

**COVERED ELECTRONIC
WASTE RECYCLING FEE**

THIS IS YOUR FINAL PAPER RETURN
File Your Return Online Beginning May 7, 2018

Online Filing for Your Electronic Waste Recycling Fee Return Begins May 7, 2018

The California Department of Tax and Fee Administration (CDTFA) is improving its online services. Beginning on May 7, 2018, your covered electronic waste recycling account will be moved to the CDTFA's enhanced online system. Here are some important details about the new and improved online system:

File Online – This is the last paper return you will receive. All future returns must be filed online.

Log In – Go to www.cdtfa.ca.gov to begin the login process when the new system is released on May 7, 2018.

- You will be asked to register for our new system using a unique security code mailed to the address we have on file for you, once the login registration is started. The security code will enable you to complete the login process.
- You will be able to file your return in the new system using your Express Login Code (referred to as Limited Access Code in the new system) and account number.
- You will not be able to access the new online system with any existing User ID/Password.

New schedule – You will need to complete a *Summary by Location Schedule* online when reporting for multiple locations.

Update Your Email and Mailing Address – To receive reminders to file, other updates, and ensure your security code for the new system is mailed to the correct address, please confirm or update your email and mailing address with us at STFRegUpdates@cdtfa.ca.gov or call our Customer Service Center at 1-800-400-7115 (TTY:711) then select the *Special Taxes and Fees* option and follow the prompts for electronic waste fee.

Learn More – For more information, please visit us at www.cdtfa.ca.gov/services/cros.htm.