'See Tax Rates' with a 'See Tax Rates' button. The website header includes the CA.GOV logo, the CDTFA logo, a search bar, and navigation links for 'How Do I...' and 'Tax Programs'.

[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

Online Services is available in Spanish. You can file your Sales and Use Tax Return, Make a Payment, Prepayment, and Register with the CDTFA entirely in Spanish. Additional programs will be offered in the future.

Use the buttons below to switch languages. Your selection will begin after leaving this page.

English Español

---

#### Login

Username

Password

Login

[Forgot Password?](#)

[Forgot Username?](#)

#### Create a Username

**Sign Up Now**

#### Express Login

Express Login Code is now called Limited Access Code. Limited Access Code allows you to file a return or make a payment without creating a username.

File a Return

Make a Prepayment

Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.

# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

**Menu**

[Home](#) > [Sign Up Now](#)

**1. Welcome**

### Welcome

Welcome to the CDTFA's new Online Services. To better assist you, many information bulletins will be sent directly to your Online Services account. Online Services is your one-stop shop for all CDTFA account information.

**NOTE:** If you are trying to register for a new permit, license or account, please select the [Register a New Business Activity link](#).


**How are you related to the business you are requesting to manage?**

**Required**  I am the owner of the business

I am a third party delegate:

- Tax Preparer/CPA
- Representative
- Employee
- Billing Aggregator
- Marine Invasive Species (Ballast Water) Agent
- Other

To view helpful video tutorials on how to request access to an account, please see our [Tutorials](#) page.

[Save Draft](#) [Cancel](#)  [Next >](#)



## Servicios en línea

# Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

Le preguntarán si ha recibido un código de seguridad. Si es la primera vez que accede como usuario, deberá hacer clic en **No** para solicitar un código de seguridad.

Menu

Home > Sign Up Now

1. Welcome 2. Security Code

### Security Code

Have you received a letter in the mail with a security code for the business to which you are requesting access?  No  Yes

Required

Save Draft Cancel < Previous Next >

Su código de seguridad se enviará a la dirección registrada.

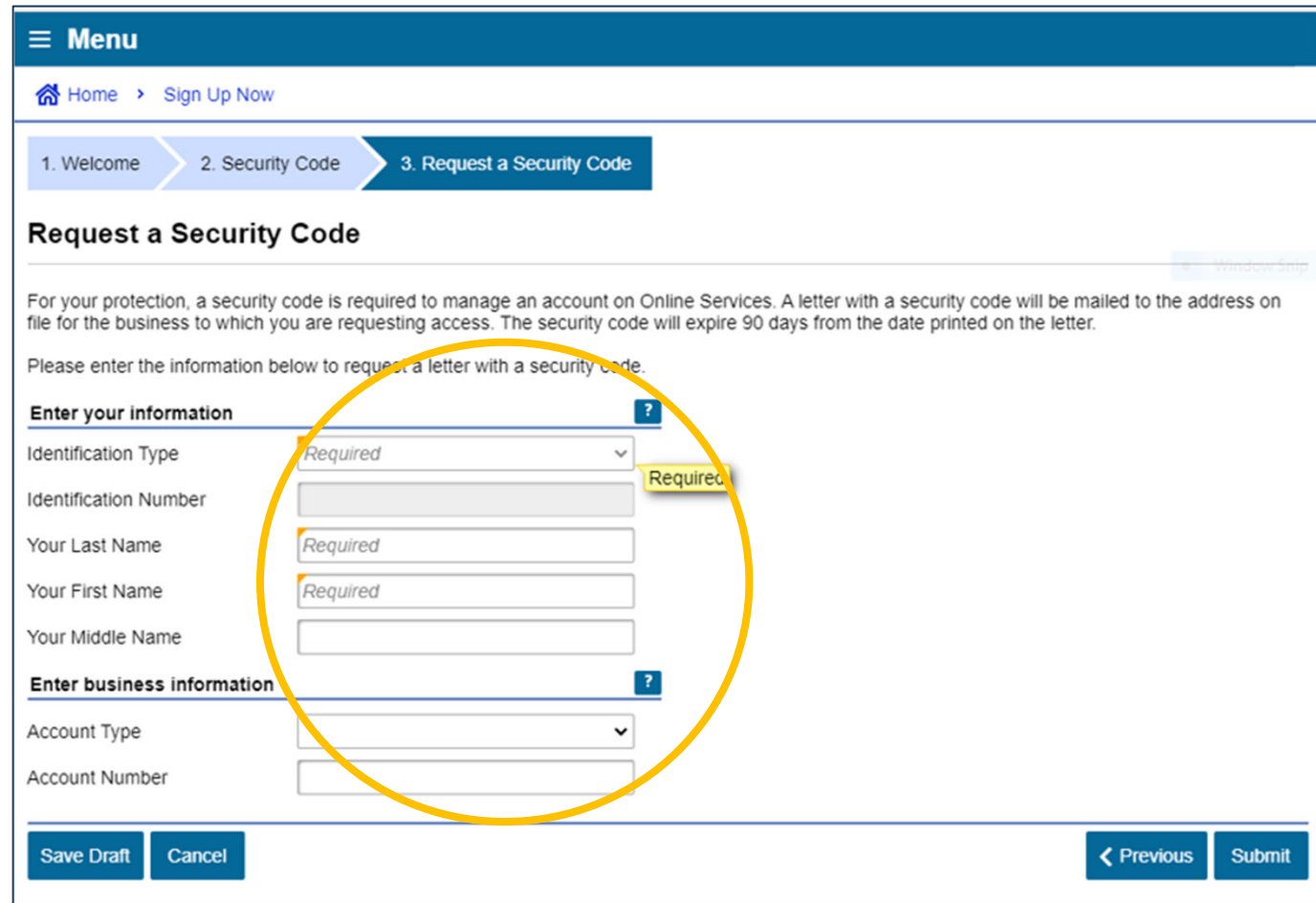


# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

➤ Asegúrese de tener a la mano su número de cuenta.



**Request a Security Code**

For your protection, a security code is required to manage an account on Online Services. A letter with a security code will be mailed to the address on file for the business to which you are requesting access. The security code will expire 90 days from the date printed on the letter.

Please enter the information below to request a letter with a security code.

**Enter your information**

Identification Type *Required*

Identification Number *Required*

Your Last Name *Required*

Your First Name *Required*

Your Middle Name

**Enter business information**

Account Type

Account Number

Save Draft Cancel Previous Submit



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

- Confirmación de que se enviará un código de seguridad por correo.

**Menu**

Home > Sign Up Now > Confirmation

**Confirmation**

Thank you for your submission. Your confirmation number is 0-019-506-006.

A letter with a security code will be mailed to the address on file for the business to which you are requesting access. The letter should arrive within 10 business days. The security code will expire 90 days from the date printed on the letter.

Printable View (PDF)

"I'm Done"

Online Services Survey



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 1: Solicitar un código de seguridad*

➤ Designe si usted es el dueño o un tercero delegado.

**Menu**

Home > Sign Up Now

**1. Welcome**

**Welcome**

Welcome to the CDTFA's new Online Services. To better assist you, many information bulletins will be sent directly to your Online Services account. Online Services is your one-stop shop for all CDTFA account information.

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- Employee
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- Marine Invasive Species (Ballast Water) Agent
- Other

To view helpful video tutorials on how to request access to an account, please see our [Tutorials](#) page.

Save Draft Cancel Next >



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

Online Services is available in Spanish. You can file your Sales and Use Tax Return, Make a Payment, Prepayment, and Register with the CDTFA entirely in Spanish. Additional programs will be offered in the future.

Use the buttons below to switch languages. Your selection will begin after leaving this page.

English Español

---

### Login

Username

Password

Login

Forgot Password?  
Forgot Username?

### Express Login

Express Login Code is now called Limited Access Code. Limited Access Code allows you to file a return or make a payment without creating a username.

File a Return  
Make a Prepayment  
Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.

### Create a Username

Sign Up Now

➤ Haga clic en **Sign Up Now** (Registrarse ahora).



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 2: Crear un nombre de usuario y una contraseña*

➤ Designe si usted es el dueño o un tercero delegado.





# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

Menu

Home > Sign Up Now

1. Welcome 2. Security Code

### Security Code

Have you received a letter in the mail with a security code for the business to which you are requesting access?  No  Yes Required

Save Draft Cancel < Previous Next >

➤ Le preguntarán si ha recibido un código de seguridad. Haga clic en Yes (Sí).



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

➤ Ingrese el código de seguridad y otros datos de identificación.

**Menu**

Home > Sign Up Now

1. Welcome > 2. Security Code > 3. Business Information

### Business Information

Enter the security code provided in the letter that was sent to the business

Security Code  Required

**Enter your information**

Identification Type  Required ?

Identification Number  Required

Your Last Name  Required

Your First Name  Required

Your Middle Name

**Enter business information** ?

Account Type  Required

Account Number  Required

Save Draft Cancel < Previous Next >



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 2: Crear un nombre de usuario y una contraseña*

➤ Complete los campos obligatorios.

**Menu**

Home > Sign Up Now

1. Welcome > 2. Security Code > 3. Business Information > 4. Login Information

### Login Information

Enter your username, password, and secret question to create your login.

Username  Required

Confirm Username  Required

Password  Required

Confirm Password  Required

Secret Question  Required

Secret Answer  Required

Confirm Secret Answer  Required

**Password Rules**

Required words cannot be reused

- Must be a minimum of 8 characters
- Must contain at least one of each of the following: uppercase letter, lowercase letter, number and a special character (i.e. ! @ # \$ % etc.)
- Passwords will expire after 400 days

Save Draft Cancel < Previous Next >





# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 2: Crear un nombre de usuario y una contraseña*

➤ Complete los campos obligatorios

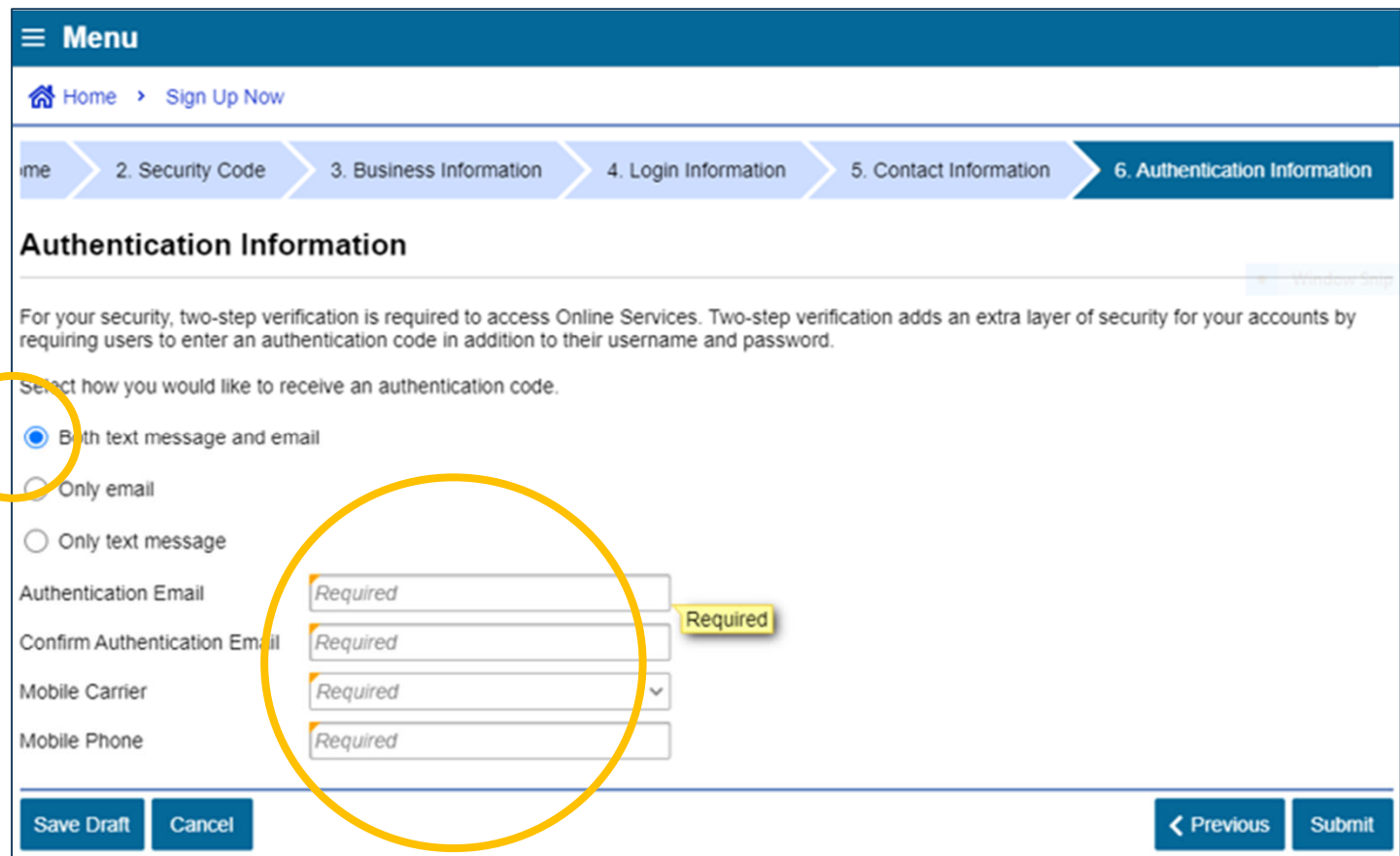
The screenshot shows a web interface for creating an account. At the top, there is a 'Menu' bar and a breadcrumb trail: 'Home > Sign Up Now'. Below this is a progress indicator with five steps: '1. Welcome', '2. Security Code', '3. Business Information', '4. Login Information', and '5. Contact Information'. The '5. Contact Information' step is highlighted in dark blue. The main heading is 'Contact Information'. Below the heading, there is a sub-heading 'Contact Information' and a description: 'Enter your contact information. This will be used for notifications and to recover your username and password.' There is a 'Window Stop' button on the right. The form contains several fields: 'Email' (with a 'Required' label), 'Confirm Email' (with a 'Required' label), 'Phone Country' (a dropdown menu showing 'USA'), 'Phone Type' (a dropdown menu with a 'Required' label), and 'Phone' (an empty text box). A yellow circle highlights the 'Email' and 'Confirm Email' fields. At the bottom, there are buttons for 'Save Draft', 'Cancel', '< Previous', and 'Next >'.

# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

Complete los campos obligatorios.



**Menu**

Home > Sign Up Now

1. Name > 2. Security Code > 3. Business Information > 4. Login Information > 5. Contact Information > 6. Authentication Information

### Authentication Information

For your security, two-step verification is required to access Online Services. Two-step verification adds an extra layer of security for your accounts by requiring users to enter an authentication code in addition to their username and password.

Select how you would like to receive an authentication code.

Both text message and email

Only email

Only text message

Authentication Email  **Required**

Confirm Authentication Email

Mobile Carrier

Mobile Phone

Save Draft Cancel < Previous Submit



## Servicios en línea

# Acceso completo a las funciones de su cuenta *(continuación)*

## *Paso 2: Crear un nombre de usuario y una contraseña*

➤ Confirmación de que su nombre de usuario y contraseña están listos para usarse.

☰ **Menu**

Home > Sign Up Now > Confirmation

**Confirmation**

Thank you for your submission. Your confirmation number is 0-019-522-390.

Use your username and password to log into Online Services. Most new logins are ready within seconds. However, please allow up to 10 minutes for your login to be created.

Printable View (PDF)

"I'm Done"

Online Services Survey

# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### *Paso 2: Crear un nombre de usuario y una contraseña*


➤ Ingrese su nombre de usuario y contraseña.

Online Services is available in Spanish. You can file your Sales and Use Tax Return, *Make a Payment, Prepayment, and Register* with the CDTFA entirely in Spanish. Additional programs will be offered in the future.

Use the buttons below to switch languages. Your selection will begin after leaving this page.

English Español

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 **Login**


Username

Password


Login

[Forgot Password?](#)

[Forgot Username?](#)

 **Create a Username**

Sign Up Now

 **Express Login**

*Express Login Code is now called Limited Access Code. Limited Access Code allows you to file a return or make a payment without creating a username.*

File a Return

Make a Prepayment

Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

**Menu**

Home > Authentication

**Confirm Identification**

The browser you are logging on with is not recognized.

An authentication code will need to be sent in order to verify your identity.

**Send Authentication Email**

An authentication code will be emailed to:

t\*\*t@yahoo.com

**Why is this required?**

You're using a new browser that hasn't logged into your account before.

You have switched browsers or deleted your cookies.



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

*Paso 2: Crear un nombre de usuario y una contraseña*

**Menu**

Home > Authentication

**Authentication Code**

An authentication code was sent to:

t\*\*t@yahoo.com

Codes usually arrive quickly, but please allow a few minutes for it to arrive.

Authentication Code

Required

Trust This Browser

No Yes

Logon

Didn't receive an authentication code?



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### ➤ Administrar su cuenta

Una alerta es una indicación de que hay algo pendiente en su cuenta, como un saldo pendiente, una cuenta atrasada, cartas sin leer, etc. Si tiene una alerta, verá el símbolo de alerta en *Alerts* (Alertas) y en la cuenta correspondiente.

The screenshot shows the user interface for Bob Smith. At the top, there is a 'Menu' icon, the user's name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below the menu is a 'Home' link and a yellow warning box stating 'The balance displayed may not reflect recent payments or adjustments to the account.' The main content area is divided into three sections: 'Logon', 'Alerts', and 'I Want To'. The 'Alerts' section is circled in yellow and shows '1 unread message'. The 'Logon' section shows the user's name 'BOB SMITH', email 'test@yahoo.com', phone number '+1 555- 555-5555', last login date '07-Jul-2021', and a balance of '\$0.00'. The 'I Want To' section lists various actions like 'File and/or View a Return', 'File a Return or Claim an Exemption for a Vehicle, Vessel, Aircraft, or Mobile Home', etc. At the bottom, there is a navigation bar with 'Accounts', 'Submissions', 'Correspondence', 'Names and Addresses', and 'Logons'. Below this is a table with the heading 'Select an Account Below for Additional Requests' and a 'View Accounts' button. The table has columns for 'Account Type', 'Account ID', 'Name', and 'Balance'. The first row shows 'Sales and Use Tax', '203-984192', 'BOB SMITH', and a balance of '\$0.00', which is circled in yellow.

Account Type	Account ID	Name	Balance
⚠ Sales and Use Tax	203-984192	BOB SMITH	\$0.00



# Servicios en línea

## Acceso completo a las funciones de su cuenta *(continuación)*

### ➤ Administrar su cuenta

Opciones de pestañas:

- Cuentas
- Presentaciones
- Correspondencia
- Nombres y direcciones
- Inicios de sesión

The screenshot displays the user's account management dashboard. At the top, there is a 'Menu' bar with 'Welcome, BOB SMITH', 'Settings', and 'Log Off'. Below this is a 'Home' section with a warning message: 'The balance displayed may not reflect recent payments or adjustments to the account.' The dashboard is divided into three main sections: 'Logon', 'Alerts', and 'I Want To'. The 'Logon' section shows the user's name (BOB SMITH), email (test@yahoo.com), phone number (+1 555- 555-5555), last login date (07-Jul-2021), and balance (\$0.00). The 'Alerts' section shows '1 unread message'. The 'I Want To' section is circled in yellow and contains a list of actions: 'File and/or View a Return', 'File a Return or Claim an Exemption for a Vehicle, Vessel, Aircraft, or Mobile Home', 'Return Bulk File', 'Make a Payment', 'Request a Payment Plan', 'Request Access to an Account', 'Request Power of Attorney', and 'More'. At the bottom, there is a navigation bar with tabs for 'Accounts', 'Submissions', 'Correspondence', 'Names and Addresses', and 'Logons'. The 'Accounts' tab is selected, and a table below it shows account details for 'Sales and Use Tax' with account ID '203-984192' and name 'BOB SMITH', with a balance of '\$0.00'. A yellow arrow points from the 'Cuentas' option in the list to the 'Accounts' tab.





# Presentación de declaraciones

---

## Información necesaria para presentar su declaración

- Ventas brutas totales
- Compras sujetas al impuesto sobre el uso
- Deducciones
- Exenciones
- Ventas sujetas a impuestos de distrito (por ubicación)



# Declaración del impuesto sobre las ventas y el uso

---

**Bob Smith, nombre comercial (dba)  
Bob's Bikes**





# Declaración del impuesto sobre las ventas y el uso

## Escenario 1

---



Las ventas de Bob de bicicletas, partes y mano de obra (tanto de reparación como de ensamblaje) fueron de \$100,000.



# Declaración del impuesto sobre las ventas y el uso

## Escenario 2

---



Bob sacó una bicicleta del inventario y se la dio a su hijo en Los Ángeles. La bicicleta, que costó \$2,500, fue comprada por Bob sin pagar impuestos mediante un certificado de reventa.



# Declaración del impuesto sobre las ventas y el uso

## Escenario 3

---



Bob le vendió a Billy's Bicycle Store bicicletas y piezas para la reventa por un valor de \$20,000. Bob tiene un certificado de reventa en sus registros para Billy's Bicycle Store.



# Declaración del impuesto sobre las ventas y el uso

## Escenarios 4 y 5

---

4



Los cargos de Bob por la mano de obra de reparación de bicicletas fueron de un total de \$1,500.

5



Bob vendió una bicicleta al gobierno de los Estados Unidos por \$2,000.

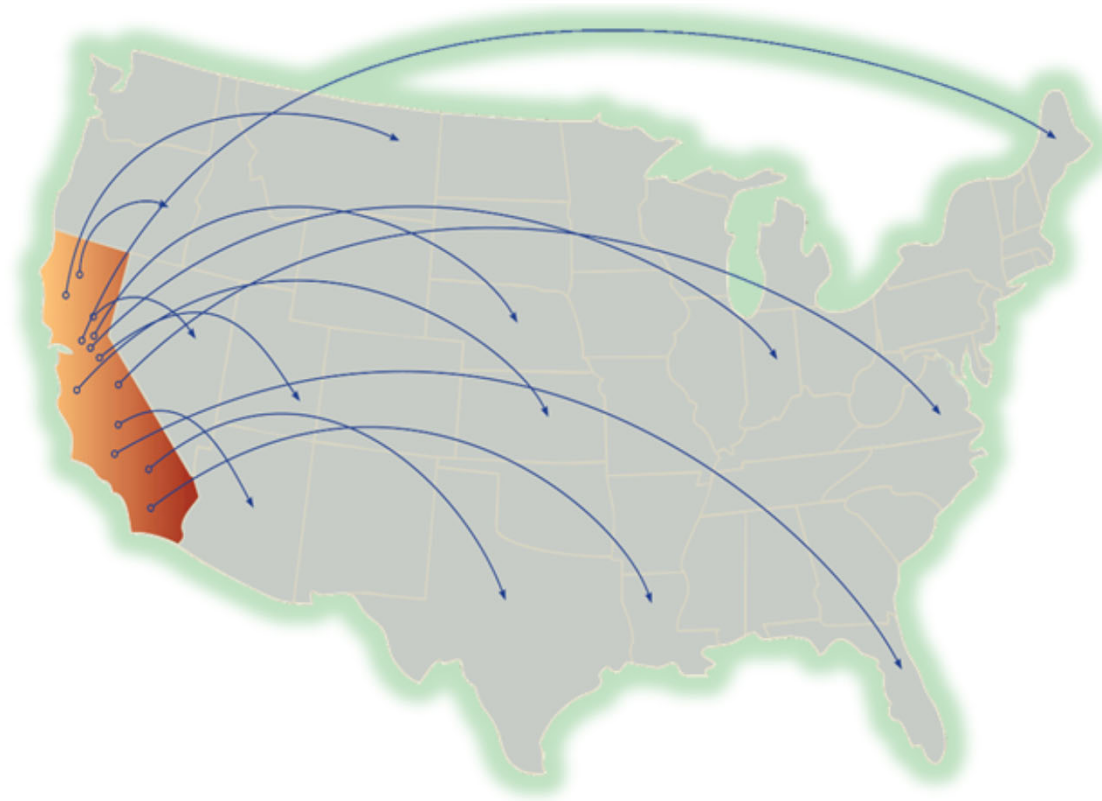




# Declaración del impuesto sobre las ventas y el uso

## Escenario 6

---



\$21,000 en ventas totales enviadas fuera del estado.



# Declaración del impuesto sobre las ventas y el uso

## Escenarios 7 y 8

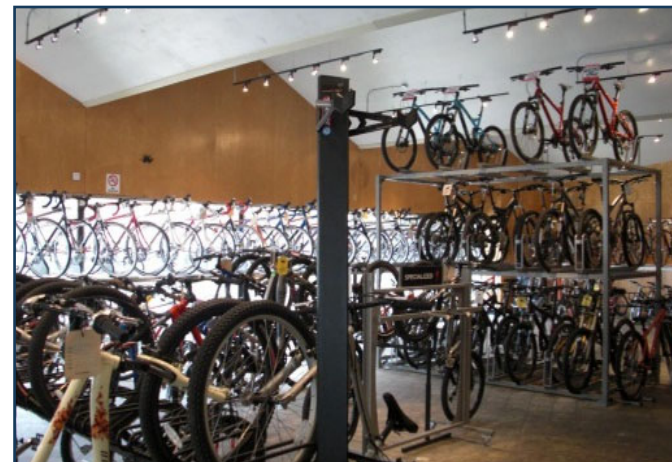
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7



Bob utilizó su propio camión para entregar bicicletas por un total de \$2,000 al Condado de Orange.

8



Bob ganó \$49,000 en ventas en la tienda del Condado de Los Ángeles.





# Declaración del impuesto sobre las ventas y el uso

## Escenarios 9 y 10

9



Bob vendió las bicicletas por \$4,000 y utilizó un transportista común para enviarlas a San Francisco. Bob no "realiza actividades comerciales" en la ciudad y el Condado de San Francisco.

10



Bob usó su propio camión para entregar bicicletas por un total de \$3,000 al Condado de Ventura.



# Presentación de declaraciones

The screenshot shows the CDTFA website interface. At the top right, the 'Login/Register' button is highlighted with a yellow box. A yellow callout box with a pointer to this button contains the text: "Seleccione *Login/Register* (Iniciar sesión/registrarse) para presentar una declaración". Below the navigation bar, there are three main content blocks: "File a Return & Pay Taxes" with a "File & Make a Payment" button, "Register for a" with a "Register Online" button, and a block about the department's responsibilities with a "See Tax Rates" button. The bottom of the page features a banner image of a woman and a man looking at a laptop, with the text "SMALL BUSINESS HIRING" partially visible on the right.

[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)



# Presentar una declaración

## Inicio de sesión

Online Services is available in Spanish. You can file your Sales and Use Tax Return, *Make a Payment, Prepayment, and Register* with the CDTFA entirely in Spanish. Additional programs will be offered in the future.

Use the buttons below to switch languages. Your selection will begin after leaving this page.

English

Español

### Login

Username

Password

Login

[Forgot Password?](#)

[Forgot Username?](#)

### Create a Username

Sign Up Now

### Express Login

*Express Login Code* is now called *Limited Access Code*. *Limited Access Code* allows you to file a return or make a payment without creating a username.

File a Return

Make a Prepayment

Make a Payment

To view your account status, account history, or make changes to your account, please log in using your username and password or click the "Sign Up Now" link to create a new username.



# Presentar una declaración

## Opción de nombre de usuario y contraseña

*Acceso a las funciones completas de la cuenta*

» Seleccione  
*File and/or  
View a  
Return  
(Presentar  
y/o ver una  
declaración).*

The screenshot shows a user account dashboard for BOB SMITH. The 'I Want To' menu is circled in yellow, highlighting the 'File and/or View a Return' option. Other options in the menu include 'File a Return or Claim an Exemption for a Vehicle, Vessel, Aircraft, or Mobile Home', 'Return Bulk File', 'Make a Payment', 'Request a Payment Plan', 'Request Access to an Account', 'Request Power of Attorney', and 'More'.

**Accounts** Submissions Correspondence Names and Addresses Logons

Select an Account Below for Additional Requests [View Accounts](#)

Account Type	Account ID	Name	Balance
Sales and Use Tax	203-984192	BOB SMITH	\$0.00



# Presentar una declaración

## Nombre de usuario y contraseña

*Acceso a las funciones completas de la cuenta*

➤ Seleccione el periodo de presentación de declaración.

The screenshot shows the CDTFA user interface. At the top, there is a navigation bar with a 'Menu' icon, the user name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below the navigation bar, there is a breadcrumb trail: 'Home > Manage Payments and Returns'. A message box states: 'To view helpful video tutorials on filing a return, please see our [Tutorials](#) page.' Below this, there are three filter sections: 'Accounts' with a dropdown set to 'All', 'Show' with a dropdown set to 'Returns', and 'For Periods' with a dropdown set to 'All'. Below these filters is a 'Returns' section with a 'Filter' input field and a table. The table has columns for 'Status', 'Period', 'Type', 'ID', and 'Name'. The first row is highlighted in blue and circled in yellow, showing 'File Return', '30-Jun-2021', 'Sales and Use Tax', '203-984192', and 'BOB SMITH'. The second row shows 'File Return', '31-Mar-2021', 'Sales and Use Tax', '203-984192', and 'BOB SMITH'. At the bottom of the table, it says '2 Rows'.

Status	Period	Type	ID	Name
File Return	30-Jun-2021	Sales and Use Tax	203-984192	BOB SMITH
File Return	31-Mar-2021	Sales and Use Tax	203-984192	BOB SMITH



# Presentar una declaración

## Nombre de usuario y contraseña

*(continuación)*

### *Acceso a las funciones completas de la cuenta*

➤ La barra que aparece debajo del menú muestra las opciones de navegación anteriores.

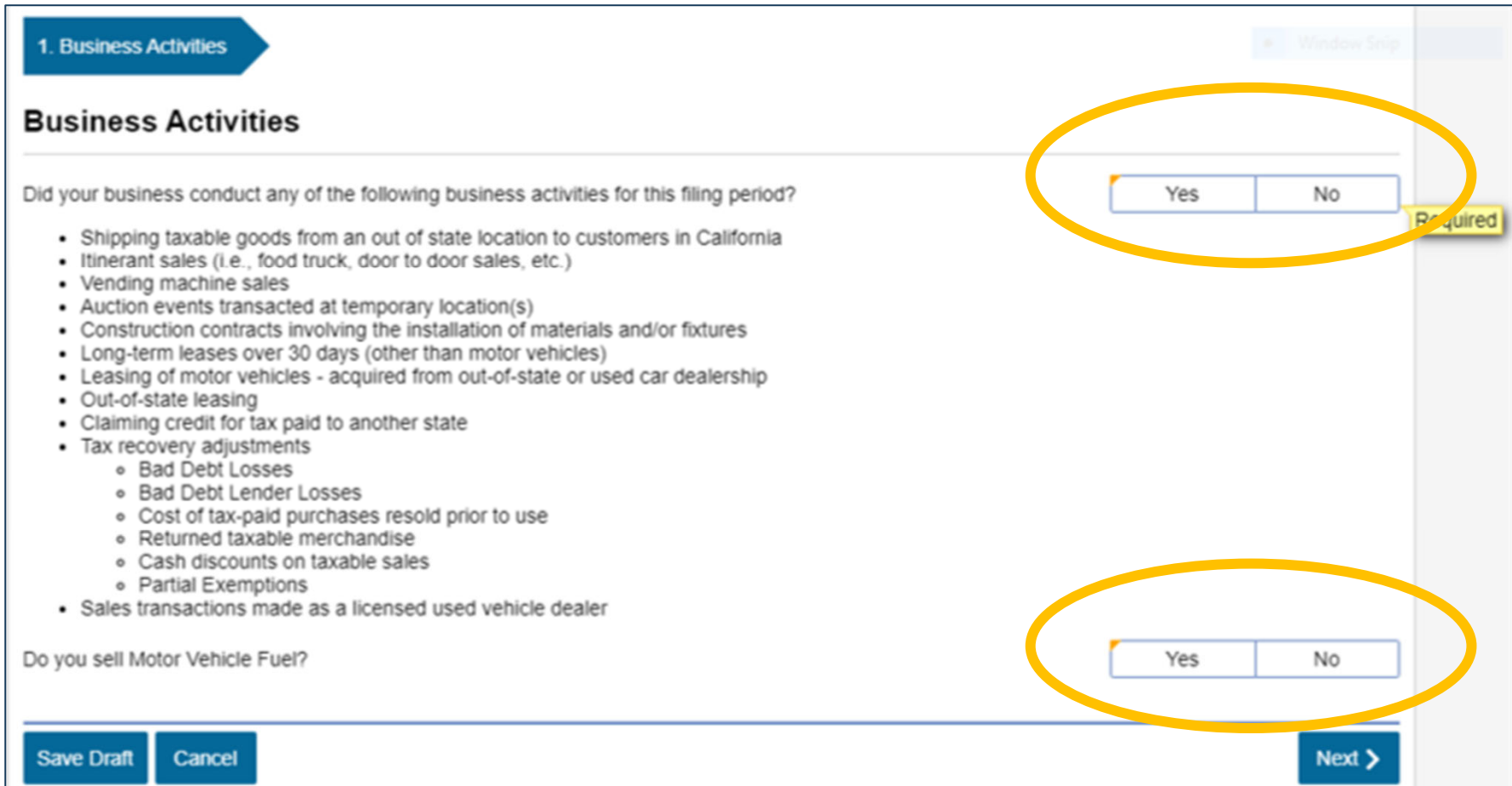
The screenshot displays the CDTFA user interface. At the top, there is a dark blue header with a hamburger menu icon, the word "Menu", and the text "Welcome, BOB SMITH". To the right of the header are icons for "Settings" and "Log Off". Below the header is a breadcrumb navigation bar with a home icon, the text "Home", a right-pointing chevron, "Manage Payments and Returns", another chevron, and "30-Jun-2021". This breadcrumb bar is circled in yellow. Below the breadcrumb bar are three main sections: "Period", "Period Alerts", and "I Want To". The "Period" section shows the user's name "BOB SMITH", ID "122-269024", "Sales and Use Tax" ID "203-984192", and the selected period "30-Jun-2021" with a balance of "\$0.00". The "Period Alerts" section shows a warning icon and the text "File return for 30-Jun-2021". The "I Want To" section lists several options: "Make Prepayment 1", "Make Prepayment 2", "File, Amend, or Print a Return" (circled in yellow), "Make a Payment", "Request Day Late EFT Payment Interest", and "Submit a Relief Request". At the bottom, there are two sections: "Summary" with the text "There has been no financial activity" and "Period Activity" with the text "There has been no activity".



# Presentar una declaración

## Actividades comerciales

Esta página solo aparecerá para los que presentan una declaración por primera vez.



**1. Business Activities**

### Business Activities

Did your business conduct any of the following business activities for this filing period?

- Shipping taxable goods from an out of state location to customers in California
- Itinerant sales (i.e., food truck, door to door sales, etc.)
- Vending machine sales
- Auction events transacted at temporary location(s)
- Construction contracts involving the installation of materials and/or fixtures
- Long-term leases over 30 days (other than motor vehicles)
- Leasing of motor vehicles - acquired from out-of-state or used car dealership
- Out-of-state leasing
- Claiming credit for tax paid to another state
- Tax recovery adjustments
  - Bad Debt Losses
  - Bad Debt Lender Losses
  - Cost of tax-paid purchases resold prior to use
  - Returned taxable merchandise
  - Cash discounts on taxable sales
  - Partial Exemptions
- Sales transactions made as a licensed used vehicle dealer

Do you sell Motor Vehicle Fuel?

Yes No

Yes No

Required

Save Draft Cancel Next >



# Presentar una declaración

## Escenario 1: Ventas brutas

Las ventas de Bob de bicicletas, piezas y mano de obra (tanto de reparación como de montaje) fueron de \$100,000.

The screenshot shows the 'Sales and Purchase Information' section of a tax return. The 'Total Sales' field is highlighted with a yellow circle. The interface includes a menu, user information, and navigation buttons.

Field	Value
Account Number	203-984192
Filing Period	30-Jun-2021
1. Business Activities	
2. Sales and Purchase Information	
Total Sales (i.e. taxable and nontaxable sales for the reporting period, including lease and rental receipts)	100,000.00
Purchases Subject to Use Tax (i.e. items removed from inventory for business or personal use, out of state purchases, etc.)	0.00
Sales of Fixtures and Equipment (i.e. sales of business assets)	0.00
Total Sales and Purchases	100,000.00

For help with your return, please click the link to open the [Online Filing Instructions](#).

Buttons: Save Draft, Cancel, Previous, Next





# Presentar una declaración

## Escenario 2: Compras sujetas al impuesto sobre el uso

Bob sacó una bicicleta del inventario y se la dio a su hijo en Los Ángeles. Bob compró la bicicleta por \$2,500 sin pagar impuestos usando un certificado de reventa.

Menu Welcome, BOB SMTH Settings Log Off

Home > Manage Payments and Returns > 30-JUN-2018 > Sales & Use Tax Return

Account Number: 555-XXXXXX  
Filing Period 30-JUN-2018

**1. Sales and Purchase Information**

### Sales and Purchase Information

Total Gross Sales (i.e. Taxable and nontaxable sales for the reporting period, including lease and rental receipts)	<input type="text" value="100,000.00"/>
Purchases subject to use tax (i.e., items removed from inventory for business or personal use, out of state purchases etc.)	<input type="text" value="2,500.00"/>
Sales of fixtures and equipment (i.e. Sales of business assets)	<input type="text" value="0.00"/>
<b>Total Sales and Purchases</b>	<b>102,500.00</b>



# Presentar una declaración

## Ventas realizadas en las instalaciones de una feria designada por el estado

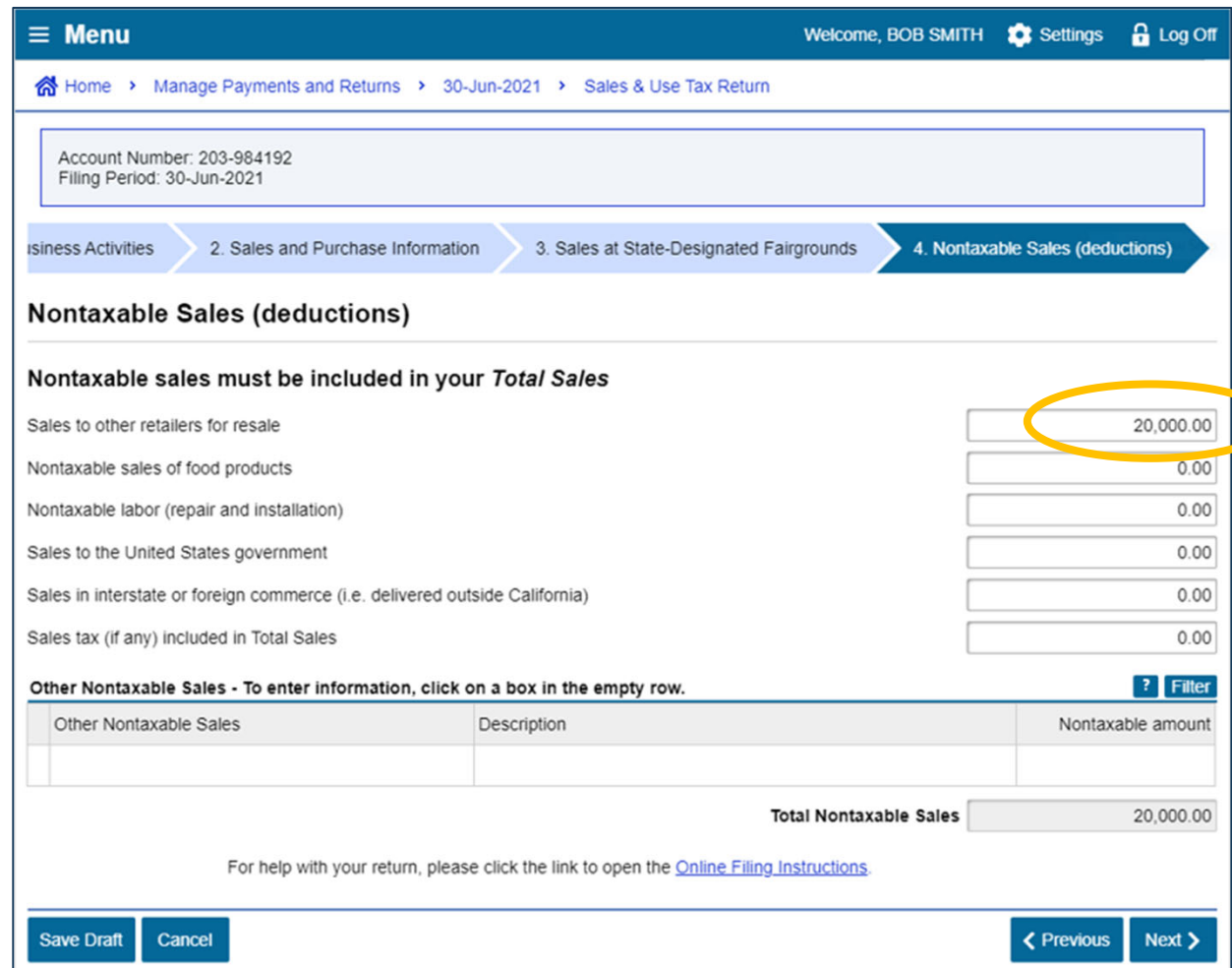
En esta demostración, Bob's Bikes no realizó ventas en una feria designada por el estado, por lo que dejaremos la cantidad en cero y haremos clic en *Next* (Siguiente).



The screenshot shows a web interface for filing a sales and use tax return. At the top, there is a navigation bar with a 'Menu' icon, the user's name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below this is a breadcrumb trail: 'Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return'. A box displays the account number '203-984192' and the filing period '30-Jun-2021'. A progress bar shows three steps: '1. Business Activities', '2. Sales and Purchase Information', and '3. Sales at State-Designated Fairgrounds', with the third step being the active one. A 'Window Snip' button is visible on the right. The main heading is 'Sales at State-Designated Fairgrounds'. Below it, there is a text prompt: 'Enter sales made at a state-designated fairground. This is for informational purposes only and is not being used for calculating any sales or use tax on this return.' To the right of this prompt is a text input field containing '0.00'. Below the input field, there is a link: 'For more information a complete listing of state-designated fairs is available on our website at <https://www.cdtfa.ca.gov/taxes-and-fees/state-fairgrounds-list.htm>'. At the bottom, there are buttons for 'Save Draft', 'Cancel', '< Previous', and 'Next >'.

# Presentar una declaración

## Escenario 3: Deducciones – Ventas para la reventa

Bob vendió bicicletas y piezas para su reventa por un monto de \$20,000 a Billy's Bicycle Store (existe un certificado de reventa para Billy's Bicycle Store).



Menu Welcome, BOB SMITH  Settings  Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return


Account Number: 203-984192  
Filing Period: 30-Jun-2021

Business Activities > 2. Sales and Purchase Information > 3. Sales at State-Designated Fairgrounds > **4. Nontaxable Sales (deductions)**

### Nontaxable Sales (deductions)

**Nontaxable sales must be included in your *Total Sales***

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	0.00
Sales to the United States government	0.00
Sales in interstate or foreign commerce (i.e. delivered outside California)	0.00
Sales tax (if any) included in Total Sales	0.00

**Other Nontaxable Sales - To enter information, click on a box in the empty row.**  Filter

Other Nontaxable Sales	Description	Nontaxable amount

**Total Nontaxable Sales** 20,000.00

For help with your return, please click the link to open the [Online Filing Instructions](#).

Save Draft Cancel < Previous Next >

# Presentar una declaración

## Escenario 4: Deducciones – Mano de obra no sujeta a impuestos

Bob cobró \$1,500 por el trabajo de reparación de la bicicleta.

Menu
Welcome, BOB SMITH
Settings
Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
Filing Period: 30-Jun-2021

Business Activities
2. Sales and Purchase Information
3. Sales at State-Designated Fairgrounds
4. Nontaxable Sales (deductions)

### Nontaxable Sales (deductions)

**Nontaxable sales must be included in your Total Sales**

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States government	0.00
Sales in interstate or foreign commerce (i.e. delivered outside California)	0.00
Sales tax (if any) included in Total Sales	0.00

**Other Nontaxable Sales - To enter information, click on a box in the empty row.** ? Filter

Other Nontaxable Sales	Description	Nontaxable amount

**Total Nontaxable Sales** 21,500.00

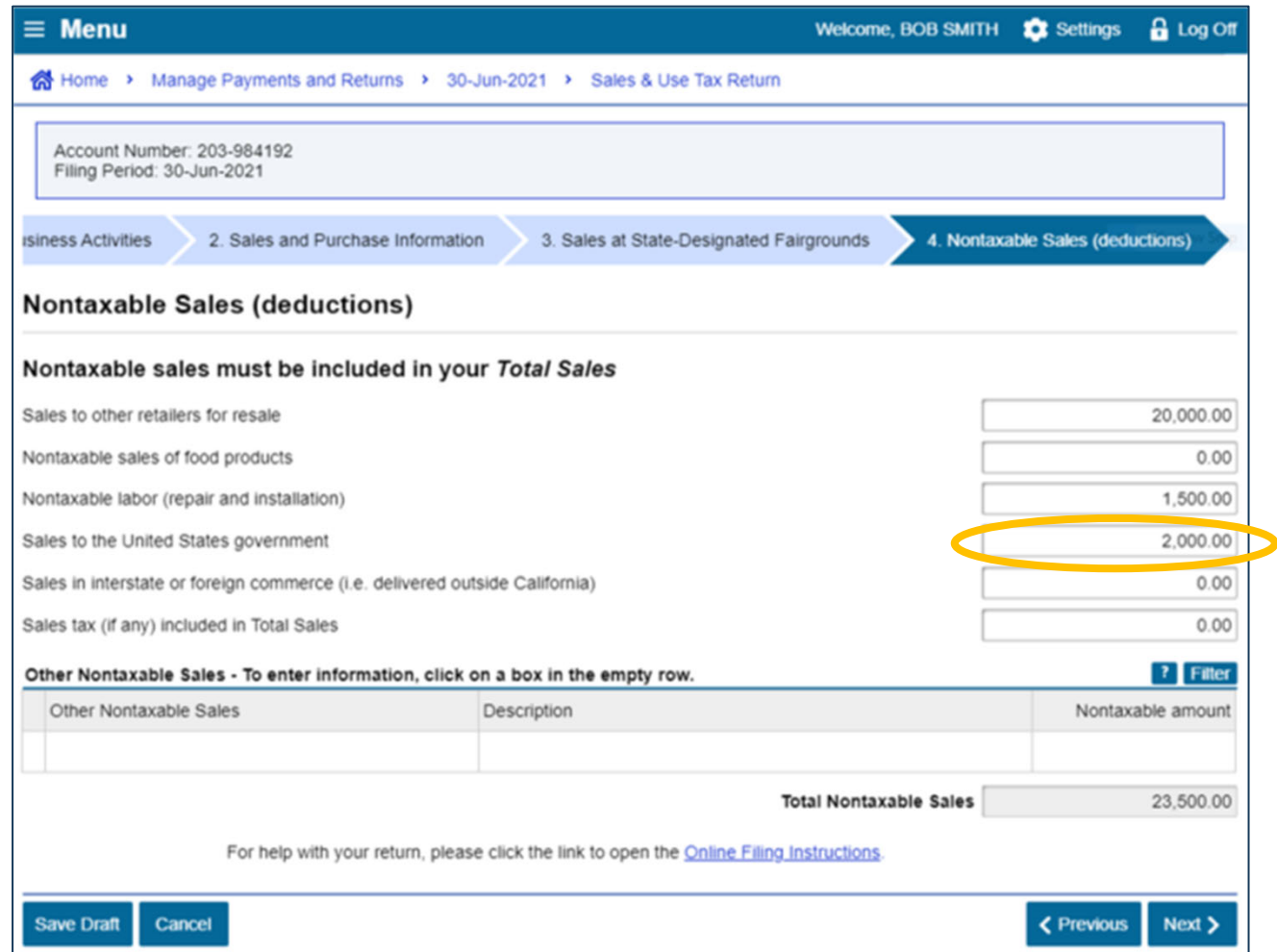
For help with your return, please click the link to open the [Online Filing Instructions](#).

Save Draft
Cancel
< Previous
Next >

# Presentar una declaración

## Escenario 5: Deducciones – Ventas al gobierno de los Estados Unidos

Bob vendió una bicicleta por \$2,000 al gobierno de los Estados Unidos.



Menu Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
Filing Period: 30-Jun-2021

Business Activities > 2. Sales and Purchase Information > 3. Sales at State-Designated Fairgrounds > **4. Nontaxable Sales (deductions)**

### Nontaxable Sales (deductions)

**Nontaxable sales must be included in your Total Sales**

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States government	<b>2,000.00</b>
Sales in interstate or foreign commerce (i.e. delivered outside California)	0.00
Sales tax (if any) included in Total Sales	0.00

**Other Nontaxable Sales - To enter information, click on a box in the empty row.** ? Filter

Other Nontaxable Sales	Description	Nontaxable amount

**Total Nontaxable Sales** 23,500.00

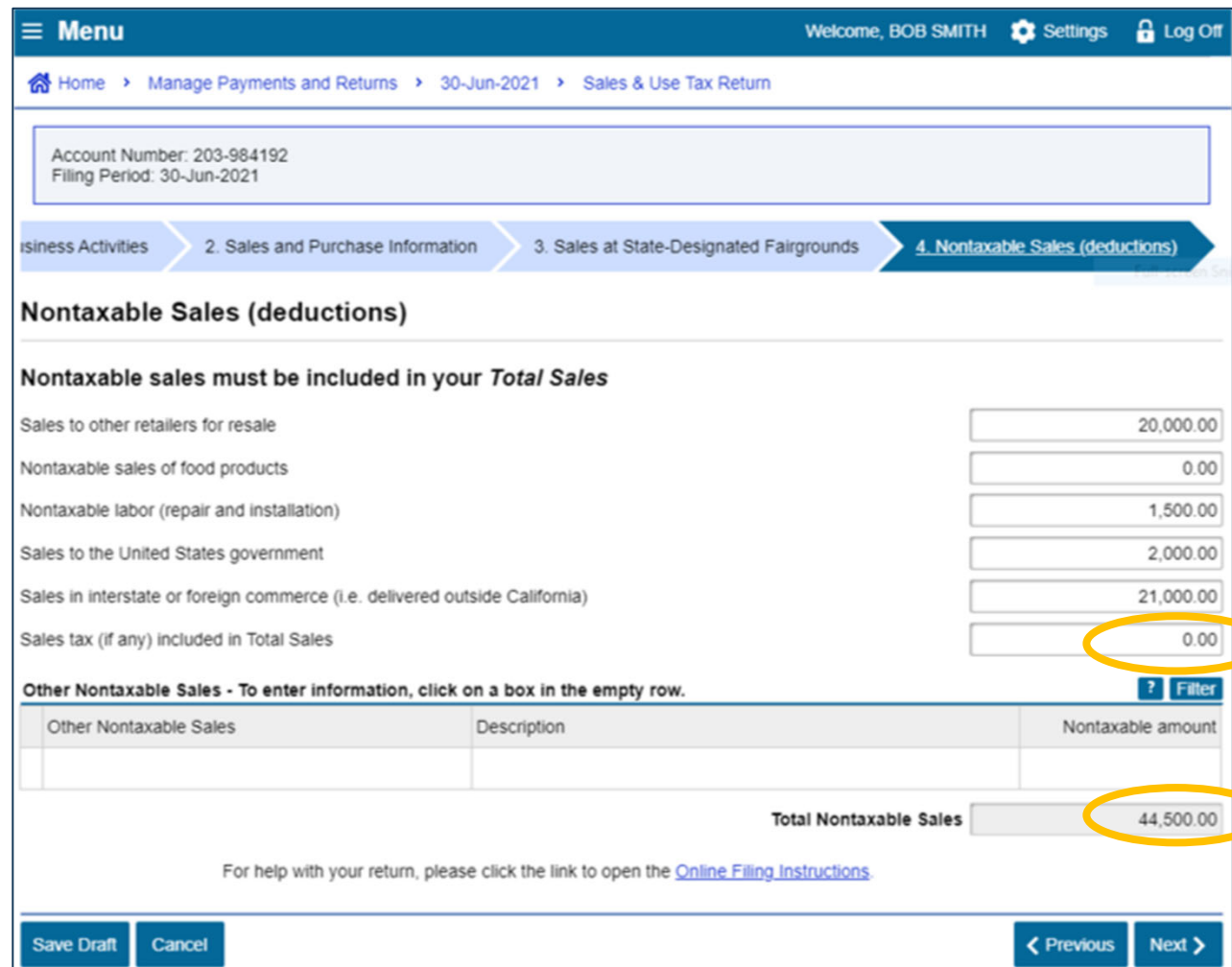
For help with your return, please click the link to open the [Online Filing Instructions](#).

Save Draft Cancel < Previous Next >

# Presentar una declaración

## Escenario 6: Deducciones – Ventas en el comercio interestatal o extranjero

Bob utilizó un transportista común para enviar bicicletas fuera del estado por un valor de \$21,000.



Menu Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
Filing Period: 30-Jun-2021

Business Activities > 2. Sales and Purchase Information > 3. Sales at State-Designated Fairgrounds > **4. Nontaxable Sales (deductions)**

### Nontaxable Sales (deductions)

**Nontaxable sales must be included in your Total Sales**

Sales to other retailers for resale	20,000.00
Nontaxable sales of food products	0.00
Nontaxable labor (repair and installation)	1,500.00
Sales to the United States government	2,000.00
Sales in interstate or foreign commerce (i.e. delivered outside California)	21,000.00
Sales tax (if any) included in Total Sales	0.00

**Other Nontaxable Sales - To enter information, click on a box in the empty row.** ? Filter

Other Nontaxable Sales	Description	Nontaxable amount

**Total Nontaxable Sales** 44,500.00

For help with your return, please click the link to open the [Online Filing Instructions](#).

Save Draft Cancel < Previous Next >





# Presentar una declaración

## Escenarios 7 y 8:

### Asignación de Impuestos de Distrito

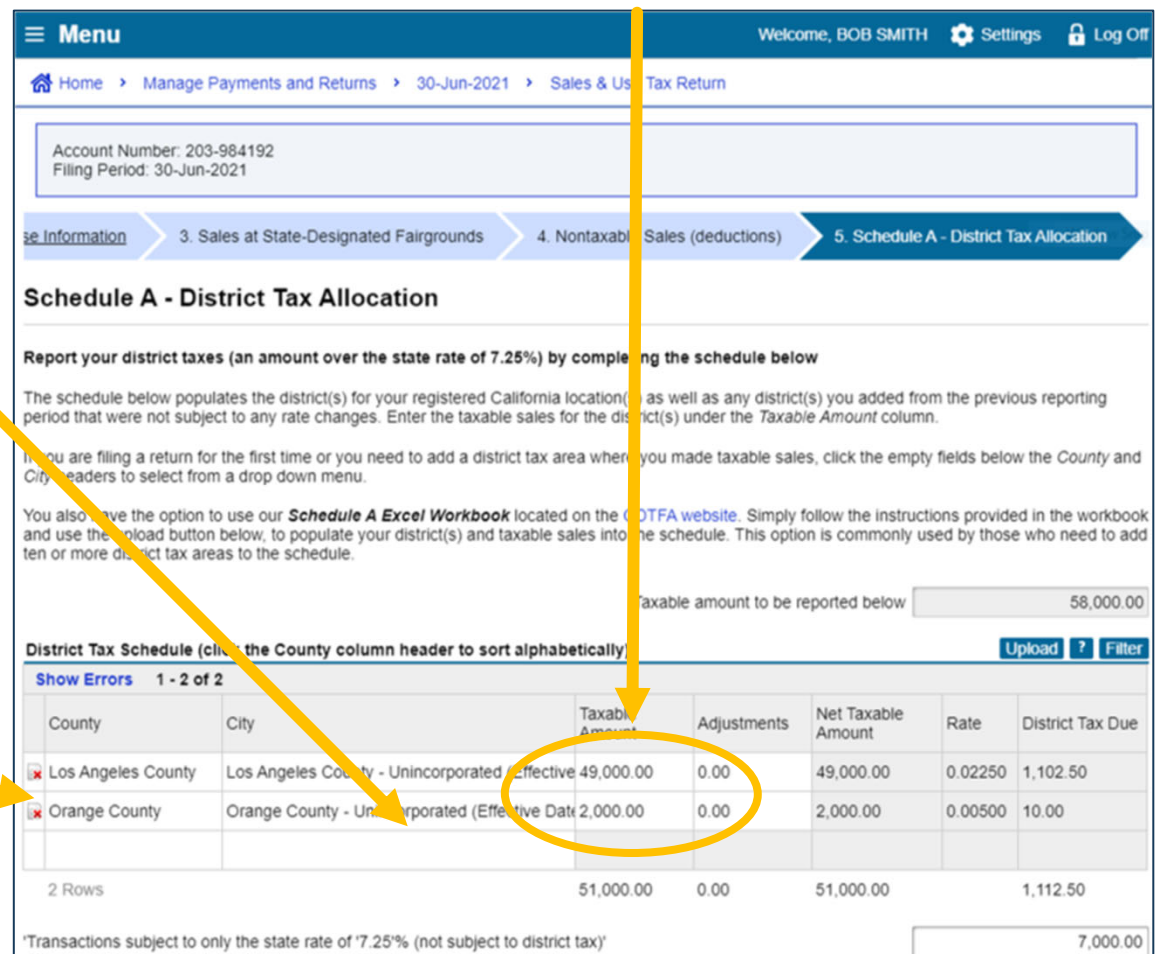
#### Escenario 7

Bob utilizó su propio camión para hacer múltiples entregas de bicicletas por un total de \$2,000 en el Condado de Orange.

#### Escenario 8

Se realizaron ventas por un monto de \$49,000 en la tienda de Bob situada en el Condado de Los Ángeles.

Ingrese el importe de cada impuesto de distrito aplicable.



Account Number: 203-984192  
Filing Period: 30-Jun-2021

3. Sales at State-Designated Fairgrounds 4. Nontaxable Sales (deductions) 5. Schedule A - District Tax Allocation

### Schedule A - District Tax Allocation

Report your district taxes (an amount over the state rate of 7.25%) by completing the schedule below

The schedule below populates the district(s) for your registered California location(s) as well as any district(s) you added from the previous reporting period that were not subject to any rate changes. Enter the taxable sales for the district(s) under the *Taxable Amount* column.

If you are filing a return for the first time or you need to add a district tax area where you made taxable sales, click the empty fields below the *County* and *City* headers to select from a drop down menu.

You also have the option to use our [Schedule A Excel Workbook](#) located on the [CDTFA website](#). Simply follow the instructions provided in the workbook and use the [upload](#) button below, to populate your district(s) and taxable sales into the schedule. This option is commonly used by those who need to add ten or more district tax areas to the schedule.

Taxable amount to be reported below

District Tax Schedule (click the *County* column header to sort alphabetically) [Upload](#) [?](#) [Filter](#)

Show Errors 1 - 2 of 2

County	City	Taxable Amount	Adjustments	Net Taxable Amount	Rate	District Tax Due
Los Angeles County	Los Angeles County - Unincorporated	Effective 49,000.00	0.00	49,000.00	0.02250	1,102.50
Orange County	Orange County - Unincorporated (Effective Date)	2,000.00	0.00	2,000.00	0.00500	10.00
2 Rows		51,000.00	0.00	51,000.00		1,112.50

\*Transactions subject to only the state rate of 7.25% (not subject to district tax)



# Presentar una declaración

## Escenarios 9 y 10: Asignación de Impuestos de Distrito

### Escenario 9

Bob utilizó un transportista común para enviar bicicletas por un valor de \$4,000 al Condado de San Francisco.

### Escenario 10

Bob utilizó su propio camión para entregar bicicletas por un valor de \$3,000 en un área no incorporada del Condado de Ventura (7.25%).

**Schedule A - District Tax Allocation**

Report your district taxes (an amount over the state rate of 7.25%) by completing the schedule below

The schedule below populates the district(s) for your registered California location(s) as well as any district(s) you added from the previous reporting period that were not subject to any rate changes. Enter the taxable sales for the district(s) under the *Taxable Amount* column.

If you are filing a return for the first time or you need to add a district tax area where you made taxable sales, click the empty fields below the *County* and *City* headers to select from a drop down menu.

You also have the option to use our **Schedule A Excel Workbook** located on the [CDTFA website](#). Simply follow the instructions provided in the workbook and use the upload button below, to populate your district(s) and taxable sales into the schedule. This option is commonly used by those who need to add ten or more district tax areas to the schedule.

Taxable amount to be reported below

**District Tax Schedule** (click the County column header to sort alphabetically) [Upload](#) [?](#) [Filter](#)

[Show Errors](#) 1 - 2 of 2

County	City	Taxable Amount	Adjustments	Net Taxable Amount	Rate	District Tax Due
<input checked="" type="checkbox"/> Los Angeles County	Los Angeles County - Unincorporated (Effective	49,000.00	0.00	49,000.00	0.02250	1,102.50
<input checked="" type="checkbox"/> Orange County	Orange County - Unincorporated (Effective Date	2,000.00	0.00	2,000.00	0.00500	10.00
2 Rows		51,000.00	0.00	51,000.00		1,112.50
'Transactions subject to only the state rate of '7.25%' (not subject to district tax)'						<input type="text" value="7,000.00"/>

Ingrese el importe total que no se encuentra en un distrito tributario O en el que no es necesario cobrar un impuesto de distrito.

# Presentar una declaración

## Ejemplo – Pagos anticipados de impuestos

**Menu** Welcome, BOB SMITH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [30-Jun-2021](#) > [Sales & Use Tax Return](#)

Account Number: 203-984192  
Filing Period: 30-Jun-2021

es at State-Designated Fairgrounds > 4. Nontaxable Sales (deductions) > 5. Schedule A - District Tax Allocation > **6. Tax Prepayments**

### Tax Prepayments

If you modify the prefilled prepayment amounts, amounts claimed should only include tax paid.

1st Prepayment	<input type="text" value="0.00"/>
2nd Prepayment	<input type="text" value="0.00"/>
Total Tax Prepayments	<input type="text" value="0.00"/>

[Save Draft](#) [Cancel](#) [< Previous](#) [Next >](#)



# Presentar una declaración

## Ejemplo – Verificación de pagos anticipados de impuestos

**Menu** Welcome, BOB SMITH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [30-Jun-2021](#) > [Sales & Use Tax Return](#)

Account Number: 203-984192  
Filing Period: 30-Jun-2021

4. Nontaxable Sales (deductions) > 5. Schedule A - District Tax Allocation > 6. Tax Prepayments > **7. Tax Prepayments Verification**

### Tax Prepayments Verification

Do you have taxable transactions for the period of prepayment 1?

1st Prepayment

Do you have taxable transactions for the period of prepayment 2?

2nd Prepayment

Total Tax Prepayments

# Presentar una declaración

## Ejemplo – Impuestos cobrados de más

Menu
Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
 Filing Period: 30-Jun-2021

4. Schedule A - District Tax Allocation
5. Schedule A - District Tax Allocation
6. Tax Prepayments
7. Tax Prepayments Verification
8. Excess Tax Collected

### Excess Tax Collected

If you have collected more sales tax from your customers than the amount due calculated on your return, enter the difference.

Excess tax collected can occur in the following situations:

- When tax is computed on a transaction which is not subject to tax;
- When tax is computed on an amount in excess of the amount subject to tax;
- When tax is computed using a tax rate higher than the rate imposed by law and;
- When mathematical or clerical errors result in an overstatement of the tax on a billing.

Total Tax Due Before Credits (State, County, Local, and District)	5,318.00
Enter Excess Tax collected	0.00
Total Tax	5,318.00

A full return summary can be found on the next page.

Save Draft
Cancel
< Previous
Next >



# Presentar una declaración

## Ejemplo - Resumen

Menu Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
Filing Period: 30-Jun-2021

Module A - District Tax Allocation > 6. Tax Prepayments > 7. Tax Prepayments Verification > 8. Excess Tax Collected > **9. Summary**

### Summary

Total Tax (State, County, Local, and District Tax)	5,318.00
Tax Due	5,318.00
Total Tax Prepayments	0.00
Remaining Tax	5,318.00
Penalty	0.00
Interest	0.00
<b>Total Amount Due and Payable</b>	<b>5,318.00</b>

To print a draft of your return prior to submission, click on the Save Draft button below.

Save Draft Cancel < Previous Next >

# Presentar una declaración

## Ejemplo – Información del preparador

Menu Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return

Account Number: 203-984192  
Filing Period: 30-Jun-2021

1. Location > 6. Tax Prepayments > 7. Tax Prepayments Verification > 8. Excess Tax Collected > 9. Summary > 10. Your Information

### Your Information

I hereby certify that this return, including any accompanying documents and statements, has been examined by me and to the best of my knowledge and belief is true, correct, and complete.

First Name

Last Name

Title

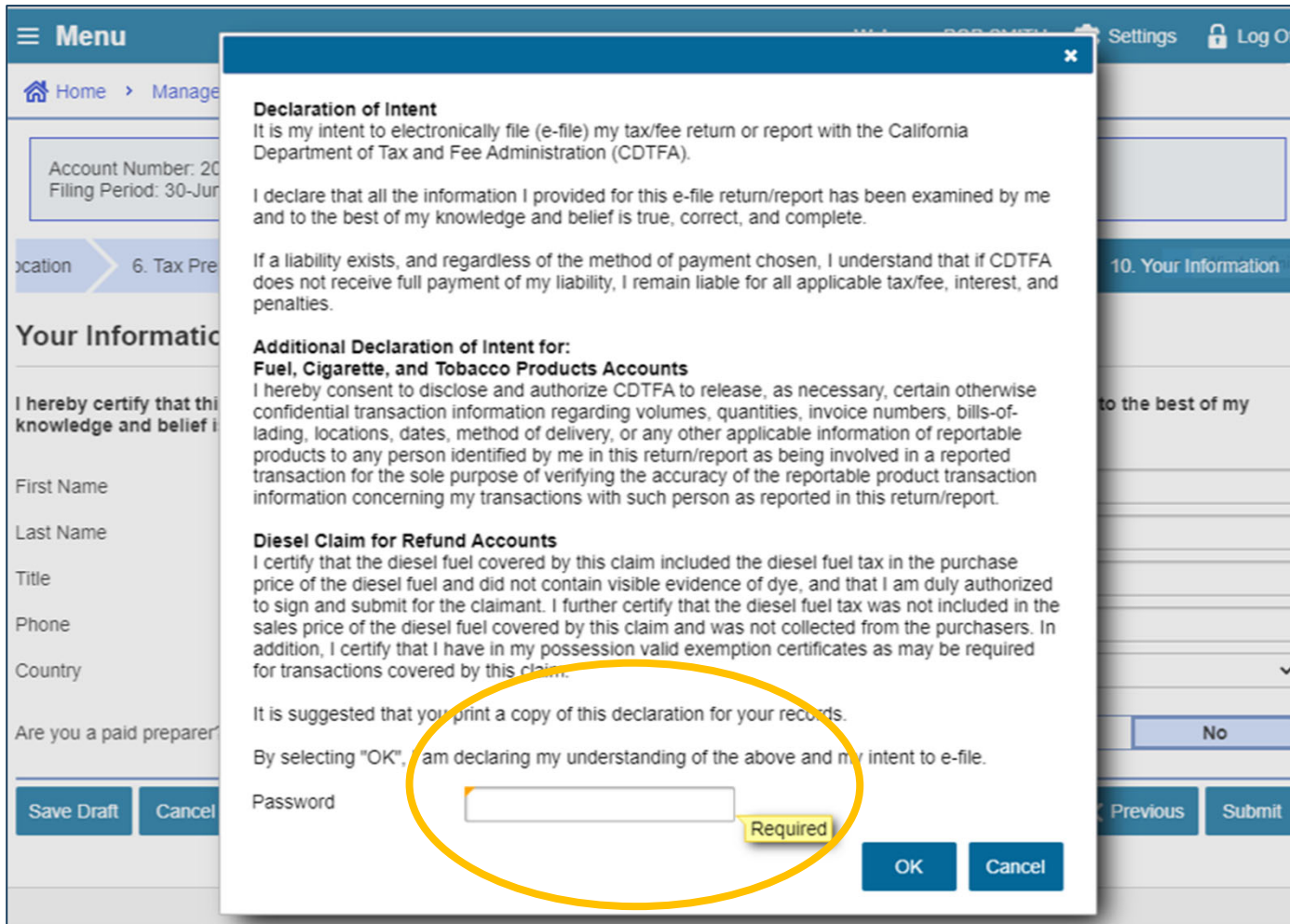
Phone

Country

Are you a paid preparer?

# Presentar una declaración

## Ejemplo – Declaración



**Menu** Home > Manage

Account Number: 20  
Filing Period: 30-Jun

6. Tax Pre

**Your Information**

I hereby certify that this information is true to the best of my knowledge and belief

First Name  
Last Name  
Title  
Phone  
Country

Are you a paid preparer?

Save Draft Cancel

**Declaration of Intent**  
It is my intent to electronically file (e-file) my tax/fee return or report with the California Department of Tax and Fee Administration (CDTFA).

I declare that all the information I provided for this e-file return/report has been examined by me and to the best of my knowledge and belief is true, correct, and complete.

If a liability exists, and regardless of the method of payment chosen, I understand that if CDTFA does not receive full payment of my liability, I remain liable for all applicable tax/fee, interest, and penalties.

**Additional Declaration of Intent for:  
Fuel, Cigarette, and Tobacco Products Accounts**  
I hereby consent to disclose and authorize CDTFA to release, as necessary, certain otherwise confidential transaction information regarding volumes, quantities, invoice numbers, bills-of-lading, locations, dates, method of delivery, or any other applicable information of reportable products to any person identified by me in this return/report as being involved in a reported transaction for the sole purpose of verifying the accuracy of the reportable product transaction information concerning my transactions with such person as reported in this return/report.

**Diesel Claim for Refund Accounts**  
I certify that the diesel fuel covered by this claim included the diesel fuel tax in the purchase price of the diesel fuel and did not contain visible evidence of dye, and that I am duly authorized to sign and submit for the claimant. I further certify that the diesel fuel tax was not included in the sales price of the diesel fuel covered by this claim and was not collected from the purchasers. In addition, I certify that I have in my possession valid exemption certificates as may be required for transactions covered by this claim.

It is suggested that you print a copy of this declaration for your records.

By selecting "OK", I am declaring my understanding of the above and my intent to e-file.

Password  **Required**

OK Cancel

10. Your Information

to the best of my

No

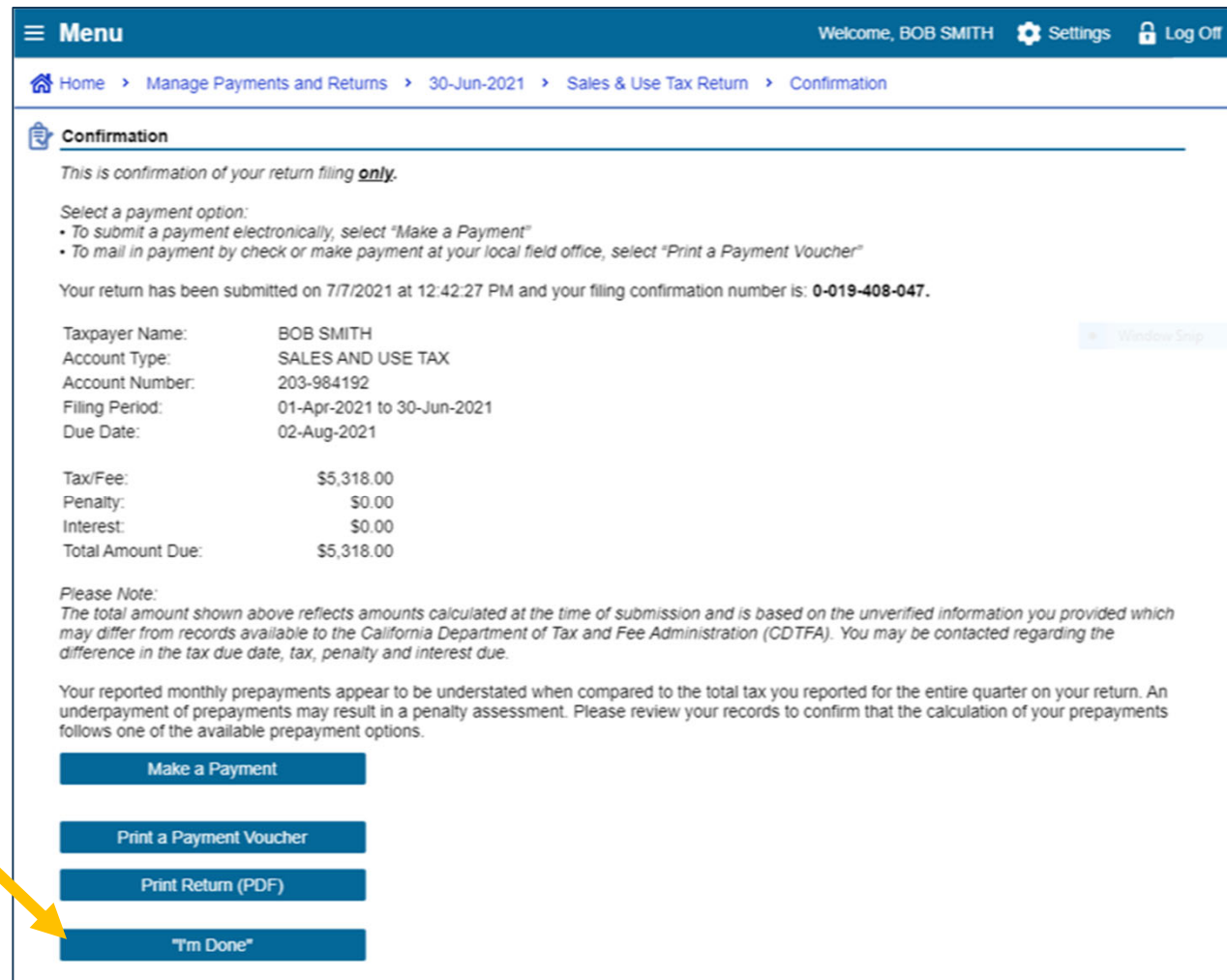
Previous Submit



# Presentar una declaración

## Ejemplo – Presentación de la declaración del impuesto sobre las ventas y el uso

Si desea volver a los *Servicios en línea* y realizar un pago en una fecha posterior, haga clic en *I'm Done* (He terminado).



**Menu** Welcome, BOB SMITH Settings Log Off

Home > Manage Payments and Returns > 30-Jun-2021 > Sales & Use Tax Return > Confirmation

### Confirmation

This is confirmation of your return filing **only**.

Select a payment option:

- To submit a payment electronically, select "Make a Payment"
- To mail in payment by check or make payment at your local field office, select "Print a Payment Voucher"

Your return has been submitted on 7/7/2021 at 12:42:27 PM and your filing confirmation number is: **0-019-408-047**.

Taxpayer Name:	BOB SMITH
Account Type:	SALES AND USE TAX
Account Number:	203-984192
Filing Period:	01-Apr-2021 to 30-Jun-2021
Due Date:	02-Aug-2021

Tax/Fee:	\$5,318.00
Penalty:	\$0.00
Interest:	\$0.00
Total Amount Due:	\$5,318.00

*Please Note:*  
The total amount shown above reflects amounts calculated at the time of submission and is based on the unverified information you provided which may differ from records available to the California Department of Tax and Fee Administration (CDTFA). You may be contacted regarding the difference in the tax due date, tax, penalty and interest due.

Your reported monthly prepayments appear to be understated when compared to the total tax you reported for the entire quarter on your return. An underpayment of prepayments may result in a penalty assessment. Please review your records to confirm that the calculation of your prepayments follows one of the available prepayment options.

[Make a Payment](#)

[Print a Payment Voucher](#)

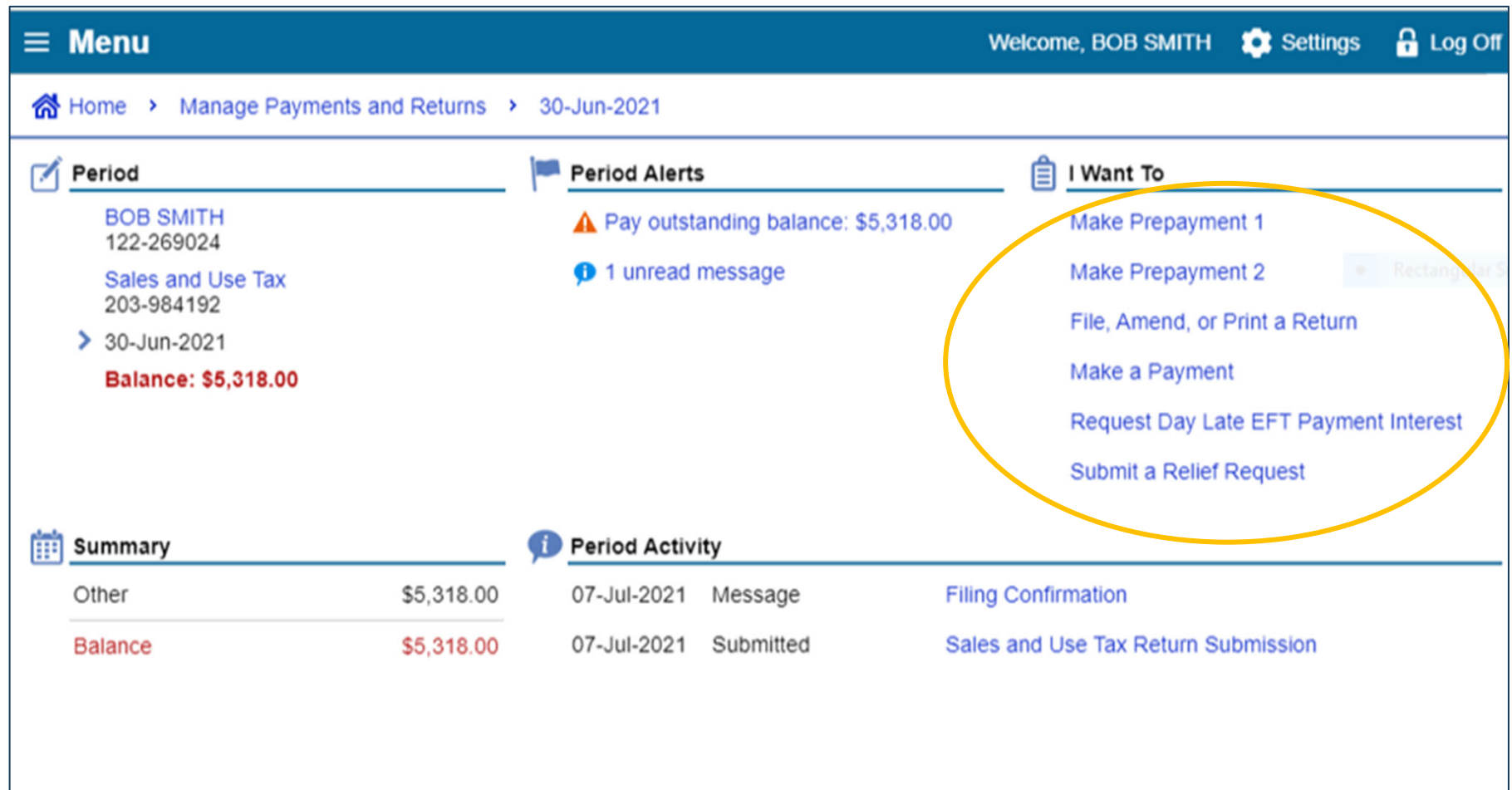
[Print Return \(PDF\)](#)

["I'm Done"](#)



# Presentar una declaración

## Ejemplo – Presentación de la declaración del impuesto sobre las ventas y el uso – He terminado



The screenshot shows the CDTFA online portal interface. At the top, there is a navigation bar with a 'Menu' icon, the user's name 'Welcome, BOB SMITH', and links for 'Settings' and 'Log Off'. Below the navigation bar, the breadcrumb trail reads 'Home > Manage Payments and Returns > 30-Jun-2021'. The main content area is divided into several sections:

- Period:** BOB SMITH, 122-269024, Sales and Use Tax, 203-984192, 30-Jun-2021, Balance: \$5,318.00.
- Period Alerts:** Pay outstanding balance: \$5,318.00, 1 unread message.
- I Want To:** A list of actions: Make Prepayment 1, Make Prepayment 2, File, Amend, or Print a Return, Make a Payment, Request Day Late EFT Payment Interest, Submit a Relief Request. This section is circled in yellow.
- Summary:** A table showing 'Other' with a balance of \$5,318.00 and 'Balance' with a total of \$5,318.00.
- Period Activity:** A table showing activity for 07-Jul-2021, including a 'Message' and a 'Submitted' status, with links for 'Filing Confirmation' and 'Sales and Use Tax Return Submission'.





## Realizar un pago

# Ejemplo – Opción de cheque en papel

Se imprimirá un cupón de pago si elige la opción *Print a Voucher* (Imprimir un cupón de pago ) en la página *Confirmation* (Confirmación).

✂ Please cut along the line and return the bottom portion with your payment.

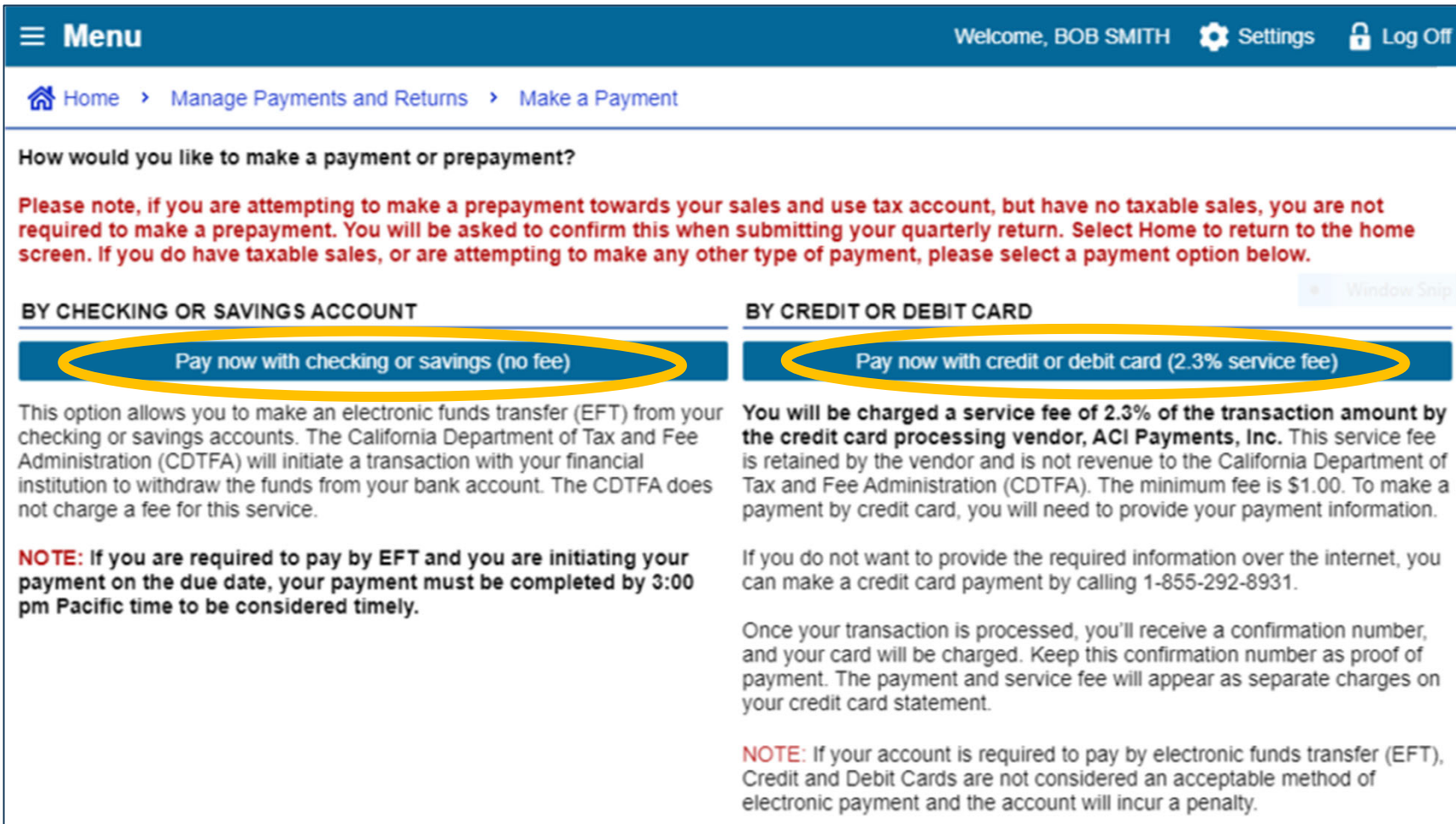
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<p>CDTFA-5000 (08-17)</p>  <p><b>Period End Date:</b> 30-Jun-2021 <b>Account Number:</b> 123-456789 <b>Voucher Type:</b> Return Payment</p> <p>Make check payable and send with the voucher to: California Department of Tax and Fee Administration PO Box 942879 Sacramento CA 94279-3535</p> <p>BOB SMITH</p>	<p><b>PAYMENT VOUCHER</b></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;">CDTFA USE ONLY</td> </tr> <tr> <td style="height: 40px;"> </td> </tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Amount Due: 5,318.00</b></p> </div> <div style="margin-top: 10px;"> <p>\$ <span style="border-bottom: 1px solid black; display: inline-block; width: 150px; height: 20px; vertical-align: middle;"> </span></p> </div> <div style="text-align: right; margin-top: 20px;">  </div>	CDTFA USE ONLY	
CDTFA USE ONLY				

*Please write your Account number and tax period end date on your check.*

# Realizar un pago

## Ejemplo – Opciones electrónicas



**Menu** Welcome, BOB SMITH  Settings  Log Off

[Home](#) > [Manage Payments and Returns](#) > [Make a Payment](#)

How would you like to make a payment or prepayment?

Please note, if you are attempting to make a prepayment towards your sales and use tax account, but have no taxable sales, you are not required to make a prepayment. You will be asked to confirm this when submitting your quarterly return. Select Home to return to the home screen. If you do have taxable sales, or are attempting to make any other type of payment, please select a payment option below.

**BY CHECKING OR SAVINGS ACCOUNT**

**Pay now with checking or savings (no fee)**

This option allows you to make an electronic funds transfer (EFT) from your checking or savings accounts. The California Department of Tax and Fee Administration (CDTFA) will initiate a transaction with your financial institution to withdraw the funds from your bank account. The CDTFA does not charge a fee for this service.

**NOTE:** If you are required to pay by EFT and you are initiating your payment on the due date, your payment must be completed by 3:00 pm Pacific time to be considered timely.

**BY CREDIT OR DEBIT CARD**

**Pay now with credit or debit card (2.3% service fee)**

You will be charged a service fee of 2.3% of the transaction amount by the credit card processing vendor, ACI Payments, Inc. This service fee is retained by the vendor and is not revenue to the California Department of Tax and Fee Administration (CDTFA). The minimum fee is \$1.00. To make a payment by credit card, you will need to provide your payment information.

If you do not want to provide the required information over the internet, you can make a credit card payment by calling 1-855-292-8931.

Once your transaction is processed, you'll receive a confirmation number, and your card will be charged. Keep this confirmation number as proof of payment. The payment and service fee will appear as separate charges on your credit card statement.

**NOTE:** If your account is required to pay by electronic funds transfer (EFT), Credit and Debit Cards are not considered an acceptable method of electronic payment and the account will incur a penalty.



# Realizar un pago

## Ejemplo – Opción de cuenta de cheques o de ahorro

**Complete la sección *Payment Option* (Opción de pago).**

**Complete la sección *Payment Details* (Información del pago).**

Menu Welcome, BOB SMITH Settings Log Off

Home > Manage Payments > Period Payment

Period

BOB SMITH  
122-269024  
Sales and Use Tax  
203-984192  
> 30-Jun-2021

Required

Routing Number  
Required

Bank Account Number  
Required

Confirm Bank Account Number  
Required

Save this payment option for future use  
Yes No

Required

01. Return Payment

Payment Date  
07-Jul-2021

Payment Amount  
Required

Confirm Payment Amount  
Required

Submit Cancel



# Realizar un pago

## Ejemplo – Pago con tarjeta de crédito

**Menu** Welcome, BOB SMITH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [Make a Payment](#) > [Payment](#)

**1. Credit Card Information**

### Credit Card Information

By Clicking below, you will be redirected to our Credit Card processor (ACI Payments, Inc.) to enter your credit card information. Once you are finished submitting your credit card information, you will be redirected back to this site.

[Enter Credit/Debit Card Info](#)

[Cancel](#) [Next >](#)

# Realizar un pago

## Ejemplo – Pago con tarjeta de crédito

*(continuación)*


Los pagos se realizan a través del proveedor de tarjetas de crédito, ACI Payments, Inc (ACI).

ACI cobra un 2.3% de recargo por el servicio. Este dinero no llega al Estado.

Official Payments has changed its name to ACI Payments, Inc

## ACI PAYMENTS, INC.™

### Make A Payment



**California Dept of Tax & Fee Administration (STP+)**  
**California Board of Equalization Wallet**

This payment service is offered by ACI Payments, Inc. as authorized by the entity to which you are making a payment.

Review the Terms and Conditions below and click "Accept" to proceed with your payment. Click "Decline" button to return to the beginning of the payment process.

- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

**ACI Payments, Inc. Terms and Conditions:**

ACI Payments, Inc. may charge fee for each transaction processed in addition to the corresponding Agency payment as part of the card transaction. The fee will be displayed as part of the transaction you authorize and is separate from the primary obligation you are paying.

Completion of a payment transaction is contingent upon both the authorization of payment by your card company and acceptance

Printer Friendly

Decline ❌      Accept ✅



# Realizar un pago

## Ejemplo – Pago con tarjeta de crédito


*(continuación)*

Información del pagador

Opción de pago

**ACI PAYMENTS, INC.™**

### Make A Payment

 **California Dept of Tax & Fee Administration (STP+)**  
**California Board of Equalization Wallet**

To continue this payment, please fill out the form below.

- Note that the [ \* ] fields are required.
- All information is kept confidential.
- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

**Payer Information**  
(Information for the person making the payment.)

\*Country:

\*First Name:

Middle Name:

\*Last Name:

Suffix: (Jr., Sr. etc.)

\*Street Address:





\*Town/City:

\*State:

\*Zip Code:   
(Use this field for APO, FPO, AA, AE or AP codes.)

\*Daytime Phone: (  )  -

**Payment Option**  
(May differ from the person owing the tax, bill, or fee.)

\*Card Type:     

\*Card Number:

\*Expiration Date:  /  (mm/yy)

\*Card Verification Number:   
(To determine the location of your Card Verification Number, click here.)



# Realizar un pago

## Ejemplo – Confirmación de pago

**Menu** Welcome, BOB SMITH Settings Log Off

[Home](#) > [Manage Payments and Returns](#) > [Make a Payment](#) > [Period Payment](#) > [Confirmation](#)

### Confirmation

Please review the information below for your payment to the California Department of Tax and Fee Administration.  
You may want to print a copy for your records.

Your confirmation number is **0-019-466-721** Window Snip

Paid For:	Sales and Use Tax 203-984192	Payment Type:	Return Payment
Paid From:	WELLS FARGO BANK NA 123	Period End Date:	30-Jun-2021
Payment Amount:	5,318.00		
Payment Date:	07-Jul-2021		
Submitted Date:	07-Jul-2021 12:56:59 PM		

This is only the payment submission. It is your responsibility to review your bank statement to confirm that this transaction was successful.

Contact Us:  
California Department of Tax and Fee Administration 1-800-400-7115  
450 N Street  
Sacramento, CA 94279  
[Email CDTFA](#)

[Printable View \(PDF\)](#)

[I'm Done](#)

[Online Services Survey](#)





# Departamento de Vehículos Motorizados (DMV) Requisitos de Información

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- A partir del 1 de enero de 2021, algunos concesionarios de vehículos usados deberán pagar el impuesto sobre las ventas en sus ventas al por menor de vehículos cuando presenten una solicitud de registro de vehículos al DMV.
- Hemos cambiado la frecuencia de presentación para todos los concesionarios de vehículos usados y las casas de subastas de vehículos a una base de información mensual, y exigiremos que se presente información detallada de las transacciones, incluidas las ventas al por menor de vehículos, junto con las declaraciones del impuesto sobre las ventas y el uso.



## DMV

# Requisitos de Información *(continuación)*

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Una vez que haya pasado al proceso de pago del DMV, se le exigirá que:

- Informe y pague el impuesto sobre las ventas, y cualquier impuesto de distrito aplicable, sobre sus ventas al por menor de vehículos directamente al DMV. Por lo general, el impuesto sobre las ventas se debe pagar al mismo tiempo que se presenta la solicitud de registro del vehículo.
- Proporcione información adicional al DMV, incluido su número de permiso de vendedor de 9 dígitos en su Informe de venta para asegurar que su pago del impuesto sobre las ventas se aplique correctamente a su declaración del CDTFA.  
*Nota:* Los números de cuenta de 8 dígitos requieren un cero inicial (ejemplo: 012345678).



## DMV

# Requisitos de Información *(continuación)*

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Una vez que haya pasado al proceso de pago del DMV, se le exigirá que:

- Se asegure de que la dirección de su concesionario haya sido proporcionada correctamente al DMV para una correcta asignación de impuestos locales.
- Siga presentando puntualmente sus declaraciones de impuestos sobre las ventas y el uso y presente información adicional con sus declaraciones, incluidos:
  - Su número de licencia de distribuidor, y
  - Detalle de la transacción de venta – informe del número de venta, el precio de venta reportado al DMV, y las cantidades de impuestos sobre la venta y/o multas pagadas al DMV.



# Sitio web del CDTFA

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[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)

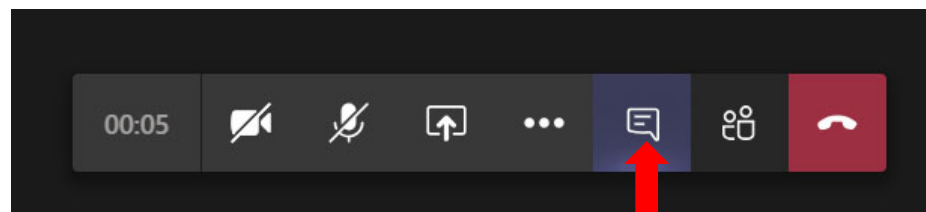
Puede acceder al sitio web del CDTFA para todo lo siguiente:

- Presentación y pago de impuestos
- Guías de impuestos y cuotas de la industria
- Videos tutoriales aumentados
- Horario de clases y seminarios y registros
- Directorio de oficinas del CDTFA
- Publicaciones específicas a distintas industrias
- Noticias sobre impuestos y avisos especiales
- Notificaciones por correo electrónico para las actualizaciones del CDTFA
- Verificación en línea de los números de permiso de un vendedor
- Pagos con tarjeta de crédito
- Enlaces útiles a otros sitios web



# ¿Tiene alguna pregunta?

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**CDTFA**  
CALIFORNIA DEPARTMENT OF  
TAX AND FEE ADMINISTRATION

**¡Le deseamos éxito  
en su negocio!**